



Minutes of the Regular Meeting of The Board of Commissioners of North Beach Water District

A regular meeting of the Board of Commissioners of North Beach Water District was held at 6:00 p.m., Monday, May 16, 2011 at the office of North Beach Water District; 25902 Vernon Avenue, Suite D, Ocean Park, Washington.

I. Call to order:

Commissioner Brake called the regular meeting of the Board of Commissioners of North Beach Water District to order at 6:00 p.m.

II. Roll call:

Commissioners present:

Gwen Brake
Brian Sheldon
R.D. Williams

Commissioners absent:

None

Staff present:

William Neal, General Manager
Tia Crisifulli, Office Manager
Robert Hunt, Crew Leader

Others present:

Chris Hanson; Larry Nelsen; Debbie Richmond; Skip Rand; Mark Scott

III. Adopt agenda:

Discussion of Social Security was moved to the end of action items. A second executive session was added to discuss a claim filed against the District. Commissioner Williams moved to adopt the agenda as amended. Commissioner Brake seconded the motion.

Aye: Commissioner Brake, Sheldon, & Williams

Nay: None

Abstain: None

Absent: None

IV. Public comment.

No comments pertaining to North Beach Water District.

V. Presentations:

A. Skip Rand – Rural Community Assistance Corporation – Rate Study.

Mr. Rand made a presentation on his training and technical assistance he provides under federal contract and service to small communities is free. North Beach Water District meets the criteria for the program. A non-binding agreement for services was presented to the Board of Commissioners.

Commissioner Williams moved that the District enter into the non-binding agreement. Commissioner Brake seconded the motion.

Aye: Commissioner Brake, Sheldon, & Williams



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Nay: None
Abstain: None
Absent: None

B. Mark Scott – GIS mapping presentation.

Mark Scott made a presentation on his services, GIS mapping, and provided direction on how to proceed. After the presentation, it was the consensus of the Board of Commissioners to pursue this option. The General Manager will present more information at the June meeting.

VI. Action items:

A. Consideration of 2010 Annual Financial Statement.

Commissioner Williams moved to accept the annual report. Commissioner Brake seconded the motion.

Aye: Commissioner Brake, Sheldon, & Williams
Nay: None
Abstain: None
Absent: None

B. Consideration of Resolution 08-2011 regarding amendments to District Rules and Regulations.

Commissioner Williams moved to adopt Resolution 08-2011. Commissioner Brake seconded the motion. After discussion, Commissioner Williams withdrew his motion and Commissioner Brake withdrew her second. The resolution will be re-written and brought back next month.

C. Consumer Confidence Report (2011).

Commissioner Sheldon moved to adopt the Consumer Confidence Report. Commissioner Brake seconded the motion.

Aye: Commissioner Brake, Sheldon, & Williams
Nay: None
Abstain: None
Absent: None

D. Consideration of approval of liens against properties with delinquent accounts and/or satisfaction of liens.

Commissioner Sheldon moved to approve the lien. Commissioner Brake seconded the motion.

Aye: Commissioner Brake, Sheldon, & Williams
Nay: None
Abstain: None
Absent: None

E. District Expenses.

Commissioner Brake moved to adopt the District expenses in the amount of \$47,611.02. Commissioner Williams seconded the motion.

Aye: Commissioners Brake, Sheldon, & Williams



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Nay: None
Abstain: None
Absent: None

F. Budget-to-date.

Commissioner Williams moved to receive and file the budget-to-date. Commissioner Sheldon seconded the motion.

Aye: Commissioner Brake, Sheldon, & Williams
Nay: None
Abstain: None
Absent: None

G. Consideration of Social Security Section 218 provision.

After discussion, this item was tabled and staff was directed to take the information to the District's accountant, John Powell, and the District's legal counsel, Rod Kaseguma, for each of them to review.

VII. Discussion Items:

A. Pacific County Fire District No. 1 pre-fire inspection.

The General Manager informed the Commissioners that a pre-fire inspection was performed by Pacific County Fire District No. 1 of the District's facilities. The Commissioners were provided with a written report.

VIII. Correspondence:

A. Mrs. Eshleman – Thank you.

B. Sporseen – Thank you.

C. Mahoney – fencing.

D. Building for sale.

Staff provided the Commissioners with information from John and Margie Ramsey regarding property that they had for sale that they thought the District might be interested in purchasing.

IX. General Manager's report.

A. Operations report.

The General Manager reviewed his written report with the Commissioners. With regards to the Mayers' property, the General Manager will consult with legal counsel.

B. South Well Field – Well #2 pump replacement.

X. Executive Session:

The Board of Commissioners adjourned into executive session at 9:07 p.m. to discuss a claim filed against the District and to review employee evaluations. The Board of Commissioners came out of executive session at 9:30 p.m.

XI. Report on Executive Session.



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The General Manager has been instructed to act on a claim before the District.

Commissioner Williams moved to adopt the new position of Business Manager.
Commissioner Sheldon seconded the motion.

Aye: Commissioner Brake, Sheldon, & Williams

Nay: None

Abstain: None

Absent: None

XII. Board member comments.

XIII. Future agenda items.

None.

XIV. Adjournment

Commissioner Sheldon made a motion to adjourn the regular meeting of the
Commissioner of North Beach Water District at 9:45 p.m.

A handwritten signature in blue ink, appearing to read "Brian Sheldon".

Brian Sheldon, Commissioner

R.D. Williams, Commissioner

A handwritten signature in blue ink, appearing to read "Gwen Brake".

Gwen Brake, Commissioner