

**NORTH BEACH PUBLIC DEVELOPMENT AUTHORITY**

**REGULAR MEETING**

**July 21, 2008**

|                |   |                                     |
|----------------|---|-------------------------------------|
| Board Members: | Jim Hagen<br>Tom Downer<br>Brad Weatherby (excused) | Richard Schroeder<br>R. D. Williams |
| Staff:         | Michael Berlien, General Manager                    | Tia Crisifulli, Office Manager      |
| Others:        | Rob Richmond<br>Linda Le Claire                     | Debra Richmond<br>Brian Sheldon     |

President Williams opened the monthly Board Meeting at 6:00 PM at the Fire Hall. He welcomed the public and invited anyone to speak if they wished to address the board.

Linda LeClaire asked if there was any policy to give relief to a customer that had used excessive water due to a leak occurring in their plumbing. She recently had this happen and is concerned about the size of her bill due the water lost before getting the pipe fixed. Currently there is no policy and Manager Berlien explained that it varies a lot from entity to entity. The board asked Manager Berlien to look into seeing what our policy should be and make a recommendation to the board.

Minutes for June Regular Meeting – will be tabled until the August board meeting since some board members felt they did not have time to review them properly.

**MOTION BY JIM HAGEN, SECONDED BY TOM DOWNER, TO APPOINT NANCY BELL AS ACTING SECRETARY TO THE NBPDA BOARD OF DIRECTORS TO REPLACE CELSA JOHNSON WHO HAS RESIGNED - MOTION CARRIED.**

Tom Downer asked if future spreadsheets of the monthly financials could be sized to fit the page when sent out so that they can be printed for review without the need for cut and paste.

**UNFINISHED BUSINESS:**

North Well Field – Control Room roof repair – on continuing schedule per Manager Berlien

South Well Field – Pond de-treeing – The contractor has been notified of the bid award, and work is scheduled to be completed soon.

South Well Field – Water Storage tank – The new replacement tanks run approximately \$5000.00 each. Manager Berlien thinks the old tanks should be listed as excess property and put up for bid. as the new 210,000 gal storage tank has replaced these two fiberglass tanks.

*Surplus*

**MOTION BY TOM DOWNER, SECONDED BY RICHARD SCHROEDER TO EXCESS THE FIBERGLASS TANKS AS RECOMMENDED BY MANAGER BERLIEN – MOTION CARRIED**

Manager Berlien would like to a .025% hourly raise to Jason Crisifulli and Bob Hunt for passing their testing with state to become certified at a higher level.

**MOTION BY JIM HAGEN, SECONDED BY DICK SCHROEDER, TO ALLOW RAISES FOR STAFF PASSING CERTIFICATION TESTING AS RECOMMENDED BY MANAGER BERLIEN – MOTION CARRIED**

Manager Berlien informed the Board the state has updated the Water Efficiency Objectives and he would like a program to offer customers that would decrease usage and thus save water.

**MOTION BY JIM HAGEN, SECONDED BY RICHARD SCHROEDER, TO AUTHORIZE MANAGER BERLIEN TO RESEARCH AND RECOMMEND A PROGRAM TO THE BOARD – MOTION CARRIED.**

Insurance WGEP/ENDURS - Tom Downer mentioned that Fire District decided not to go with ENDURS because of shaky financial base and under capitalization. The board needs to be sure since the amount of liability for the fire district and water district is about the same in exposure.

**MOTION BY TOM DOWNER, SECONDED BY JIM HAGEN, TO HAVE THE GENERAL MANAGER INVESTIGATE POLICY AND CARRIER OPTIONS AND MAKE A RECOMMENDATION BEFORE THE BOARD APPROVES A NEW POLICY/RENEWAL – MOTION CARRIED.**

Manager Berlien pointed out the North Beach Water web site is getting more populated with content and is also getting more traffic.

**MOTION BY DICK SCHROEDER, SECONDED BY JIM HAGEN, TO AUTHORIZE ANNUAL DEBT PAYMENT ON PUBLIC WOKS TRUST FUND LOAN #204 IN THE AMOUNT OF \$20,000.00 VIA VOUCHER #1167 – MOTION CARRIED.**

**MOTION BY JIM HAGEN, SECONDED BY TOM DOWNER, TO ADOPT RESOLUTION #08-2008 TO IMPLEMENT NEW WATER RATES APPROVED AT THE JUNE BOARD MEETING ESTABLISHING SERVICE CHARGES, CONNECTION CHARGES, AND SERVICE REGULATIONS –MOTION CARRIED.**

**MOTION BY JIM HAGEN, SECONDED BY TOM DOWNER, TO ADOPT RESOLUTION #09-2008 TO TRANSFER INTEREST EARNED FROM THE OPERATING ACCOUNT TO THE CASH RESERVE FUND – MOTION CARRIED WITH WORD “AUTHORIZE” MODIFIED TO “DIRECTS”.**

**MOTION BY JIM HAGEN, SECONDED BY DICK SCHROEDER TO IMPLEMENT RESOLUTION # 10-2008 TO CLOSE FUNDING ACCOUNT AND TRANSFER THESE FUNDS TO THE GENERAL OPERATIONS ACCOUNT – MOTION CARRIED WITH CHANGE OF WORD “AUTHORIZE” TO “DIRECTS”.**

Tom Downer reports that a transfer of the NBPDA’s ‘North Beach Water Utility’ to the newly formed North Beach Water District is not yet viable.

Dick Schroeder feels that position is clear to him. He can’t see why normal transfer of liabilities is being met with distain. NBPDA offer is only possible offer.

**DICK SCHROEDER MADE MOTION, SECONDED BY JIM HAGEN, TO ALLOW TRANSITION TEAM TO ENLIST AID OF PACIFIC COUNTY COMMISSIONERS FOR TRANSFER – MOTION CARRIED.**

Payment of Vouchers for June expenditures in the amount of \$63,388.93 is requested. Tom Downer wanted to know about status of investigation of some questionable expenses and it was reported that the investigation is still ongoing.

**TOM DOWNER MADE A MOTION, SECONDED BY JIM HAGEN, TO PAY CURRENT VOUCHERS FOR THE JUNE EXPENDITURES IN THE AMOUNT OF \$63,388.93 AS REQUESTED AND REVIEWED BY BOARD – MOTION CARRIED.**

At 7:03 President Williams asked that the Board move into Executive Session for 15 minutes to discuss personnel issues. The public was thanked for their attendance and participation. The meeting room was cleared and the Executive session began. The meeting reconvened at 7:18. No action was taken as a result of the Executive Session.

The meeting was adjourned at 7:20PM.

Respectfully Submitted,



RD Williams, President



Nancy Bell, Acting Secretary