



Minutes of the Regular Meeting of The Board of Commissioners of North Beach Water District

A regular meeting of the Board of Commissioners of North Beach Water District was held at 6:00pm, Monday, August 16, 2010 at the meeting room of Pacific County Fire District #1, 26109 Ridge Ave, Ocean Park, Washington

I. Call to order:

Commissioner Brake called the regular meeting of the Board of Commissioners of North Beach Water District to order at 6:00pm.

II. Roll call:

Commissioners present:

Gwen Brake
Brian Sheldon
R.D. Williams

Commissioners absent:

None

Staff present:

Michael Berlien, General Manager
Tia Crisifulli, Office Manager

Others present:

Neal Emond, Ron Moe, Barbara Palmer, Glenn Ripley

III. Adopt agenda:

Mr. Williams moved to adopt the agenda as presented. Mr. Sheldon seconded the motion.

Discussion: None

Aye: Ms. Brake, Mr. Sheldon, Mr. Williams

Nay: None

Abstain: None

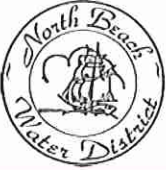
Absent: None

IV. Public comment:

Mr. Moe questioned the progress of the main line replacement project at 264th and R Street and received an update from Mr. Berlien. Mr. Berlien advised that we were waiting on engineering and permits.

Ms. Palmer complained about discolored water in Sunset Sands and reported that she has chosen not to drink the water for the last five months and has ruined clothing because of the issue. Mr. Berlien brought up the option of adding polyphosphate to the water which is an iron sequestering agent. In addition, Mr. Berlien recommended installing a larger blow-off to increase the velocity at which we can flush. Commissioners directed Mr. Berlien to install the larger size blow-off.

Further discussion ensued on home water filters, pigging the lines, sonic cleaning, and other options for dealing with chronic discolored water issues.



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V. Action items:

A. Approval of minutes (July 19, 2010).

Mr. Williams moved to approve the July 19, 2010 regular meeting minutes as presented. Mr. Sheldon seconded the motion.

Discussion: None

Aye: Ms. Brake, Ms. Sheldon, Mr. Williams

Nay: None

Abstain: None

Absent: None

B. Consideration of approval of liens against properties with delinquent accounts and/or satisfaction of liens.

Mr. Williams moved to authorize the recording of liens and lien satisfactions as presented by staff. Mr. Sheldon seconded the motion.

Discussion: None

Aye: Ms. Brake, Mr. Sheldon, Mr. Williams

Nay: None

Abstain: None

Absent: None

C. Consideration of representation at the WASWD 2010 Fall Conference, September 15, 16, and 17, 2010 in Spokane, WA.

No Commissioners will be attending the WASWD 2010 Fall Conference in Spokane, WA.

D. Consideration of award of bid for materials for 264th Place and R Place pipeline replacement project.

The bids for the materials were as follows:

United Pipe \$23,188.70

Ferguson \$20,757.95

H.D. Fowler unable to submit bid at this time

Mr. Williams made a motion to award the bid to Ferguson who came in with the low bid of \$20,757.95. Ms. Brake seconded the motion.

Discussion: None

Aye: Ms. Brake, Mr. Sheldon, Mr. Williams

Nay: None

Abstain: None

Absent: None

E. Consideration of Fall 2010 District newsletter.

Mr. Williams mad a motion to approve the Fall 2010 newsletter for distribution. Ms. Brake seconded the motion.

Discussion: Mr. Sheldon brought up the issue of the established date on the newsletter. Ms. Brake pointed out some minor formatting issues that she would like to see changed. Additional discussion issued on the District's leak adjustment policy.



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Aye: Ms Brake, Mr. Sheldon, Mr. Williams
Nay: None
Abstain: None
Absent: None

F. District Expenses for July 2010.

Mr. Williams made a motion to approve payment of District expenses in the amount of \$84,041.02. Mr. Sheldon seconded the motion.

Discussion: None

Aye: Ms. Brake, Mr. Sheldon, Mr. Williams
Nay: None
Abstain: None
Absent: None

F. Budget-to-date.

Mr. Williams made a motion to receive and file the financial statements provided by staff. Mr. Sheldon seconded the motion.

Discussion: None

Aye: Ms. Brake, Mr. Sheldon, Mr. Williams
Abstain: None
Absent: None

VI. Discussion items:

A. Sole source aquifer.

Mr. Berlien advised that he is working on section 2.3.5 on seasonal long-term variations and has been limited by a lack of historical production records particularly pertaining to private wells. With the completion of this section the application would then be approximately 60% complete. Mr. Sheldon offered to forward a draft of the application to a colleague who has experience with the process and could provide assistance

Mr. Williams questioned what the benefits would be for submission of this application. Mr. Sheldon advised that federally funded projects would be required to consider the impact on the aquifer. Mr. Williams feels the District's time would be better spent updating the USGS study of 1995. Mr. Williams feels that the data currently being used to fill out the application is inconclusive. Mr. Williams recommend contacting USGS to see if the study could be updated. Commissioners agreed that this would be a prudent move and directed Mr. Berlien to put together a draft letter.

B. Commissioners' Rules of Procedures.

After a brief discussion Commissioners instructed Mr. Berlien to bring the document back for a decision at the next board meeting.

C. Rushlight upgrades.



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Mr. Berlien advised that the valve insertion was completed. In addition, the line extension at 240th and Birch was completed; staff is now waiting on water samples to bring them on line.

D. Hydrant map showing current and future locations.

Mr. Berlien advised that he was waiting on GPS information from Chief Brundage at which time he will forward the information on to Tom Frare to get the maps updated. Mr. Frare is also working on the hydraulic modeling. The District will perform fire flow testing on some of the hydrants so that mapping of the distribution system and expected flows out of each hydrant can be accomplished.

E. Review of Alcohol, Smoke, and Drug Free Workplace policy.

Mr. Williams requested this item be included on the agenda to review based on the developments last month regarding employees smoking in the vehicles. Mr. Berlien summarized the District's current policy. After board discussion it was decided to leave the current policy as is.

VII. General Manager's report:

Mr. Berlien reported that the replacement motor for South Well # 2 came in and will be installed this week. Additional discussion ensued on water quality issues and the Coordinated Water System Plan.

VIII. Board member comments.

Mr. Williams requested consideration to attend the IECC conference in Wenatchee, WA October 19-22, 2010. This item will be added to the next agenda. In addition, the Department of Health approached Mr. Williams regarding North Beach Water District hosting a tech team sometime in November 2010. As there was no monetary outlay required by the District all Commissioners consented to the idea.

IX. Future agenda items.

This agenda item was skipped.

X. Adjournment

Mr. Williams moved to adjourn the regular meeting of the Board of Commissioners of North Beach Water District at 7:40 pm. Mr. Sheldon seconded the motion.

Discussion: None

Aye: Ms. Brake, Mr. Sheldon, Mr. Williams

Nay: None

Abstain: None

Absent: None



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Brian Sheldon, Commissioner



R.D. Williams, Commissioner



Gwen Brake, Commissioner