



## Minutes of the Special Meeting of The Board of Commissioners of North Beach Water District

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A special meeting of the Board of Commissioners of North Beach Water District was held at 6:00pm, Monday, May 10, 2010 at the office of North Beach Water District, 25902 Vernon Avenue, Suite D, Ocean Park, Washington.

**I. Call to order:**

Commissioner Sheldon called the special meeting of the Board of Commissioners of North Beach Water District to order at 6:00pm.

**II. Roll call:**

Commissioners present:

Brian Sheldon  
R.D. Williams

Commissioners absent:

Gwen Brake

Staff present:

Michael Berlien, General Manager  
Tia Crisifulli, Office Manager

Others present:

Neal Emond

**III. Adopt agenda:**

Mr. Williams move to adopt the agenda as presented. Mr. Sheldon seconded the motion.

Discussion: None

Aye: Mr. Sheldon, Mr. Williams

Nay: None

Abstain: None

Absent: Ms. Brake

**IV. Public comment:**

None

**V. Discussion items:**

**A. Water main installation agreements.**

Mr. Berlien advised that Rod Kaseguma had prepared a draft Installation Cost Payment Agreement for low income property owners. However, the Commissioners need to add in the details. After much discussion, the following parameters were agreed upon:

- Unless Pacific County has an established low income threshold, the District's low income threshold will be set at \$40,000 per year.
- The District's participation will be capped at \$25,000 at any one time
- Each property/individual participant in the low income installation program will be capped at \$3,000.



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- The District will carry a low income contract for a maximum time of 5 years.
- Participation in the low income installation program will be limited to residential services and excludes developers.
- Interest on the loan will be charged at the then interest rate received by the District from its fund investment with Pacific County Treasurer.
- A down payment of 20% will be required from participants.
- Hydrant installation will be at the expense and request of the property owner.

Mr. Berlien will present the amended Installation Cost Payment Agreement and revisions to the District's Rules and Regulations at a future board meeting.

### VII. Board member comments.

None

### VIII. Future agenda items

None

### IX. Adjournment

Mr. Sheldon moved to adjourn the special meeting of the Board of Commissioners of North Beach Water District at 6:50pm. Mr. Williams seconded the motion.

Discussion: None

Aye: Mr. Sheldon, Mr. Williams

Nay: None

Abstain: None

Absent: Ms. Brake

Handwritten signature of Brian Sheldon in blue ink.

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Brian Sheldon, Commissioner

Handwritten signature of R.D. Williams in blue ink.

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R.D. Williams, Commissioner

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Gwen Brake, Commissioner