



Minutes of the Special Meeting of The Board of Commissioners of North Beach Water District

A Special Meeting of the Board of Commissioners of North Beach Water District was held at **6:00 PM, Thursday, January 26, 2012** at the office of North Beach Water District; 25902 Vernon Avenue, Suite D, Ocean Park, Washington. Due to the lack of a quorum, it was adjourned until **Monday, January 30, 2012** the same time and place.

I. Call to order:

Commissioner Williams called the adjourned special meeting of the Board of Commissioners of North Beach Water District to order at 6:00 PM

II. Roll call:

Commissioners present:

R.D. Williams

Gwen Brake

Brian Sheldon

Commissioners absent:

None

Staff present:

William Neal, General Manager

Others present:

Curt Stephens

III. Adopt agenda:

Commissioner Sheldon made a motion to adopt the agenda. Commissioner Brake seconded the motion.

Aye: Commissioner Williams, Sheldon and Brake

Nay: None

Abstain: None

Absent: Commissioner None

IV. Public comment.

None.

Commissioner Williams made the following comments after public comment period:

1. Presented the following documents from the 2012 WASWD Commissioners Workshop held Saturday January 28, 2012 in Lynnwood Washington. *The Open Public Meetings Act* Presented by Eric Role of Commissioners and Managers by Walter M. Canter; *Ethics Handbook* by Brian Snure

2. Commissioner Williams called a special meeting for Thursday January 26, 2012 for what he considered an emergency. Commissioner Williams stated that he has no other agenda than to assure the District operates well. Commissioner Williams wanted to restate that the Board collectively directs the general manager not individual



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commissioners and commissioners cannot and should not individually direct the general manager. Commissioner Williams stated that it would be good to review the Board's policy on calling special meetings and that he it was not his intention that the meeting should be called without a phone call. Commissioner Brake agreed that it would be good to review the policies. Commissioner Sheldon stated he was fully aware of the current policies and was happy with them. Commissioner Sheldon noted that the report on the 2012 WASWD Commissioners Workshop held Saturday January 28, 2012 was not new or pertinent and that the ratepayers should not pay for Commissioners to attend seminars unless the information would have a tangible benefit to the District.

V. Executive Session. –

Pursuant to RCW 42.30.110 (1) (a) To Consider The Acquisition of Real Estate.

The Board of Commissioners adjourned into executive session at 6:06 PM for 10 minutes. To consider the acquisition of Real Estate. The Board of Commissioners came out of executive session at 6:16 PM and adjourned back into executive session for 5 minutes. The Board of Commissioners came out of executive session at 6:26 PM.

Pursuant to RCW 42.30.110 (1) (g) To Evaluate The Performance of a Public Employee.

The Board of Commissioners adjourned into executive session at 6:29 PM for 30 minutes to evaluate the performance of a public employee. The Board of Commissioners came out of executive session at 7:00 PM and adjourned back into executive session for 20 minutes. The board came out of executive session at 7:45 PM.

VI. Report on executive session, if necessary.

The Board of Commissioners authorized the General Manager get an appraisal of the real estate being considered.

The Board of Commissioners authorized the General Manager to advertise for the position of Office Manager.

The Board of Commissioners directed the General Manager to use his prescribed authority regarding the severance of the current Business Manager and the smooth transition as a replacement is hired.

VII. Board member comments.

Commissioner Williams presented to the Board of Commissioners two documents. Digging a Well To Disconnect From District Water System and Public Records Act,



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Discloseability of Documents Distributed in Executive Session.

XII. Adjournment

Commissioner Brake made a motion to adjourn the regular meeting of the Commissioner of North Beach Water District at 8:10 pm Commissioner Sheldon seconded the motion.

Aye: Commissioner Brake, Sheldon and Williams

Nay: None

Abstain: None

Absent: None

A handwritten signature in blue ink that reads "Brian Sheldon".

Brian Sheldon, Commissioner

A handwritten signature in blue ink that reads "R.D. Williams".

R.D. Williams, Commissioner

Gwen Brake, Commissioner