



Minutes of the Special Meeting of The Board of Commissioners of North Beach Water District

A special meeting of the Board of Commissioners of North Beach Water District was held at 6:00 p.m., Wednesday, January 12, 2011 at the office of North Beach Water District; 25902 Vernon Avenue, Suite D, Ocean Park, Washington.

I. Call to order:

Commissioner Brake called the special meeting of the Board of Commissioners of North Beach Water District to order at 6:00 p.m.

II. Roll call:

Commissioners present:

Gwen Brake
Brian Sheldon
R.D. Williams

Commissioners absent:

None

Staff present:

Michael Berlien, General Manager
Tia Crisifulli, Office Manager

Others present:

None

III. Adopt agenda:

Amendments to the agenda are as follows:

Item 5B. Billing Clerk position.
Item 5C. Interim management plan.

Mr. Williams made a motion to adopt the agenda as amended. Mr. Sheldon seconded the motion.

Aye: Commissioners Brake, Sheldon, and Williams
Nay: None
Abstain: None
Absent: None

IV. Public comment.

None

V. Action items:

A. Consideration of employment offer for General Manager.

Commissioner Williams provided an amended letter of intent and recommended the Commissioner consider entering into an employment agreement with the candidate for general manager. After discussion, Commissioner Williams made a motion to extend an employment offer for general manager to William Neal the position of General Manager to Mr. William Neal as stated in the amended letter of intent. Commissioner Brake seconded the motion. Additional discussion amended further



Minutes of the Special Meeting of The Board of Commissioners of North Beach Water District

the motion. The amended motion is to offer Bill Neal the position of general manager as stated in the letter. Commissioner Sheldon seconded the amended motion. Commissioner Brake called for a vote in favor of accepting the motion as presented and the letter as prepared and presented by Commissioner Williams.

Aye: Commissioners Brake, Sheldon, and Williams

Nay: None

Abstain: None

Absent: None

Commissioners called for a special meeting to be held on Monday, January 24, 2011 at 6:00 p.m. at the office of North Beach Water District to process the completing of the general manager employment agreement.

B. Billing Clerk update.

Mr. Berlien advised the Commissioners of the steps taken to hire a new Billing Clerk and staff was directed to report back at the next regular board meeting.

C. Interim Management Plan.

Commissioners requested the presence of employee Robert Hunt at the January regular meeting. Commissioner Brake made a motion to appoint Ms. Crisifulli as the Interim General Manager. Commissioner Williams seconded the motion. After discussion, Ms. Brake amended her motion. The amended motion is to appoint Ms. Crisifulli as Interim General Manager with a salary increase of \$500 per calendar month until such time as a General Manager is hired. Commissioner Williams seconded the amended motion.

Aye: Commissioners Brake, Sheldon, and Williams

Nay: None

Abstain: None

Absent: None

VI. Adjournment.

Commissioner Williams made a motion to adjourn the special meeting of the Commissioner of North Beach Water District at 6:41 p.m. Commissioner Brake seconded the motion.

Aye: Commissioners Brake, Sheldon, and Williams

Nay: None

Abstain: None

Absent: None

Brian Sheldon, Commissioner

R.D. Williams, Commissioner

Gwen Brake, Commissioner