



Minutes of the Regular Meeting of The Board of Commissioners of North Beach Water District

A regular meeting of the Board of Commissioners of North Beach Water District was held at 6:00 p.m., Monday, July 18, 2011 at the office of North Beach Water District; 25902 Vernon Avenue, Suite D, Ocean Park, Washington.

I. Call to order:

Commissioner Brake called the regular meeting of the Board of Commissioners of North Beach Water District to order at 6:00 p.m.

II. Roll call:

Commissioners present:

Gwen Brake
Brian Sheldon
R.D. Williams

Commissioners absent:

None

Staff present:

William Neal, General Manager
Tia Crisifulli, Office Manager
Robert Hunt, Crew Leader

Others present:

Larry Nelsen, Glen Ripley, Alesha Wiest

III. Adopt agenda:

Commissioner Williams moved to adopt the agenda as presented. Commissioner Sheldon seconded the motion.

Aye: Commissioner Brake, Sheldon, and Williams

Nay: None

Abstain: None

Absent: None

IV. Public comment.

No comments pertaining to North Beach Water District.

V. Action items:

A. Surfside Management Agreement.

Commissioner Williams moved to accept the management agreement with Surfside Homeowners Association as presented. Commissioner Brake seconded the motion.

Aye: Commissioner Brake, Sheldon, and Williams

Nay: None

Abstain: None

Absent: None

B. Surfside No. 1 Condominiums Owner Association LOSS (large onsite sewage system).



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The General Manager reviewed the written proposal with the Commissioners. Commissioner Williams moved to authorize the General Manager to research this issue a little more and bring back a report to the Board. Commissioner Brake seconded the motion.

Aye: Commissioner Brake, Sheldon, and Williams

Nay: None

Abstain: None

Absent: None

C. Consideration of approval of liens against properties with delinquent accounts and/or satisfaction of liens.

Commissioner Williams moved to approve the liens and/or lien satisfactions as presented by staff. Commissioner Sheldon seconded the motion.

Aye: Commissioner Brake, Sheldon, and Williams

Nay: None

Abstain: None

Absent: None

D. District Expenses.

Commissioner Williams moved to accept District expenses in the amount of \$68,272.52. Commissioner Sheldon seconded the motion.

Aye: Commissioner Brake, Sheldon, and Williams

Nay: None

Abstain: None

Absent: None

E. Budget-to-date.

The Board of Commissioners directed staff to look into the District's reserve funds and provide clarified information of these reserves on the monthly budget-to-date. Commissioner Williams moved to receive and file the budget-to-date. Commissioner Sheldon seconded the motion.

Aye: Commissioner Brake, Sheldon, and Williams

Nay: None

Abstain: None

Absent: None

VI. Discussion Items:

A. Mayers property appraisal.

The General Manager advised the Commissioners that Ms. Mayers responded to the notification of an appraisal with a note stating she did not want to sell the property. The Board of Commissioner requested a cost comparison between purchasing the property and relocating the private drain field.

B. Tides West letter.

The General Manager provided the Board of Commissioners with a copy of the letter that was mailed to the President of Tides West triggered by a line break that discolored the water.



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C. Water Quality Concerns letter to customers.

The Board of Commissioners approved the distribution of the presented letter to the ratepayers with the recommendation that it be proofed first.

D. Sanitary Survey Report.

The General Manager reviewed the highlights of the sanitary survey with the Board of Commissioners.

E. RCAC – Skip Rand, Rate Study progress report.

This is still being worked on and there should be a report for the Board of Commissioners soon.

F. Cross Connection Control Program progress report

Rod Kaseguma wrote the resolution and the Department of Health is currently reviewing the program.

VII. General Manager's report.

The General Manager reviewed with the Board of Commissioners the written operations report.

VIII. Board member comments.

Commissioner Brake requested an update on the capital projects listed in the monthly budget.

IX. Future agenda items.

None.

X. Adjournment

Commissioner Williams made a motion to adjourn the regular meeting of the Commissioner of North Beach Water District at 9:45 p.m. Commissioner Sheldon seconded the motion.

Aye: Commissioner Brake, Sheldon, and Williams

Nay: None

Abstain: None

Absent: None

Brian Sheldon, Commissioner

R.D. Williams, Commissioner

Gwen Brake, Commissioner