



Minutes of the Regular Meeting of The Board of Commissioners of North Beach Water District

A regular meeting of the Board of Commissioners of North Beach Water District was held at 6:00pm, Monday, July 19, 2010 at the meeting room of Pacific County Fire District #1, 26109 Ridge Ave, Ocean Park, Washington

I. Call to order:

Commissioner Brake called the regular meeting of the Board of Commissioners of North Beach Water District to order at 6:00pm.

II. Roll call:

Commissioners present:

Gwen Brake
Brian Sheldon
R.D. Williams

Commissioners absent:

None

Staff present:

Michael Berlien, General Manager
Tia Crisifulli, Office Manager

Others present:

Neal Emond, Ron Moe, Glenn Ripley

III. Adopt agenda:

Mr. Sheldon moved to adopt the agenda as presented. Mr. Williams seconded the motion.

Discussion: None

Aye: Ms. Brake, Mr. Sheldon, Mr. Williams

Nay: None

Abstain: None

Absent: None

IV. Public comment:

Mr. Moe reported a perpetual problem with discolored water over the last several months. Staff has attempted to resolve the issue with flushing but with little success therefore staff's recommendation would be pipeline replacement. After much discussion and a review of how pipeline replacement would affect the budget, Mr. Williams made a motion to replace the existing 2" water mainline from Bay Avenue north on "R" Street to 264th Place then south on 264th Place to Vernon Avenue with new 6" main line. Ms. Brake seconded the motion.

Discussion: None

Aye: Ms. Brake, Mr. Sheldon, Mr. Williams

Nay: None

Abstain: None

Absent: None



Minutes of the Regular Meeting of The Board of Commissioners of North Beach Water District

V. Action items:

A. Approval of minutes (June 7, 2010 and June 21, 2010).

Mr. Williams moved to approve the June 7, 2010 special meeting minutes as presented. Mr. Sheldon seconded the motion.

Discussion: None

Aye: Ms. Brake, Ms. Sheldon, Mr. Williams

Nay: None

Abstain: None

Absent: None

Mr. Williams moved to approve the June 21, 2010 regular meeting minutes as presented. Mr. Sheldon seconded the motion.

Discussion: None

Aye: Ms. Brake, Mr. Sheldon, Mr. Williams

Nay: None

Abstain: None

Absent: None

B. Consideration of approval of liens against properties with delinquent accounts and/or satisfaction of liens.

Mr. Williams moved to authorize the recording of liens and lien satisfactions as presented by staff. Mr. Sheldon seconded the motion.

Discussion: None

Aye: Ms. Brake, Mr. Sheldon, Mr. Williams

Nay: None

Abstain: None

Absent: None

C. Consideration of Resolution 06-2010 – Pacific County Hazard Mitigation Plan.

Mr. Berlien advised that participation in Pacific County's Hazard Mitigation Plan was a vehicle for the District to be eligible for FEMA funds if and when they become available. Mr. Williams moved to adopt Resolution 06-2010 – Pacific County Hazard Mitigation Plan. Ms Brake seconded the motion.

Discussion: Mr. Berlien advised that the District's participation was voluntary and that there was no financial investment on the District's part.

Aye: Ms. Brake, Mr. Sheldon, Mr. Williams

Nay: None

Abstain: None

Absent: None

D. Consideration of proposals for AMR system.

Commissioners decided to table this matter and discuss it at a special meeting; time and date to be determined.

E. District Expenses for April 2010.

Mr. Williams made a motion to approve payment of District expenses in the amount of \$55,103.67. Mr. Sheldon seconded the motion.



Minutes of the Regular Meeting of The Board of Commissioners of North Beach Water District

Discussion: None

Aye: Ms. Brake, Mr. Sheldon, Mr. Williams

Nay: None

Abstain: None

Absent: None

F. Budget-to-date.

Mr. Williams made a motion to receive and file the financial statements provided by staff. Ms. Brake seconded the motion.

Discussion: None

Aye: Ms. Brake, Mr. Sheldon, Mr. Williams

Abstain: None

Absent: None

VI. Discussion items:

A. Sole source aquifer.

Mr. Berlien provided a memo that updated the Commissioners on the progress with the sole source aquifer application and listed where engineering assistance would be needed. This agenda item will be forwarded to the next meeting.

B. Commissioners' Rules of Procedures.

Commissioners decided to table this discussion item until the next regular board meeting.

C. Rushlight upgrades.

Mr. Berlien advised that the valve insertion is scheduled for tomorrow and once that is done we will complete the tie in at 240th and Birch Place.

D. Water conservation kits.

Mr. Berlien notified the Commissioners that toilet leak detection tablets were now available at the District office. Customers will be notified of the tablet availability in the fall newsletter.

VII. General Manager's report:

Mr. Berlien reported that the Bromate and Coliform samples came back good and the Gross Alpha, Gross Beta, and Radium 228 came back non-detect. Water quality complains were up from last year; however there was fire fighting activity that needs to be factored into this increase.

VIII. Board member comments.

Mr. Sheldon brought up employees smoking in District vehicles. Mr. Berlien advised that a memo was distributed to staff reminding them of the District's smoke free work place policy.

Ms. Brake suggested that instead of resending, printing, and distributing documents of agenda items that are carried over maybe staff could just send out a "tickler" email reminding the Commissioners to review the document.



Minutes of the Regular Meeting of The Board of Commissioners of North Beach Water District

IX. Future agenda items.

None.

X. Executive Session – Pursuant to RCW 42.30.110(i)(A) – one case, thirty minutes, action expected.

The Board of Commissioners adjourned into Executive Session at 7:07pm. The Commissioners came out of Executive Session at 7:15pm.

Staff recommended that the Board authorize the General Manager to credit the customer's water account the amount of the claim against the District pending receipt of the expenses not to exceed \$175. Mr. Sheldon made a motion to accept staff's recommendation. Mr. Williams seconded the motion.

Discussion: None

Aye: Ms. Brake, Mr. Sheldon, Mr. Williams

Nay: None

Abstain: None

Absent: None

X. Adjournment

Mr. Williams moved to adjourn the regular meeting of the Board of Commissioners of North Beach Water District at 7:16 pm. Ms. Brake seconded the motion.

Discussion: None

Aye: Ms. Brake, Mr. Sheldon, Mr. Williams

Nay: None

Abstain: None

Absent: None

Handwritten signature of Brian Sheldon in blue ink.

Brian Sheldon, Commissioner

Handwritten signature of R.D. Williams in blue ink.

R.D. Williams, Commissioner

Handwritten signature of Gwen Brake in blue ink.

Gwen Brake, Commissioner