

## MINUTES OF THE SPECIAL MEETING

### NORTH BEACH WATER DISTRICT

December 17, 2008

Commissioners Present:	Brian Sheldon	Gwen Brake
PDA Directors Present:	William Grennan	Mike McNatt
	Marshall Tate	
Others Present:	David Burke	Mike Berlien

The meeting was opened at 6:01 PM by President Sheldon. A quorum was present.

Minutes of the November 3 meeting were opened for discussion. MOTION BY PRESIDENT SHELDON TO APPROVE THE MINUTES OF THE NOVEMBER 3 MEETING. MOTION WAS SECONDED BY COMMISSIONER BRAKE. THE MOTION CARRIED.

Minutes of the December 1 meeting were opened for discussion. MOTION BY PRESIDENT SHELDON TO APPROVE THE MINUTES OF THE DECEMBER 1 MEETING. MOTION WAS SECONDED BY COMMISSIONER BRAKE. THE MOTION CARRIED.

Minutes of the December 8 special meeting were opened for discussion. MINUTES OF THE DECEMBER 8 SPECIAL MEETING WERE TABLED BY COMMISSIONER BRAKE.

**Report of the Transfer Process:** Commissioner Brake stated that the transition team had reviewed and agreed to the final changes made to the Transfer of Assets and Liabilities document. President Sheldon noted that after the Transfer Team Meeting, the North Beach PDA adopted the Transfer agreement under Resolution 15-2008.

**New Business:** President Sheldon presented Resolution 20-2008 adopting the North Beach PDA 2009 budget. Commissioner Brake verified with Mike Berlien that employee pensions were a new budget line item in the 2009 budget. Berlien stated that the mechanism to establish pensions with Washington PERS needs to be addressed. President Sheldon asked Berlien to add this to the board's agenda. MOTION BY PRESIDENT SHELDON TO APPROVE RESOLUTION 20-2008. MOTION WAS SECONDED BY COMMISSIONER BRAKE. THE MOTION CARRIED.

**Resolution 21-2008 adopting the Transfer of Assets and Liabilities document by the North Beach Water District.** President Sheldon first thanked the participants of the Transfer Team and everyone involved in developing the final transfer agreement. He then read the resolution prepared by Rod Kaseguma, the district's attorney, into the record. MOTION BY PRESIDENT SHELDON TO APPROVE RESOLUTION 21-2008. MOTION WAS SECONDED BY COMMISSIONER BRAKE. THE MOTION CARRIED.

PDA Chair, Marshall Tate stated that David Thompson will be sending copies of the Transfer Agreement to both Cashmere Valley Bank and the Public Works Board.

President Sheldon suggested that a formal signing by both boards occur on January 5<sup>th</sup> at the regular meeting of the North Beach Water District. A discussion of whether the signing event should be ceremonial with special invitations or whether it should be low key. It was agreed to have a photo with a caption sent to the Chinook Observer.

District board members signed the resolution previously signed by the PDA board members. Commissioner Brake thanked the PDA members present and reminded everyone that the meeting is scheduled for the Fire Hall.

Mike Berlien suggested that the district reconsider moving the meeting date to the third Monday of the month to match the business cycle of North Beach Water.

**New Correspondence:** President Sheldon responded to Pat Gardner, County Clerk, completing the #36.96-090 RCW requirement. He also stated that Rod Kaseguma will be drafting two letters: one to Cashmere Valley Bank and one to the Public Trust Fund informing them that the district will be accepting the liability for the loans. This was done in response to David Thompson, the PDA's attorney, requesting that the loans be transferred. Rod also needs to draft a letter regarding the loan for the backhoe.

Enduris Insurance must also be transferred. According to Mike McNatt, PDA Board Member, the Enduris Insurance policy transfer is simply a name change. Commissioner Brake verified that the coverage included board members. President Sheldon said he would reformat the Enduris agreement for the next meeting.

Columbia Land Trust contacted President Sheldon about making a presentation about watersheds and aquifers. March was discussed.

Commissioner Brake mentioned the annual Washington Sewer and Water District's meeting to review the Open Meetings Act is held in January at Glenwood.

Mike Berlien welcomed the new board into the water business.

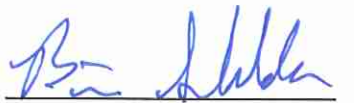
The board adjourned to an Executive Session to discuss a legal issue for 10 minutes. No action was taken.


The meeting was adjourned at 7:13PM.

Respectfully submitted

  
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Gwen Brake, Secretary

Attest:

  
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Brian Sheldon, President

  
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RD Williams, Commissioner