

NORTH BEACH PUBLIC DEVELOPMENT AUTHORITY

SPECIAL MEETING

May 22, 2006

The meeting was called to order at 6:02 PM at the North Beach Water Office by President RD Williams. Present were:

Board Members: Brad Weatherby Jim Hagen
 Tom Downer Ken Karch
 R D Williams

Others: Phillip Leach Tom Frare
 Nancy Edmondson

MOTION BY KEN KARCH, SECONDED BY JIM HAGEN TO ACCEPT THE MINUTES OF MAY 8, 2006 AS PRESENTED. MOTION CARRIED.

Tom Downer opened the discussion on the formation of a **water district** and the boundaries of the proposed district. Ken Karch had a strong objection to including Surfside Homeowners service area in the proposed boundaries. RD pointed out that while there is an informal agreement to support each other's water system, that should not influence the boundary proposal. Our six-year plan is in development, as is SHOA's.

MOTION BY TOM DOWNER THAT THE PUBLIC DEVELOPMENT AUTHORITY, IN ITS CREATION OF A WATER DISTRICT, USE THE BOUNDARIES OF THE PRESENT NORTH BEACH WATER SERVICE AREA, THAT IS, JOE JOHNS TO CRANBERRY ROAD, BEACH TO BAY. SECONDED BY JIM HAGEN, MOTION CARRIED.

Ken Karch commented that Bud Cuffel is concerned that the boundaries do not match any other boundaries for precincts for an election. Commissioner Pat Gardiner has the same concerns. Bud Cuffel would like to have a workshop with the County Commissioners and the PDA Board. The Critical Water Supply Service Area was developed in 1985. House Bill 1088 says as long as you are planning for development, there is an expectation that you will progress out. And, there is a process for annexation even after boundaries are set.

RD presented the Board with information regarding the need for an **accounting professional**. Julia Parker will complete the final submittal for taxes for Ocean Park Water within the next 90 days. Mark Redwine has declined to work for us. RD inquired with Prothman Company, which specializes in job searches for municipalities. They are, however, very expensive and would require a very large payment to them after hiring. Accountemps can provide us with expert help, but require payment of \$51.50 hour to the staff person as well as a subsidy to the company. In addition, we would have to pay for travel as well as lodging and meals.

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RD then introduced Nancy Edmondson, an acquaintance of his. She is a CPA who likes to do projects such as we need at this time. Nancy made a presentation, wherein she told the Board of our needs as she sees them. She is familiar with Quickbooks and is willing to meet with the State Auditor's Office to see how that system can fit into the BARS mandate. She would not expect to become the Financial Manager but would assist in the search for one. Her fees would be roughly \$50 per hour with no charge for lodging or meals and the total outlay would be between \$10,000 to \$15,000.

MOTION BY TOM DOWNER, SECONDED BY JIM HAGEN, THE ACCEPT THE OFFER PRESENTED BY NANCY EDMONDSON DATED MAY 21, 2006. MOTION CARRIED.

Phil Leach made a brief presentation on an **automatic meter reading starter kit**. For 2500 meters, the cost would be \$271,000 over 20 years. The monthly cost would be about what we spend on two meter readers, vehicle and related costs each month. RD reported that Fred Marshal from Ilwaco Water is doing a study on the same system. There was consensus that we need to put this on the "back burner" until we determine the financial system that may be needed. Presently, our biggest need is to purchase an additional vehicle for our technician. This could probably be purchased through the State Pool. Phil also reported that we have received 8 to 10 applicants for part time help.

RD reported that he has been talking with **Gerry McDaniel** about her property and the fact that that it has an intrinsic value to our Public Development Authority.

RD reported that he has met with the **PUD regarding the 400 phase service** needed for the new reservoir site. The price has not changed, slightly less than \$51,000 and the installation date is 24 weeks out. Tom Frare does not know if two 300 phase services could do the job instead. Waiting for the materials for a 400 amp service would put the project out to November. MOTION BY JIM HAGEN, SECONDED BY TOM DOWNER, TO DO WHAT WE NEED TO DO TO GET THE ELECTRICAL SESRVICE TO THE Z-STREET WELL SITE. MOTION CARRIED.

MOTION BY TOM DOWNER, SECONDED BY JIM HAGEN TO APPROVE THE MAY VOUCHER SUMMARY LOG FOR OPERATIONS AND THE INTER-TIE IN THE AMOUNT OF \$22,530.98. MOTION CARRIED.

The meeting adjourned at 8:50 PM.



RD Williams, President



Celsa Johnson, Secretary