



Minutes of the Regular Meeting of The Board of Commissioners of North Beach Water District

A regular meeting of the Board of Commissioners of North Beach Water District was held at 6:00 p.m., Monday, June 20, 2011 at the office of North Beach Water District; 25902 Vernon Avenue, Suite D, Ocean Park, Washington.

I. Call to order:

Commissioner Brake called the regular meeting of the Board of Commissioners of North Beach Water District to order at 6:00 p.m.

II. Roll call:

Commissioner present:

Gwen Brake
Brian Sheldon
R.D. Williams

Commissioners absent:

None

Staff present:

William Neal, General Manager
Tia Crisifulli, Office Manager
Robert Hunt
Jason Crisifulli
John Powell, District Account

Others present:

Larry Nelsen, Glen Ripley

III. Adopt agenda:

Commissioner Williams moved to adopt the agenda as presented. Commissioner Sheldon seconded the motion.

Aye: Commissioner Brake, Sheldon, and Williams
Nay: None
Abstain: None
Absent: None

IV. Public comment.

No comments pertaining to North Beach Water District.

V. Action items:

A. Resolution 10-2011 – Section 218 Agreement (John Powell, Guest Presenter)

The District's accountant, John Powell, presented information on the Social Security 218 Referendum to the Board of Commissioners. After discussion, Commissioner Sheldon made a motion to adopt Resolution 10-2011. Commissioner Brake seconded the motion. After in-depth discussion, Commissioner Sheldon called for a question.

Aye: Commissioner Sheldon
Nay: Commissioner Brake and Williams



Minutes of the Regular Meeting of The Board of Commissioners of North Beach Water District

Abstain: None
Absent: None

The Board of Commissioners called for a special meeting to be held on Thursday, June 23, 2011 at 6:00 p.m. at the office of North Beach Water District.

B. Consideration of Resolution 08-2011 Rules – Waste of water – Responsibility to repair.

Commissioner Sheldon moved to adopt Resolution 08-2011 regarding waste of water. Commissioner Brake seconded the motion.

Aye: Commissioners Brake, Sheldon, and Williams
Nay: None
Abstain: None
Absent: None

C. Resolution 09-2011 – North Well Field property acquisition.

Commissioner Williams moved to adopt Resolution 09-2011 regarding North Well Field property acquisition. Commissioner Brake seconded the motion. After discussion, Commissioner Brake moved to amend the resolution. Commissioner Sheldon seconded the motion. The motion to amend passed. The motion to adopt the resolution as amended passed by the following vote:

Aye: Commissioner Brake, Sheldon, and Williams
Nay: None
Abstain: None
Absent: None

D. Resolution 11-2011 Rules – Permanent service disconnection.

Commissioner Williams moved to adopt Resolution 11-2011 regarding permanent service disconnection. Commissioner Brake seconded the motion.

Aye: Commissioner Brake and Williams
Nay: Commissioner Sheldon
Abstain: None
Absent: None

E. Surfside Water System Management Agreement.

The Management Agreement was approved by the Board of Trustees of Surfside Homeowners Association pending review by their legal counsel. This item will be brought back to the Board of Commissioners at the June 23, 2011 special meeting.

F. Approval of meeting minutes (Jan 12, 2011; Jan 18, 2011; Jan 24, 2011; Jan 31, 2011; Feb 8, 2011; & Feb 22, 2011).

Commissioner Williams moved to adopt the meeting minutes of January 12, 18, 24, and 31, 2011 and February 8 and 22, 2011. Commissioner Sheldon seconded the motion.

Aye: Commissioner Brake, Sheldon, and Williams
Nay: None
Abstain: None
Absent: None



Minutes of the Regular Meeting of The Board of Commissioners of North Beach Water District

G. Consideration of approval of liens against properties with delinquent accounts and/or satisfaction of liens.

Commissioner Brake called for a vote in favor of accepting the liens as presented.

Aye: Commissioner Brake, Sheldon, and Williams

Nay: None

Abstain: None

Absent: None

H. District Expenses.

Commissioner Sheldon moved to accept District expenses in the amount of \$87,365.66. Commissioner Brake seconded the motion.

Aye: Commissioner Brake, Sheldon, and Williams

Nay: None

Abstain: None

Absent: Commissioner Brake

I. Budget-to-date.

Commissioner Williams moved to receive and file the budget-to-date. Commissioner Brake seconded the motion.

Aye: Commissioner Brake, Sheldon, and Williams

Nay: None

Abstain: None

Absent: None

VI. Discussion Items:

A. Request for Qualifications – Evaluate filtration plant.

The General Manager advised the Commissioners that Teresa Walker, the regional engineer with the Department of Health Office of Drinking Water, is very concerned about the conditions of, appropriateness of, and the operations of the water treatment plant. Ms. Walker is requiring that the District hire an engineering firm to evaluate the system and make recommendations. Commissioner Williams moved to authorize the General Manager to go forward with the search for a consultant.

Commissioner Sheldon seconded the motion.

Aye: Commissioner Brake, Sheldon, and Williams

Nay: None

Abstain: None

Absent: None

B. General Manager's method of communication with Board of Commissioners.

Commissioner Brake expressed concern that email communications may be considered a meeting if not handled with care particular when it comes to the matter of 'Reply All'. Email should be sent individually.

C. Postage and Billing Adjustments.

Staff provided the Board of Commissioners with a cost analysis of the current customer billing method. After discussion, the Board of Commissioners instructed



Minutes of the Regular Meeting of The Board of Commissioners of North Beach Water District

staff to come back with additional information on e-bills and alternatives to reverting back to postcard billing.

VII. General Manager's report.

The General Manager review with the Board of Commissioners the written operations report. After discussion, Commissioner Williams moved to enter into a contract with H2O Solutions, LLC for \$2000 per month not to exceed \$8000. Commissioner Sheldon seconded the motion.

Aye: Commissioner Brake, Sheldon, and Williams

Nay: None

Abstain: None

Absent: None

Commissioner Sheldon made a motion to authorize the purchase of eleven sample stations. Commissioner Williams seconded the motion.

Aye: Commissioner Brake, Sheldon, and Williams

Nay: None

Abstain: None

Absent: None

VIII. Board member comments.

None.

IX. Future agenda items.

None.

X. Adjournment

Commissioner Williams made a motion to adjourn the regular meeting of the Commissioner of North Beach Water District at 9:23 p.m. Commissioner Sheldon seconded the motion.

Aye: Commissioner Brake, Sheldon, and Williams

Nay: None

Abstain: None

Absent: None

Brian Sheldon, Commissioner

R.D. Williams, Commissioner

Gwen Brake, Commissioner