

NORTH BEACH PUBLIC DEVELOPMENT AUTHORITY

REGULAR MEETING

May 14, 2007

Board Members:

Richard Schroeder
R.D. Williams

Tom Downer

Others:

Phillip Leach
Nancy Emondson
Diana Thompson
Debra Richmond
Neal Emond

Tia Crisifulli
Rob Richmond
Sandra Tellvik
David Tellvik

President Williams opened the monthly board meeting at 6:00 PM at the Fire Hall. He advised the Board of the absence of Board Members Jim Hagen, Brad Weatherby and Secretary to the Board Celsa Johnson and introduced Nancy Bell who would be taking notes for the meeting. He welcomed the public and invited anyone to speak if they chose. No response.

President Williams then introduced Richard Schroeder who had been selected by the County Commissioners to the NBPDA Board. Mr. Schroeder then took an Oath of Office to serve as Director of the North Beach Public Development Authority, replacing Ken Karch, effective immediately.

It was then noted for the record that a quorum was present.

MOTION BY TOM DOWNER, SECONDED BY RICHARD SCHROEDER, TO APPROVE THE MINUTES OF APRIL 9, 2007 AS SUBMITTED. MOTION CARRIED.

MOTION BY TOM DOWNER, SECONDED BY RICHARD SCHROEDER TO APPROVE THE MINUTES OF APRIL 14, 2007. MOTION CARRIED.

RD reviewed the vouchers submitted for payment. **MOTION BY RICHARD SCHROEDER, SECONDED BY TOM DOWNER TO APPROVE THE VOUCHERS SUBMITTED IN THE AMOUNT OF \$82,714.35. MOTION CARRIED.**

President Williams introduced Nancy Edmondson who presented the April financial statements. She has met with the Assistant County Treasurer to adjust some payments that had been made incorrectly from the different asset accounts. Once the books of the Ocean Park Water Company are merged with the current operations, we will be able to have an even better view of our financial position. A Personal Property Audit has been requested for Ocean Park Water Company for 2006 and has been submitted to the State

Auditor. An "All Accounts Audit" of North Beach Water by the State Auditor has been scheduled for Monday, July 2, 2007.

Regular Meeting Date Change – RD introduced Resolution #01-2007. Tom asked that it be titled ESTABLISHMENT OF REGULAR MEETING DATE. MOTION BY TOM DOWNER, SECONDED BY RICHARD SCHROEDER TO APPROVE RESOLUTION #01-2007 SETTING THE THIRD MONDAY OF EACH MONTH AS THE REGULAR MEETING DATE. MOTION CARRIED.

Well Rehabilitation – RD introduced Jim Bailey of Kleinfelder who reviewed the process of rehabilitating our wells. After testing for flow, the wells were brushed, and videoed, then a process of impulsing the well head using hydrogen gas was done. Residue was extracted, called flushing. Flow was monitored, and videoed again to determine the results. To keep sediment flowing and prevent clogging in the future, Jim strongly suggested that we alternate use of our wells on a regular basis, monitor flow rates, and plan on rehab again when a severe decline in production is noticed. This would necessitate including costs as a regular part of our budgeting process.

The original project was to rehab three declining wells and to monitor the success of this process; with excellent results it was then determined we should rehab an additional two wells at an estimated cost of \$15,000 per well. These five wells were the oldest wells in our system. The total cost to rehab the five wells was \$54,451.74, or \$10,890.35 per well, which did not include the cost appropriated to overhaul our 1983 service truck used to pull and replace the wells. We also estimate we recovered approximately 200-250 gal/min on our well rehab, which included the recovery of well SO-1 North, which had not operated in twelve years. Cost estimates to develop a new well range between \$100,000 and \$250,000. The well rehab project was deemed a success.

Water District Formation – RD reported that Mark Scott, GIS officer for Pacific County, is nearing completion of the data base of property owners, all registered voters, and those who voted in the last election, all of which will be included in our proposed new district boundary. Our proposed district boundary currently has voters in five precincts. The information will be available for the NPIA later this week.

Emergency Plan - Phillip advised that he has had to table the emergency plan until the Water System Plan was complete. We need to perform a Vulnerability Assessment of our system and tailor it to our needs.

Employee Manual Update – RD advised that a copy of the Employee Manual is in the hands of WGEP legal council for review.

Water System Plan - Tom Frare reported that the holdup with the pump curves has been resolved and that he is putting the data together. He should have a preliminary draft for review possibly for our June meeting.

Fire Flow Intertie – RD reported that EC Power and Paco Pump have signed off on the new generator and booster pump. Initial tests indicate we will have the ability to pump between 1800 and 2000 gal/min at 60 psi at the South Well Site. Phillip reported that when the two systems are tied together, we will have approximately 690,000 gallons of water in storage and, based on calculations in a full system test at 256th and Vernon (the Ocean Park School), we would have the ability to pump an estimated 3,870 gallons per minute. Once the results of the water quality test for the water held in storage and within the pipelines are received from the lab, our Engineer, Tom Frare, will then send off the completion report to the state before the Department of Health will give the final approval to place the new system on line and complete the inter-tie, hopefully by the end of the month.

Naselle Rock & Asphalt – We are waiting for an estimate from Naselle Rock & Asphalt for the repair work. We will need to have a special meeting to approve the bid so that work can be completed before the summer season is upon us.

PUD #2 Letter – We have received a letter from the PUD asking for a deposit to transfer our accounts from Ocean Park Water to North Beach Water. PUD Commissioner Diana Thompson felt that it would be helpful to attend the PUD Commissioners Meeting to resolve any issues with regard to a deposit, given that we are a public entity and often the deposits are waived in consideration of public expediency.

North Beach Water Report – Phillip reported that we need to flush the lines for maintenance but have been short of crew to do so. We can skip flushing this year based on the fact that we are not putting any unfiltered water into the system.

The meeting adjourned at 7:40 for executive session to discuss personnel items, and final adjournment.

The next meeting will be Special Meeting/Workshop on Monday, May 21 at the North Beach Water Office at 6 PM. The next Regular Meeting will be on Monday, June 18 at 6 PM.


RD Williams, President


Celsa Johnson, Secretary