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NORTH BEACH PUBLIC DEVELOPMENT AUTHORITY

SPECIAL MEETING

June 25, 2007

Board Members: Jim Hagen R.D. Williams
 Brad Weatherby Richard Schroeder

RD opened the meeting at 6:02 PM, at the North Beach Water Office.

New Ford Ranger Truck – RD distributed a list of the equipment the PDA now owns, indicating his desire to have a meter reader on task every week, making it necessary to have an additional vehicle. The order for a new vehicle must be placed by this Friday, June 29. MOTION BY RICHARD SCHROEDER, SECONDED BY JIM HAGEN, TO PURCHASE A VEHICLE EQUIPPED AS THE GENERAL MANAGER SEES FIT FOR NO MORE THAN \$15,500 FOR THE VEHICLE AND EQUIPMENT. MOTION CARRIED.

2007 Consumer Confidence Report - RD explained that the reports must be submitted for both of the prior water companies until the Water System Plan has been approved. RD will e-mail the final draft to the Board Members. MOTION BY JIM HAGEN, SECONDED BY RICHARD SCHROEDER TO MAIL OUT THE CCR REPORTS BY THE JULY 1 DEADLINE. MOTION CARRIED.

Office Copier - RD distributed proposals from IKON for Canon Office copiers. We can lease a Canon C2880 for \$241 per month plus the cost of copies. Jim Hagen shared that IKON has a good record of service on the Peninsula. RD explained that a 36 month lease would be to our advantage over a 60 month lease if we needed to take advantage of new technology in the future. MOTION BY JIM HAGEN, SECONDED BY RICHARD SCHROEDER TO LEASE A CANON C2880 ON A 36-MONTH BASIS. MOTION CARRIED.

Modern Machinery Lease – RD advised the Board of the availability of a lease for a Komatsu WB146-5 Loader/Backhoe for \$1,375 per month. This lease can be cancelled at any time, but would need to be renewed in January. Several of these machines are currently being used by contractors on the peninsula. It can be driven on county roads with a lead vehicle or trailing vehicle, if necessary. WGEP can be notified for insurance coverage. RD then discussed the Prevailing Wage Law and our need to build a digging crew to do our own work for most small projects. Modern Machinery Equipment Company will bring the equipment to our site and do a demo on the equipment; then we can go forward with the lease. Richard cautioned that safety should be our #1 issue. MOTION BY RICHARD SCHROEDER, SECONDED BY JIM HAGEN TO GO FORWARD WITH A LEASE FOR A KOMATSU WB146-5 BACKHOE. MOTION CARRIED. RD agreed to notify the Board of the demo time and place.

RD reported that he has received an application for employment that could be of interest. He will meet with the applicant on Thursday for a tour of our operations. Richard asked that the Board be kept abreast of developments in this area.

RD reported that the PUD has continued the hearing for the Rule Change for Deposits to July 3 in Raymond. He will be attending that meeting.

RD introduced a proposal from Prothman Executive Recruitment Services for a search for a General Manager and Finance Manager for our organization. Their charge for services upon the successful placement of the positions is 20 percent of the starting salaries plus expenses. RD asked the Board members to look over the proposal. The cost could be in the neighborhood of \$16,000 to \$25,000 for both positions.

RD discussed the need for an Engineer for the NBPDA and that Tom Frare satisfies that need. Currently we are operating without an approved Water System Plan. Any line larger than 8 inches must be engineered to satisfy DOH requirements.

The meeting adjourned at 7:35 PM.



RD Williams, President



Celsa Johnson, Secretary