

NORTH BEACH PUBLIC DEVELOPMENT AUTHORITY

SPECIAL MEETING

January 15, 2007

Board Members: RD Williams Ken Karch
 Tom Downer Brad Weatherby

Others: Phillip Leach

Public Present: None

The special meeting held at the office of North Beach Water was called to order at 6:00 pm by President Williams. It was noted that Director Jim Hagen and Secretary Celsa Johnson were not able to attend and were excused.

RD provided copies of briefing papers as supplied by attorney Rod Kaseguma regarding municipal water supply, retail service areas, local government consistency, the public process for water system plans, and copies of laws related to the topics.

Mr. Kaseguma was contacted by telephone. He first gave a review of the documents provided and then took questions from those present. Two key items emerged from that conversation. The first was that Pacific County has not adopted a comprehensive plan for water as required by RCW 70.116. The only plan prepared was proposed in 1985 but the county commissioners have never acted upon it.

The second was to seek a determination of what constitutes the "retail service area" of North Beach Water. Municipal Water Law of 2003 requires that water districts provide water to property owners within the retail service area within a reasonable time. The question, as it applies to North Beach Water, is whether this means that the existing service area is the retail service area or, if a water district were to be formed, the retail service area becomes the all properties within the boundaries of the newly-formed district. This will also be addressed in our Water System Plan, currently being prepared by our Engineer Tom Frare. We should discuss this with Tom, as to how this will be presented.

Discussion regarding the determination of Equivalent Residential Unit (ERU) raised several questions. Because this is an important number for qualifying for loans and grants, the question needs to be answered by a person with the authority to make such a determination. Phillip presented a paper to the Board describing ERU's. RD will contact the Washington Department of Health to determine the formula we should use.

RD and Phillip presented information to the board regarding well rehabilitation. Phillip prioritized the needs as follows:

1. Well One, South Well Field
2. Well Three, North Well Field
3. Well Two, North Well Field
4. Well One, North Well Field

Phillip indicated that nearly 30% to 70% of pumping capacity has been lost in these three wells and has resulted in the pumping of untreated water into the distribution system at peak demand periods. In the past the previous owner led the system with untreated water, as wells 1-3 were never filtered. (Multiple problems exist at the north well site, as we have determined the layout of the filter trains is too restrictive as they relate to all of the wells. It is our view we need to build a new manifold to tie all of the wells together, as currently wells 1-3, are not filtered, and wells 4-8 each come to the filter room to its own filter train. If a well is out of service, so is that filter train. We have no flexibility in this design. We have taken steps to update the filter trains with new oxygen boosters and upgraded ozone machines, but we also need the new manifold for the wells to be most flexible and efficient. To prioritize the projects then would be as follows; Well Rehab first, Well Manifold second and Filter Train third. Even though we have essentially made great strides with the third item, we need to add another filter train at the north well site in this process to facilitate growth. This would be done by installing a new filter train at the south well site which is budgeted for 2007, and then decommission and move the existing filter train at the south well site to the north well site. The well manifold has also been budgeted for 2007.)

Phillip and RD secured bids to scope the wells and for rehabilitation. Phillip will be checking into this further with references and to see if the contractors have any experience with the specific problems present in our wells. Phillip will also be evaluating the connection of more existing wells to the filtration system.

A 30-minute executive session was called at 8:03 to discuss personnel matters.

The meeting resumed at 8:35.

Motion by Brad Weatherby to give Lorraine Riley her choice of a \$2.00 per hour raise or three-quarter time benefit allowance and move her status to permanent part-time. Motion seconded by Jim Hagen. Motion carried.

Motion by Brad Weatherby to give all North Beach Water employees a 4% cost of living adjustment effective January 1, 2007. Motion seconded by Jim Hagen. Motion carried.

Discussion followed regarding the employee manual. No formal action was taken.

Meeting adjourned 8:50pm


RD Williams, President


Celsa Johnson, Secretary