



Minutes of the Special Meeting of The Board of Commissioners of North Beach Water District

A Special Meeting of the Board of Commissioners of North Beach Water District was held at 6:00 p.m., **Thursday, February 23, 2012** at the office of North Beach Water District; 25902 Vernon Avenue, Suite D, Ocean Park, Washington.

I. Call to order:

Commissioner Williams called the Special Meeting of the Board of Commissioners of North Beach Water District to Order at 6:00 p.m.

II. Roll call:

Commissioners present:

Gwen Brake
Brian Sheldon
R.D. Williams

Staff present:

William Neal, General Manager
Tami Herman, Billing Clerk

Others present:

Tia Crisifulli, Curt Stephens

III. Adopt agenda:

Commissioner Brake made a Motion to move Agenda Item 5B to Executive Session.

Commissioner Williams seconded the Motion.

Commissioner Sheldon made a Motion to move Board Comments to Agenda Item 5B.

Commissioner Brake seconded the Motion.

Commissioner Brake made a Motion to accept the Agenda as amended.

Commissioner Sheldon seconded the Motion.

Aye: Commissioner Williams, Brake and Sheldon

Nay: None

Abstain: None

IV. Public comment.

No comments.

V. Discussion items:

A. John Powell – Nancy Edmondson

The Board recognized that the General Manager had the authority to contract with Nancy Edmondson or John Powell on a temporary, as needed, basis.

B. Board Comments- (Replace Tia Crisifulli Exit Interview)

Commissioner Sheldon related his displeasure with the actions of Commissioner Williams on the Business Manager's (Tia) last day of work.

Commissioner Brake concurred with Commissioner Sheldon.



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Commissioner Sheldon made a Motion that the General Manager prepare a policy for Board review, showing the chain of command to be followed when the General Manager is not available.

There was discussion between the Commissioners and Curt Stephens on how the policy should be written and who should be included in the chain of command.

Commissioner Brake seconded the motion.

Aye, Williams, Brake, and Sheldon

Nay, None

Abstain, None

VI. Action Items:

A. District Expenses

Commissioner Sheldon made a Motion to approve the Districts expenses in the amount of \$66,284.09.

Commissioner Brake seconded the Motion.

Aye, Williams, Brake, and Sheldon

Nay, None

Abstain, None

VII. Executive Session:

A. Pursuant to RCW 42.30.110 (i) to discuss with legal counsel potential litigation matter.

The Board of Commissioners adjourned into a 60-minute Executive Session at 6:44 p.m. The Board of Commissioners came out of Executive Session at 7:32 p.m.

VIII. Report on Executive Session:

Commissioner Brake moved to accept the new job description for the Office Manager.

Commissioner Sheldon seconded the Motion.

Aye, Williams, Brake, and Sheldon

Nay, None

Abstain, None

Commissioner Brake moved to authorize the General Manager to work with the District's general counsel to negotiate a settlement with a former employee.

Commissioner Sheldon seconded the Motion.

Aye, Williams, Brake, and Sheldon

Nay, None

Abstain, None

IX. Board member comments.

Moved to Agenda item 5B

X. Future agenda items.

None



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XI. Adjournment

Commissioner Sheldon moved to adjourn the Special Meeting of the Commissioner of North Beach Water District at 7:39 p.m. Commissioner Brake seconded the Motion.

Aye: Commissioner Williams, Brake, and Sheldon

Nay: None

Abstain: None



R.D. Williams, Commissioner



Gwen Brake, Commissioner



Brian Sheldon, Commissioner

