

NORTH BEACH PUBLIC DEVELOPMENT AUTHORITY

SPECIAL MEETING

OCTOBER 22, 2007

Board Members: Jim Hagen Richard Schroeder
 R.D. Williams Brad Weatherby
 Tom Downer

RD opened the meeting at 7:00 AM at the North Beach Water Office and immediately adjourned to Executive Session. At 7:20, the meeting resumed.

MOTION BY TOM DOWNER TO TERMINATE THE EMPLOYMENT OF PHILLIP LEACH IMMEDIATELY. MOTION SECONDED BY RICHARD SCHROEDER. MOTION CARRIED.

MOTION BY TOM DOWNER, SECONDED BY RICHARD SCHROEDER TO TERMINATE EMPLOYEE JOHN ROBARGE IMMEDIATELY. MOTION CARRIED. President Williams advised the Board that a letter of termination of employee John Robarge was delivered to him on Friday, October 19th, 2007 without incident.

Discussion followed regarding the interview process for the General Manager position. The interviews will be held on Tuesday, October 30th with a "get acquainted reception" to be held the evening of Monday, October 29th. The reception will be held at the Ocean Park Resort Recreation Hall from 6:00 to 7:30 PM. The three candidates being considered are Mr. Joe Williams, Georgetown, TX; Mr. Uwe Weindel, Cogan Station, PA; and Mr. Michael Berlien of West Covina, CA. All Board Members are urged to attend.

Jim Hagen felt we needed to establish a ceiling for compensation for moving expenses for the position. MOTION BY TOM DOWNER, SECONDED BY JIM HAGEN TO PAY \$2,500 PLUS \$1 PER MILE FOR MOVING EXPENSES OF THE GENERAL MANAGER. MOTION CARRIED.

MOTION BY TOM DOWNER, SECONDED BY RICHARD SCHROEDER AND JIM HAGEN TO AUTHORIZE A CONTRACT FOR A CERTIFIED SYSTEMS OPERATOR FOR THE INTERIM PERIOD. MOTION CARRIED.

Discussion then centered on the need for supervision of the three outside employees. President Williams explained that Brian LeRoux was reading meters full time under the direction of the office staff; and billing was being done in a timely manner. Employees Bobbie Hunt and Jason Crisifulli were performing locates and new connections but needed better supervision. A suggestion of finding an outside supervisor in the interim was considered but the consensus was we should wait for the new General Manager to make that determination. Tom Downer suggested we review the rules for the Small Works Roster to insure we are not in conflict.

Tom asked about any policy regarding the mailing of bills with small or credit balances. President Williams commented that it would be prudent to continue mailing to all customers at this time. It could become a public relations issue if bills were not received by some customers and could result in additional calls by customers to the office because of confusion.

Phillip Leach arrived at 8:10 AM and was advised of his termination of employment. He was asked to relinquish his keys, cell phone and to empty his desk immediately. President Williams advised that a certified letter will be mailed to Phillip Leach later in the day outlining his termination.

The Special Meeting adjourned at 8:15 AM.



R. D. Williams, President



Celsa Johnson, Acting Secretary