



Minutes of the Special Meeting of The Board of Commissioners of North Beach Water District

A regular meeting of the Board of Commissioners of North Beach Water District was held at 6:00 p.m., Tuesday, February 22, 2011 at the office of North Beach Water District; 25902 Vernon Avenue, Suite D, Ocean Park, Washington.

I. Call to order:

Commissioner Brake called the special meeting of the Board of Commissioners of North Beach Water District to order at 6:00 p.m.

II. Roll call:

Commissioners present:

Gwen Brake
R.D. Williams

Commissioners absent:

Brian Sheldon

Staff present:

William Neal, General Manager
Tia Crisifulli, Office Manager
Robert Hunt, Crew Leader

Others present:

Glen Ripley
Aubrey Freemantle

III. Adopt agenda:

Commissioner Williams moved to adopt the agenda as presented. Commissioner Brake seconded the motion.

Aye: Commissioners Brake and Williams
Nay: None
Abstain: None
Absent: Commissioner Sheldon

IV. Public comment.

Mr. Freemantle brought before the Board of Commissioners concerns regarding the plan to rearrange the existing metered water services located on his property. A solution to the issue was agreed upon that was satisfactory to the homeowner.

V. Action items:

A. Consideration of replacement of light duty truck

The Commissioners agreed to table this agenda item until the March 2011 regular meeting.

B. Consideration of Resolution 05-2011 regarding establishing the time and place of meetings.



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Commissioner Williams moved adopt Resolution 05-2011 changing the established time and place of the District's board meetings. Commissioner Brake seconded the motion.

Aye: Commissioners Brake and Williams
Nay: None
Abstain: None
Absent: Commissioner Sheldon

C. District Expenses.

Commissioner Williams moved to accept District expenses in the amount of \$109,579.57. Commissioner Brake seconded the motion.

Aye: Commissioners Brake and Williams
Nay: None
Abstain: None
Absent: Commissioner Sheldon

D. Budget-to-date.

Commissioner Williams moved to receive and file the budget-to-date. Commissioner Brake seconded the motion.

Aye: Commissioners Brake and Williams
Nay: None
Abstain: None
Absent: Commissioner Sheldon

VI. Discussion Items:

A. Water Service Worker I position.

Staff reported to the Commissioners that the position had been filled.

VII. General Manager's report.

A written report distributed to the Commissioners was reviewed by staff.

VIII. Executive session:

A. Pursuant to RCW 42.30.110(1)() – 15 minutes; to review the General Manager Employment Agreement and Addendum.

B. Pursuant to RCW 42.30.110(1)() – 15 minutes; to review the System Management Agreement.

The Board of Commissioners adjourned into a 15 minute executive session at 6:48 p.m. to include discussion of both executive sessions. The Board of Commissioners came out of executive session at 7:00 p.m.

IX. Report on Executive Session.

X. Consideration of Resolution 04-2011 regarding system management agreement with Surfside Homeowners Association.



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Commissioner Williams moved to adopt Resolution 04-2011 adopting the attached interim agreement to provide water system management to Surfside Homeowners Agreement. Commissioner Brake seconded the motion.

Aye: Commissioners Brake and Williams
Nay: None
Abstain: None
Absent: Commissioner Sheldon

XI. Consideration of Resolution 06-2011 regarding Employment Agreement for General Manager.

Commissioner Williams moved to adopt Resolution 06-2011 adopting the attached Employment Agreement for General Manager and addendum to the Employment Agreement.

Aye: Commissioners Brake and Williams
Nay: None
Abstain: None
Absent: Commissioner Sheldon

XII. Board member comments.

Commissioner Williams advised the Board that he discussed with Mark Clemens of Oysterville Water the possibility of North Beach Water District providing management services for Oysterville Water System.

XIII. Future agenda items.

None.

XIV. Adjournment

Commissioner Williams made a motion to adjourn the regular meeting of the Commissioner of North Beach Water District at 7:32 p.m. Commissioner Brake seconded the motion.

Aye: Commissioners Brake and Williams
Nay: None
Abstain: None
Absent: Commissioner Sheldon



Brian Sheldon, Commissioner



R.D. Williams, Commissioner



Gwen Brake, Commissioner