



## Minutes of the Special Meeting of The Board of Commissioners of North Beach Water District

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A regular meeting of the Board of Commissioners of North Beach Water District was held at 6:00 p.m., Tuesday, January 18, 2011 at the office of North Beach Water District; 25902 Vernon Avenue, Suite D, Ocean Park, Washington.

**I. Call to order:**

Commissioner Sheldon presiding as chair called the special meeting of the Board of Commissioners of North Beach Water District to order at 6:00 p.m.

**II. Roll call:**

Commissioners present:

Brian Sheldon  
R.D. Williams

Commissioners absent:

Gwen Brake

Staff present:

Tia Crisifulli, Interim General Manager

Others present:

Tami Herman  
Bill Neal  
Glen Ripley

**III. Adopt agenda:**

Commissioner Sheldon moved to adopt the agenda as presented. Commissioner Williams seconded the motion.

Aye: Commissioners Sheldon and Williams

Nay: None

Abstain: None

Absent: Commissioner Brake

**IV. Reorganization of the Board of Commissioners.**

Commissioner Sheldon requested that this item be tabled until the January 24, 2011 special meeting.

**V. Public comment.**

None

**VI. Action items:**

**A. Consideration of approval of liens against properties with delinquent accounts and/or satisfaction of liens.**

Commissioner Williams moved to approve the liens. Commissioner Sheldon seconded the motion.

Aye: Commissioners Sheldon and Williams

Nay: None

Abstain: None



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Absent: Commissioner Brake

**B. Consideration of Cost of Living Adjustment (COLA) for employees.**

Commissioner Williams moved to approve the recommended cost of living increase of 0.7%. Commissioner Sheldon seconded the motion. Commissioners clarified that the cost of living increase would be effective January 1, 2011 and would not be applicable to employees whose last month of employment with the District was January 2011.

Aye: Commissioners Sheldon and Williams

Nay: None

Abstain: None

Absent: Commissioner Brake

**C. Consideration of replacement of light duty truck.**

Commissioner Williams moved to table this consideration until the February 8, 2011 board meeting of the Board of Commissioners of North Beach Water District.

Commissioner Sheldon seconded the motion.

Aye: Commissioners Sheldon and Williams

Nay: None

Abstain: None

Absent: Commissioner Brake

**D. Consideration of Resolution 01-2011 regarding change of meeting location.**

Commissioner Williams moved to adopt Resolution 01-2011 changing the meeting location. Commissioner Sheldon seconded the motion.

Aye: Commissioners Sheldon and Williams

Nay: None

Abstain: None

Absent: Commissioner Brake

**E. Consideration of rate increase from Inslee, Best, Doezie, & Ryder, PS.**

Commissioner Williams moved to accept the rate increase from Inslee, Best, Doezie, & Ryder, PS. Commissioner Sheldon seconded the motion.

Aye: Commissioners Sheldon and Williams

Nay: None

Abstain: None

Absent: Commissioner Brake

**F. District Expenses for December 2010.**

Commissioner Williams moved to accept District expenses in the amount of \$56,478.73. Commissioner Sheldon seconded the motion.

Aye: Commissioners Sheldon and Williams

Nay: None

Abstain: None

Absent: Commissioner Brake

**G. Budget-to-date.**



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Commissioner Williams moved to receive and file the budget-to-date. Commissioner Sheldon seconded the motion.

Aye: Commissioners Sheldon and Williams

Nay: None

Abstain: None

Absent: Commissioner Brake

### VII. Discussion Items:

#### A. Leak adjustment policy.

Commissioners elected to table this discussion until the first regular meeting of the second quarter.

#### B. Billing Clerk position.

Staff will email to the Board of Commissioner the resume of the final candidates.

### VIII. General Manager's report.

Commissioners were provided with a written report on operations in January 2011. Discussion was held on the status of South Well Field Well No. 2.

### IX. Executive session:

#### A. Pursuant to RCW 42.30.110(1)(g) – To evaluate the qualifications of applicants for public employment.

The Board of Commissioners adjourned into a 30 minute executive session at 6:20 p.m. The Board of Commissioners came out of executive session at 6:50 p.m. The Board of Commissioners reconvened into executive session for an additional 10 minutes at 6:50 p.m. The Board of Commissioners came out of executive session at 7:00 p.m.

### X. Report on Executive Session.

Commissioners reported that North Beach Water District extended and signed an employment letter of intent with William Neal. There is no action to be taken.

### XI. Board member comments.

None.

### XII. Future agenda items.

None.

### XIII. Adjournment

Commissioner Williams made a motion to adjourn the special meeting of the Commissioner of North Beach Water District at 7:02 p.m. Commissioner Sheldon seconded the motion.

Aye: Commissioner Sheldon and Williams

Nay: None

Abstain: None

Absent: Commissioner Brake



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*Brian Sheldon*

Brian Sheldon, Commissioner

*R.D. Williams*

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*Gwen Brake*

Gwen Brake, Commissioner