

NORTH BEACH PUBLIC DEVELOPMENT AUTHORITY

REGULAR MEETING

October 9, 2006

The meeting was called to order at 6:02 PM at the Fire District #1 Meeting Room by President RD Williams. Present were:

<u>Board Members:</u>	Brad Weatherby Ken Karch	Tom Downer Jim Hagen
<u>Others:</u>	Tia Crisifulli	
<u>Public Present:</u>	Neal Emond Bob Rike	Carol Rike

RD opened the meeting by inviting the public to make any comments they may wish. They indicated there were at the meeting to observe and would any hold comments until later.

MOTION BY JIM HAGEN, SECONDED BY BRAD WEATHERBY TO APPROVE THE MINUTES OF SEPTEMBER 9TH AS SUBMITTED. MOTION CARRIED.

MOTION BY JIM HAGEN , SECONDED BY BRAD WEATHERBY TO APROVE VOUCHERS FOR OPERATIONS, CAPITAL PROJECTS AND PAYROLL IN THE AMOUNT OF \$56,997.26. MOTION CARRIED.

RD advised the Board the **financial update** was not complete because of delays at the County Auditor's Office. He has contacted Julie Parker and the Ocean Park Water tax returns will be completed by the November meeting. Nancy Edmondson will also be available to go over numbers and answer any questions from the Board.

Water District Formation – Tom Downer advised that he has copies of the final petition form to be distributed by NPIA. He felt that we should wait until after the November election to avoid any confusion. He will advise the Board of the dates when elections can be held in the new year. The consensus was that the NPIA should facilitate the petition process. Tom will prepare a plan with our intentions for delivery to the County Auditor by December 1 so that there will be no surprises and no one will be caught off guard. Ken Karch commented that the NPIA needs to write a letter to the paper outlining probable dates in the plan.

Employee Manual – Ken Karch distributed the latest version of the employee manual and a list of tasks that need to be accomplished. Board Members volunteered to work on the list, assigning certain tasks to each member. Employee, Tia Crissifilli, expressed concern about the limited number of personal days and the lack of sick days. She felt that

there was not enough leeway to handle personal issues such as a sick child. The Board thanked her for her comments and indicated that they would take a serious look at it and contact other entities for comparisons. Tasks should be completed by October 31 and hopefully the Manual will be adopted at the November 13 Meeting.

Brad Weatherby left for another meeting at 18:⁴⁸~~30~~.

North Beach Water Report – RD advised the Board of problems at the north well site. Phillip Leach has been working on the problem of ozonators and the lack of proper maintenance on them. Various technologies are being used to solve the problem. At the south well site, there are problems with the ozonator and an oxygen booster or buffer. All seem to be failing at the same time. An oxygen buffer costs \$1,300. RD feels we need to buy two more buffers and one ozonator. There are two O-zone monitors at each site. MOTION BY TOM DOWNER, SECONDED BY JIM HAGEN TO PURCHASE THREE OXYGEN BUFFERS AT AN ESTIMATED COST OF \$4,000. MOTION CARRIED.

Tom Downer felt it might be prudent to contact Pete regarding the problem. RD will work with Phillip to establish a regular maintenance schedule.

Main Extensions – A map was distributed outlining the need for service for Lot 4, Pacific Pines near 280th and K Place. The customer, Doug Schlepp will pay the cost of the line to the northwest corner of his lot and any connections below that would be charged and the dollars returned to him via a reimbursement contract. MOTION BY JIM HAGEN, SECONDED BY TOM DOWNER TO ALLOW A MAIN EXTENSION AT 279TH AND 'K'. MOTION CARRIED.

MOTION BY JIM HAGEN, SECONDED BY KEN KARCH, TO ALLOW A MAIN EXTENSION AT LOT 9, SEA LAKE RANCHERO. MOTION CARRIED. This has been requested by the PUD. The line will be laid in the same trench as the power. A map is attached for the record.

Latecomer Agreements - MOTION BY TOM DOWNER, SECONDED BY JIM HAGEN TO ACCEPT THE LATECOMER AGREEMENT FORMS AFTER REVIEW BY LEGAL COUNCIL AND CHANGING THE REIMBURSEMENT PERIOD TO 10 YEARS. MOTION CARRIED.

Wholesale Water Rates – Jim Hagen explained he had a toilet lock open in a vacant building for approximately 10 days. North Beach Water contacted him and advised him of the problem. He used about 4000 cu.ft. of water during the time it ran. Jim will fashion a proposed policy for a reduction of rates for such occurrences, as he felt it would be fair to other ratepayers as well, who were away and experienced a leak, etc.

Fire Flow Intertie – RD reported that the contractor has about 200 feet to complete the tie in. A new valve and flange will facilitate the south line extension easily.

Election of Officers – RD has looked over the by-laws and resolutions of our organization with regard to election of Officers. Unless there is an objection, officers will continue as they are. No objections were made.


Continuation of LLC –RD has received a billing from Preston Gates for the continuation of the LLC, required until the final closing of Ocean Park Water by Julie Parker. MOTION BY KEN KARCH, SECONDED BY JIM HAGEN TO PAY LEGAL FEES NECESSARY FOR THE CONTINUATION OF THE LLC. MOTION CARRIED.

Correspondence – RD has received an amendment from the Public Works Trust Fund extending the loan to 20 years. He has received an executed copy of the agreement with Tom Frare on the Six Year Comprehensive Plan. He distributed copies of the Local Government Pool Newsletter and has received an advice from them on coverage of all our vehicles.

Ken Karch inquired about an asset inventory. RD explained that a list will be available when Julie Parker closes Ocean Park Water.

Tia reported that two more routes are now in the monthly billing process. Hopefully all billings will be done monthly by the first of the year.

President Williams asked for an executive session. All members of the public left the Meeting Hall. The meeting reconvened at 8:25 to adjourn for the evening. The next regular meeting will be Monday, November 13, 2006 at the Fire Hall.


RD Williams, President


Celsa Johnson, Secretary