

Minutes of the Regular Meeting of The Board of Commissioners of North Beach Water District

A regular meeting of the Board of Commissioners of North Beach Water District was held at 6:00pm, Monday, October 18, 2010 at the meeting room of Pacific County Fire District #1, 26109 Ridge Ave, Ocean Park, Washington.

I. Call to order:

Commissioner Brake called the regular meeting of the Board of Commissioners of North Beach Water District to order at 6:00pm.

II. Roll call:

Commissioners present:

Gwen Brake
Brian Sheldon
R.D. Williams

Commissioners absent:

None

Staff present:

Michael Berlien, General Manager
Tia Crisifulli, Office Manager

Others present:

Glenn Ripley

III. Adopt agenda:

Mr. Williams moved to adopt the agenda as presented. Mr. Sheldon seconded the motion.

Discussion: None
Aye: Ms. Brake, Mr. Sheldon, Mr. Williams
Nay: None
Abstain: None
Absent: None

IV. Public comment:

None.

V. Action items:

A. Approval of minutes (September 20, 2010).

Mr. Williams moved to approve the September 20, 2010 regular meeting minutes as presented. Ms. Brake seconded the motion.

Discussion: None
Aye: Ms. Brake, Mr. Williams
Nay: None
Abstain: Mr. Sheldon
Absent: None



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B. Consideration of approval of liens against properties with delinquent accounts and/or satisfaction of liens.

Mr. Williams moved to authorize the recording of liens and lien satisfactions as presented by staff. Ms. Brake seconded the motion.

Discussion: None

Aye: Ms. Brake, Mr. Sheldon, Mr. Williams

Nay: None

Abstain: None

Absent: None

C. Consideration of representation at the 2011 WASWD Spring Conference, April 28-29, 2011, in Kennewick, Washington.

No Commissioner wished to attend at this time however this may change as the date approaches.

D. District Expenses for September 2010.

Mr. Williams made a motion to approve payment of District expenses in the amount of \$105,217.85. Mr. Sheldon seconded the motion.

Discussion: Staff confirmed that cost was up due to expenses related to the AMR pilot program and pipeline replacement project.

Aye: Ms. Brake, Mr. Sheldon, Mr. Williams

Nay: None

Abstain: None

Absent: None

E. Budget-to-date.

Mr. Williams made a motion to receive and file the financial statements provided by staff. Mr. Sheldon seconded the motion.

Discussion: None.

Aye: Ms Brake, Mr. Sheldon, Mr. Williams

Nay: None

Abstain: None

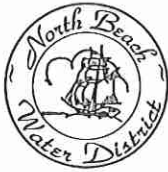
Absent: None

VI. Discussion items:

A. Update on 264th Place and R Street pipeline project.

Mr. Berlien advised that about 30% of the overall project was completed and about 50% of the pipe was in the ground. Once the water quality samples come back satisfactory staff will proceed with setting water service connections. Completion of the project is anticipated to be around mid November. There were no issues with the State highway permit. Pacific County however, requested the pipe be laid in a different location than originally engineered. Verbal approval to proceed with the project was received from Michael Collins, Pacific County Engineer, and now that Tom Frare is back from vacation he is working on updating the plans.

B. Polyphosphate for iron removal in distribution system.



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Polyphosphate is being looked at as a possible treatment for iron buildup in the distribution system. It would work to keep the iron bonded to the pipe walls. Mr. Berlien advised that he received a response back today from DOH. Once he reviews it he will send out an email and then further discuss this at the next board meeting. A brief review of the email indicated that they may not have a lot of experience using polyphosphates for post-treatment iron removal. DOH recommended unidirectional flushing which we are already performing twice a year. After discussions with DOH the next step, should the Commissioners wish to proceed, would be to bring in a consultant with an engineering firm that does water treatment.

C. General Manager's vacation request.

The Commissioners had no issues with Mr. Berlien's request.

D. 2011 Budget preparation schedule.

Mr. Berlien advised Commissioners that they will receive a working draft by the end of the month in anticipation of a review at the November 15, 2010 board meeting followed by the public hearing in December.

VII. General Manager's report:

Mr. Berlien reported production is down to wintertime levels, VOC samplings for the North Wellfield came back non-detect, and bromate samples for the South Wellfield came back high but since it is regulated based on an annual average there are no compliance issues. Mr. Berlien also advised the Commissioners that Ferguson would be on site on November 5, 2010 to install software and perform training for the AMR pilot program.

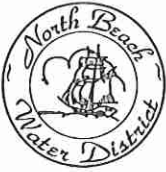
VIII. Board member comments.

Mr. Williams inquired of Mr. Berlien what he was considering for equipment next year and was informed that currently being considered was a replacement pickup truck, possible acquisition of scooters for meter reading, and an ozone machine. Eventually, the service truck will need to be replaced. Additional discussion ensued on build additional storage and equipment needed to become more efficient in pipeline replacement. Mr. Berlien will contact the State Auditor regarding the possibility of purchasing used equipment.

Ms. Brake inquired about the Disaster Preparedness fair and was advised that it went well. Ms. Brake also requested an update on the Hopkins claim and was advised by staff that there was no response back from the letter advising them that their claim was denied. In addition, Ms. Brake requested a map of the South Wellfield.

Mr. Williams questioned whether there was anything that needed to be done with regards to the customer letter that was forwarded by staff to the Commissioners. Mr. Berlien advised that it was the discretion of the Commissioners how to handle the matter and if they wanted he could write a response. At this time, the Board chose to take no action.

IX. Future agenda items.



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Mr. Sheldon requested the District's strategy to handle another cold winter with freezing temperatures be added to an upcoming agenda.

X. Adjournment

Mr. Williams moved to adjourn the regular meeting of the Board of Commissioners of North Beach Water District at 6:50 pm. Mr. Sheldon seconded the motion.

Discussion: None

Aye: Ms. Brake, Mr. Sheldon, Mr. Williams

Nay: None

Abstain: None

Absent: None

A handwritten signature in blue ink that reads "Brian Sheldon".

Brian Sheldon, Commissioner

A handwritten signature in blue ink that reads "R.D. Williams".

R.D. Williams, Commissioner

A handwritten signature in blue ink that reads "Gwen Brake".

Gwen Brake, Commissioner