



## Minutes of the Special Meeting of The Board of Commissioners of North Beach Water District

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A special meeting of the Board of Commissioners of North Beach Water District was held at 6:00pm, Monday, August 2, 2010 at the office of North Beach Water District, 25902 Vernon Avenue, Suite D, Ocean Park, Washington.

**I. Call to order:**

Commissioner Brake called the special meeting of the Board of Commissioners of North Beach Water District to order at 6:00pm.

**II. Roll call:**

Commissioners present:

Gwen Brake  
Brian Sheldon  
R.D. Williams

Commissioners absent:

None

Staff present:

Michael Berlien, General Manager  
Tia Crisifulli, Office Manager

Others present:

None

**III. Adopt agenda:**

Mr. Williams move to adopt the agenda as presented. Mr. Sheldon seconded the motion.

Discussion: None

Aye: Mrs. Brake, Mr. Sheldon, Mr. Williams

Nay: None

Abstain: None

Absent: None

**IV. Public comment:**

None

**V. Discussion items:**

**A. 264<sup>th</sup> Place and R Place waterline replacement project.**

Mr. Berlien provided a materials list for the approved mainline replacement on R Street from Bay Avenue to 264<sup>th</sup> then west on 264<sup>th</sup> to Vernon and reviewed the planned replacements. Since engineering is providing a plan for replacement of the entire neighborhood, Mr. Williams suggested having all the taps done at one time, including the ones not part of the existing project. Mr. Berlien advised that he planned to do this job in house and that by doing so he will be able to get a feel for the crew's capabilities.



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Mr. Sheldon brought up the issue of the District hydrant installation policy whereby the District's constituents are covering the cost of placing fire hydrants that service an entire area including properties that are not on the system. Ms. Brake recommended researching how other districts are handling this issue. Mr. Berlien advised that according to Mr. Kaseguma current litigation may help clarify the issue in the near future.

### **B. AMR (automated meter reading) proposals.**

Mr. Berlien made a slide presentation that covered the District's current meter reading method, age of meters currently in the ground, goals of upgrading to AMR, parameters of the AMR RFP, results from the RFP, and staff's recommendation. Mr. Berlien answered board member questions with regards to the presentation. Staff recommended the bid be awarded to Ferguson/Neptune which was the lowest bid. Further discussion ensued on the differences between the three bids considered.

Mr. Williams made a motion to award the bid to Fowler if they will guarantee the price of the meters for next year. This motion died for a lack of a second. Mr. Sheldon moved to allow Mr. Berlien to take one last look at the three considered bids and then use his discretion to make the selection. Mr. Sheldon withdrew his motion. Mr. Sheldon then made a motion go with any of the three vendors provided they meet the low bid. After discussion, Mr. Sheldon withdrew this motion.

Mr. Williams made a motion to award the bid to Ferguson. Mr. Sheldon seconded the motion.

Discussion: None  
Aye: Mrs. Brake, Mr. Sheldon, Mr. Williams  
Nay: None  
Abstain: None  
Absent: None

Per instructions from the Commissioners staff will look into reducing the number of handhelds purchased to one and increasing meters accordingly.

### **VII. Board member comments.**

This agenda item was skipped

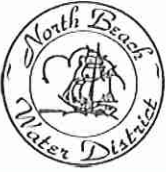
### **VIII. Future agenda items**

This agenda item was skipped.

### **IX. Adjournment**

Mr. Williams moved to adjourn the special meeting of the Board of Commissioners of North Beach Water District at 7:30pm. Mr. Sheldon seconded the motion.

Discussion: None  
Aye: Mrs. Brake, Mr. Sheldon, Mr. Williams  
Nay: None  
Abstain: None  
Absent: None



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Brian Sheldon, Commissioner

  
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R.D. Williams, Commissioner

  
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Gwen Brake, Commissioner