

**NORTH BEACH PUBLIC DEVELOPMENT AUTHORITY**

**REGULAR MEETING**

**FEBRUARY 18, 2008**

**Board Members:**

Jim Hagen  
Brad Weatherby  
Richard Schroeder

R.D. Williams  
Tom Downer

**Others:**

Marshall Tate  
Debbie Richmond  
Michael Berlien  
Nancy Bell

Nick Larsen  
Rob Richmond  
Neil Emond  
Curt Stephens

President Williams opened the monthly Board Meeting at 6:00 PM at the Fire Hall. He welcomed the public and invited anyone to speak if they chose. No one did so.

**MOTION BY TOM DOWNER, SECONDED BY JIM HAGEN TO APPROVE THE MINUTES OF JANUARY 21, 2008. MOTION CARRIED.**

**Financial Report** – The Board reviewed the report in their Agenda Packets. President Williams advised that it was only Preliminary and that our accountant had not reviewed it. A final report will be forthcoming.

President Williams distributed the document for signature for Resolution #06-2007, adopting the Employee Manual. This was passed on November 19, 2007. He advised that he and Manager Michael Berlien will be reviewing the document in its entirety within the next six weeks.

**December Storm Update – FEMA** – FEMA representatives will be inspecting the roof at Well #1. The file will potentially be closed at the end of this week and they should be ready to cut an initial check for approximately \$19,000 for our generator run time and our fence, with other areas still to be reviewed. Our payment from FEMEA is dependent upon what our insurance company will cover. President Williams is working with our insurance agent and that should be finalized soon. Overtime hours and President Williams' hours are included as in-kind services. FEMA will cover about \$1,100 for generator repairs. They were impressed with the thoroughness of our report and have been very cooperative. **MOTION BY JIM HAGEN, SECONDED BY BRAD WEATHERBY TO ADOPT RESOLUTION #02-2008, DESIGNATING R. D. WILLIAMS AND MICHAEL BERLIEN AS AUTHORIZED REPRESENTATIVES OF THE AUTHORITY FOR PURPOSES OF APPLICATION FOR FEDERAL AND/OR STATE EMERGENCY AND DISASTER RELIEF FUNDS. MOTION CARRIED.**

President Williams asked Board Member Brad Weatherby if he had any information on the radios we may wish to purchase for emergency management and need for communications such as the case with the storm of December 2<sup>nd</sup>. No information was forthcoming.

**General Managers Report** – Board members had an opportunity to review Michael's monthly report. He indicated that the two big line breaks covered in the report did bring to light the need for some type of a warning system when something that significant occurs. It would ease property damage and loss of water from the system.

**State Auditors Report** - Board members had an opportunity to review the final State Auditors Report for 2005 and 2006. Their comments had been noted and will be adopted. We do need to be diligent in following the mandates of Prevailing Wage requirements. MOTION BY TOM DOWNER, SECONDED BY RICHARD SCHROEDER THAT WE ACCEPT THE STATE AUDITORS REPORT AS PRESENTED. MOTION CARRIED. President Williams advised that the accountant will have the report for 2007 and any changes in the Notes to the Financial Statements at the March meeting for submission to the State Auditor by the first of May.

**Agreement with EC Power for Generator Maintenance** – Michael Berlien advised the Board that we have received a quote from E C Power for maintenance of all generators. The oldest generator at the North well field is in need of major repairs or possibly replacement as part of the FEMA package. All others can be maintained and checked regularly for an annual cost of \$1200 per year. MOTION BY JIM HAGEN, SECONDED BY BRAD WEATHERBY TO COMPLETE A MAINTENANCE AGREEMENT WITH E C POWER FOR OUR GENERATORS. MOTION CARRIED.

**Resolution #03-2008 – Transfer from Capital Reserve** – President Williams asked that we authorize the Pacific County Treasurer to move funds from the Capital Reserve to Operations. Part of this is due to the costs from the December storm. MOTION BY JIM HAGEN, SECONDED BY BRAD WEATHERBY TO ADOPT RESOLUTION 03-2008 AND MOVE \$25,000 FROM THE CAPITAL RESERVE TO OPERATIONS. MOTION CARRIED.

**Payment of Vouchers** – The February vouchers presented in the Agenda Packets had been reviewed. MOTION BY BRAD WEATHERBY, SECONDED BY TOM DOWNER, TO PAY THE VOUCHERS IN THE AMOUNT OF \$65,039.32. MOTION CARRIED.

**North Beach Water District Formation** – Curt Stephens, NPIA representative, advised that the polls for the election will close Tuesday, February 19, 2008 at 8 PM. Letters postmarked February 19 will be counted, so it could be Thursday before we will know if the vote is close. The Pacific County Canvassing Board has 10 days to certify the results of the election and present them to the Pacific County Commissioners.

**Resolution #04-2008 – Interlocal Agreement between NBPDA and North Beach Water District** – President Williams requested the authorization of Resolution #04-2008 to facilitate the temporary operations of North Beach Water by the PDA and the North Beach Water District in the event of a favorable result of the election. Tom Downer asked for a correction in the recitals attached to the Resolution. MOTION BY JIM HAGEN, SECONDED BY RICHARD SCHROEDER, TO AUTHORIZE RESOLUTION #04-2008, CALLING FOR AN INTERLOCAL AGREEMENT BETWEEN THE NORTH BEACH PUBLIC DEVELOPMENT AUTHORITY AND THE NORTH BEACH WATER DISTRICT. MOTION CARRIED.

At 6:35 PM, President Williams advised those present of the need to move into Executive Session for 10 minutes for the purposes of discussing a complaint made against the NBPDA Board. President Williams thanked the public for their attendance and asked for their dismissal. The Board returned from Executive Session at 6:45 PM. There were no members of the public waiting as a result of the Executive Session. No action was taken as a result of the Executive Session.

The North Beach Public Development Authority Meeting adjourned at 6:46 PM. The results of the election will require a special meeting to be called by the NBPDA Board and the newly elected Water District Commissioners, the time and place to be announced. The next Regular Meeting will be on Monday, March 17, 2008 at 6:00 PM at the Pacific County Fire Protection District #1 Meeting Room.

  
RD Williams, President

  
Celsa Johnson, Secretary