

NORTH BEACH PUBLIC DEVELOPMENT AUTHORITY

REGULAR MEETING

August 18, 2008

Board Member: Jim Hagen Richard Schroeder
 Tom Downer Brad Weatherby
 R. D. Williams

Staff: Michael Berlien, General Manager
 Tia Crisifulli, Office Manger

Others: Rob Richmond Debra Richmond
 David Burke Gwen Brake
 Brian Sheldon

President Williams called the meeting to order at 6:00 PM at the Fire Hall. He welcomed the public and invited anyone to speak that wished to address the Board.

Brian Sheldon asked for feedback from the Transition Team for the Water District transfer. Tom Downer would like to modify the agenda to accommodate the request. Gwen Brake would like to call a meeting of the Water District Commissioners to review the status with them.

David Burke is representing the Pacific County Commissioners and would like to know what the plan is. The county wants closure. How and when will it happen. Tom Downer feels that Pacific County will be pleased with recent progress. David Burke felt overall documents he reviewed hit proper points but language was not specific enough. No way an attorney from Seattle can write specifics. David Burke stated he would be willing to meet with the transition team and help in any way he can to facilitate progress.

Tom Downer pointed out that the fiberglass tank motion in the July minutes should read "surplus" rather than "excess". BRAD WEATHERBY MADE A MOTION TO ACCEPT THE MINUTES FROM THE JUNE 16, 2008 AND JULY 21, 2008 REGULAR MEETINGS WITH THE TOM DOWNER CORRECTION. JIM HAGEN SECONDED THE MOTION. MOTION CARRIED.

Tia Crisifulli, Office Manger reviewed July financial reports with the Board

Unfinished Business:

Manager Berlien reported that both the North Well Field-Control Room roof repair and the South Well Field-Pond de-treeing were completed.

New Business:

General Managers Report

Water Rights – Dept. of Ecology has agreed to our application for 80 acre feet of additional water rights. Their consultant Tyson Carlson indicated he could do some hydrology work that could increase well yield and reduce treatment cost.

JIM HAGEN MADE A MOTION SECONDED BY TOM DOWNER DIRECTING MANAGER BERLIEN TO GET A PROPOSAL FROM TYSON CARLSON FOR HYDROLOGY WORK. MOTION CARRIED

Manager Berlien presented the “Responsibility for Repair of Service Pipe” policy and “Request for Billing Adjustment Due to Leak” form to the board as requested at the July Board meeting. After board review and discussion, JIM HAGEN MADE A MOTION TO ACCEPT AND IMPLEMENT MANAGER BERLIENS PROPOSAL. TOM DOWNER SECONDED THE MOTION. MOTION CARRIED.

Review by Manger Berlien of the SEPA Environmental check list documents for the NBPDA’s “North Beach Water – Water System Plan”. A Special Hearing will be set up for September 15, 2008.

Insurance Update – Manager Berlien is working on bids for the next insurance cycle beginning in September. He would like to have a special meeting around August 28, 2008 to review quotes and get board approval for insurance. President Williams will Call Special Meeting for that review on August 27, 2008 here at the Fire Hall.

Manager Berlien submitted request to surplus one Ditch Witch Model 5010 Trencher (min worth \$1000.00) , one Ditch Witch 1993 T14A Trailer (min worth \$500.00), and approximately 2700 feet of PVC-C-160 pipe of various sizes that is no longer usable for waterworks applications. JIM HAGEN MADE A MOTION, SECONDED BY RICHARD SCHROEDER TO ALLOW ITEMS TO BE DECLARED SURPLUS AS REQUESTED. MOTION CARRIED.

TOM DOWNER MADE A MOTION, SECONDED BY BRAD WEATHERBY TO ALLOW MANAGER BERLIEN TO TRANSFER ANY OF THE PVC PIPE TO THE PORT OF PENINSULA AS NEEDED. MOTION CARRIED.

Manager Berlien presented staff proposed draft for State of Washington Department of Health initiative to help customers use water more efficiently. The staff investigated four possible goals for achieving this request. Staff recommended; Goal 1 “Maintain annual customer consumption at present levels”. JIM HAGEN SUBMITTED A MOTION SECONDED BY RICHARD SCHROEDER TO ACCEPT GOAL #1 AS RECOMMEDED BY STAFF. MOTION CARRIED.

Directors Reports and Comments:

President Williams reported that Celsa Johnson will not be returning as secretary and the board signed a letter accepting her resignation and thanking her for the valuable contribution over the last several years.

A letter has been received from the building owner that the office space rent is increasing to \$650.00 per month beginning in September.

BRAD WEATHERBY MADE A MOTION TO PAY VOUCHERS FOR JULY IN THE AMOUNT OF \$62,309.60 AS SUBMITTED BY STAFF. JIM HAGEN SECONDED. MOTION CARRIED.

President Williams thanked the public for their attendance and asked the board to move into an executive session for 15 minutes to discuss Personnel Issues at 7:10 PM.

Executive session ended at 7:25 PM.

David Burke was asked to join the board in a second Executive Session for 45 minutes. The second Executive Session ended at 8:10 PM with no action taken as a result of either Executive Session and meeting was immediately adjourned.

Respectfully Submitted,


R. D. Williams, President


Nancy Bell, Secretary to the Board