

NORTH BEACH PUBLIC DEVELOPMENT AUTHORITY

SPECIAL MEETING

NOVEMBER 7, 2007

Board Members: Jim Hagen Richard Schroeder
 R.D. Williams Brad Weatherby

Absent: Tom Downer

RD opened the meeting at 6:07 PM at the North Beach Water Office.

General Manager Candidate, Michael Berlien - RD reported that the offer letter to Michael Berlien had been signed and returned. RD presented the Board with the Employment Agreement for the General Manager. Mr. Berlien will be present at our meeting on November 19, 2007. MOTION BY JIM HAGEN, SECONDED BY RICHARD SCHROEDER TO PRESENT THE EMPLOYMENT AGREEMENT FOR GENERAL MANAGER TO MICHAEL BERLIEN FOR SIGNATURE. MOTION CARRIED.

Water System Plan – RD presented the document prepared by Tom Frare, Water Engineer for our five-year Comprehensive Water System Plan to the Department of Health. He noted that a few maps are yet to be included but it is in essence complete. With the acceptance of this plan by DOH, the two systems, Pacific Water Company ID #20051V and Ocean Park Water ID #63000C will be combined under one identification number to form North Beach Water ID #63000C.

Water District Boundary – RD reported that he has had conversations with Rod Kaseguma, our legal counsel for Washington Water/Sewer Association regarding the southern boundary change from the requested Cranberry Road which is roughly the southern boundary of Section 16, and eliminating Sections 10, 15, 21, 22, 27, 28 and the northern portions of 33 and 34 by the County Commissioners. He advised the Board that the County Commissioners have the power to shrink the boundary, but cannot expand the boundary. The Department of Health strongly supports the Water System Plan south to Cranberry Road. Rod and RD feel that moving the boundary north to 179th Lane could increase the potential passage by the voters from roughly 70 percent to 90 percent. RD will appeal to the County Commissioners at their meeting on Friday, November 9, to persuade them to include Section 3 of the map presented to the NBPDA Board which appears to be eliminated from Resolution #2007-064. RD emphasized that even though the new District boundary would be at 179th, we can install water lines south of that and expand our district as included in the Water System Plan approved by DOH. MOTION BY BRAD WEATHERBY, SECONDED BY RICHARD SCHROEDER TO APPROVE THE BOUNDARY AS APPROVED BY COUNTY RESOLUTION #2007-067. JIM HAGEN ABSTAINED. MOTION CARRIED. MOTION BY BRAD WEATHERBY, SECONDED BY JIM HAGEN TO NOTE THAT WE STRONGLY DISAGREE WITH

THE BOUNDARY CHANGES MADE BY THE PACIFIC COUNTY COMMISSIONERS.. MOTION CARRIED.

PERS Membership – RD distributed copies of the New Employee Information Packet from the Washington State Department of Retirement Systems. He asked that the Board become familiar with its contents as it is likely that we will need to approve membership in the PERS system at our November meeting.

RD reported that he had an Exit Conference with the Washington State Auditor's Office. He distributed copies of the draft reports and explained some of the findings. The secretary of the Board will be more careful when we adjourn to Executive Session to note the purpose and the anticipated length of time for the adjournment.

RD reported that in the last two weeks he learned that the booster pumps were not working properly; that the display monitor had failed and the settings had been manually changed from the original settings, according to Paco Pump technicians. They have been scheduled to reprogram the system. MOTION BY JIM HAGEN, SECONDED BY BRAD WEATHERBY TO AUTHORIZE PACO PUMP TO PERFORM THE NECESSARY REPAIRS AND REPROGRAMMING TO THE NEW BOOSTER PUMP SLED. EXPECTED COST TO BE \$2,000. MOTION CARRIED.

Richard Schroeder inquired about the morale of the staff. RD reported that Robert Hunt is on vacation. Jason Crisifulli and Brian LeRoux are holding their own by reading meters and doing service work. DPR Builders has been working on the service connection to the new Oman's building with the assistance of our personnel.

Jim Hagen inquired about our legal status without a Water System Operator. Tom Frare, our system engineer, is currently acting as our Certified Operator. Weekly testing of the water and performing the required functions for continued operation of the system are being done under his guidance. DOH has been notified of our operator change.

RD advised the Board that the December 17th Board Meeting will include a Public Hearing on both the proposed Water System Plan and the 2008 Budget Hearing. A budget workshop will be scheduled prior to the Hearing.

The Special Meeting adjourned at 7:10 PM.


R. D. Williams, President


Celsa Johnson, Acting Secretary