



Minutes of the 2012 Budget Hearing and Regular Meeting of The Board of Commissioners of North Beach Water District

A regular meeting of the Board of Commissioners of North Beach Water District was held at 6:00 p.m., Monday, December 19, 2011 at the office of North Beach Water District; 25902 Vernon Avenue, Suite D, Ocean Park, Washington.

I. Call to order:

Commissioner Brake called the regular meeting of the Board of Commissioners of North Beach Water District to order at 6:00 p.m.

II. Roll call:

Commissioners present:

Gwen Brake
Brian Sheldon
R.D. Williams

Commissioners absent:

None

Staff present:

William Neal, General Manager
Tia Crisifulli, Business Manager
Robert Hunt, Crew Leader

Others present:

Glen Ripley, Robert F Hill, Tammy & Ken Barker, Loren Schneider, George Hill,
Curt Stephens, Keith Mahoy, Michele Guglielmetti, Dee Snider, Robert Hill Jr.,
Donald Byrd

III. Adopt agenda:

Commissioner Sheldon made a motion to adopt the agenda. Commissioner Williams seconded the motion.

Discussion: Commissioners added discussion of Ordinance No. 8 to the agenda as Item 7d. The Commissioners removed the executive session from the agenda.

Aye: Commissioner Brake, Sheldon, and Williams

Nay: None

Abstain: None

Absent: None

IV. Public Hearing on proposed 2012 budget.

The public hearing was opened at 6:03 pm.

A. Presentation on proposed 2012 budget.

The General Manager reviewed the proposed 2012 budget providing explanations of revenue, expenses, and liabilities.

B. Public comments on proposed 2012 budget.



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Curt Stephens of Ocean Park Resort questioned why there were no projections for the cost of firefighting. The General Manager advised that water for fire protection has always been provided at no cost by increasing the rate for actual water usage but lowering the cost of the monthly base rate.

Donald Dean Byrd agreed that the cost of fire fighting for the entire District service area being paid for just by District customers is unfair.

Ken Barker questioned the cost of connection to the water system and was advised that cost is dependent on location of property to water mains.

Charles Graves advised that he has bugs in his water, sand in the water, and water smells like fish after it sits. The General Manager will be contacting Mr. Graves regarding his concerns.

Glen Ripley stated that while campaigning he received similar comments regarding sand and smelly water in the Rushlight area. With regards to the budget, Mr. Ripley asked that the Board of Commissioners consider balancing the water rates in a way that will at keep the rates the same if not lowering them for the average user.

George Hill commented that the rate to connect with front footage makes connecting to the system unappealing thereby deterring connections. He expressed concern that overpricing the cost of connection was detrimental to the District's budget.

Bob Hill commented latecomer fees are not mandatory. He is building in Cathlamet and the utility district there is waiving hookup fees to encourage connections.

Loren Schneider question what would happen to proposed rainy day fund at the end of the fiscal year. The General Manager and Commissioner Sheldon advised Mr. Schneider of the requirements place on the District with regards to fiscal management.

Dave Holtry pointed out an error in the proposed budget that will be amended by staff.

Additional comments were made by unidentified individuals focusing on the rates of the District and

The Board of Commissioners closed the public hearing at 7:27 p.m. and took a five minute recess.

The Board of Commissioners came back into session at 7:35 p.m.

C. Board action on proposed 2012 budget.

Commissioner Williams made a motion to adopt the 2012 Budget with typographical corrections. Commissioner Brake seconded the motion.



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Discussion: Commissioner Brake wanted it to be known that the cost of living adjustment and pay increases are not approved until brought before the Board of Commissioners for approval. Commissioner Sheldon reiterated his concern with the budgeted tractor purchase.

Aye: Commissioner Brake, Sheldon, and Williams

Nay: None

Abstain: None

Absent: None

V. Public comment.

Mr. Ripley asked when the County Commissioners would be meeting on Ordinance No. 8 and was advised to contact the county.

VI. Action items:

A. Approval of liens against properties with delinquent accounts and/or satisfactions of liens.

Commissioner Williams made a motion to approve the filing of the liens and or satisfactions of liens as presented by staff. Commissioner Sheldon seconded the motion.

Aye: Commissioner Brake, Sheldon, and Williams

Nay: None

Abstain: None

Absent: None

B. Approval of minutes – November 16, 2011; November 21, 2011; and November 28, 2011.

Commissioner Brake made a motion to adopt the meeting minutes of November 16, 2011 with minor correction. Commissioner Sheldon seconded the motion.

Discussion:

Aye: Commissioner Brake, Sheldon, and Williams

Nay: None

Abstain:

Absent:

The Board of Commissioners tabled the approval of the November 21, 2011 and November 28, 2011 regular meeting minutes pending corrections.

C. District Expenses

Commissioner Williams made a motion to approve District expenses in the amount of \$70,825.71. Commissioner Sheldon seconded the motions.

Aye: Commissioner Brake, Sheldon, and Williams

Nay: None

Abstain: None

Absent: None



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D. Budget to date.

Commissioner Williams made a motion to receive and file the budget-to-date as presented by staff. Commissioner Brake seconded the motion.

Aye: Commissioner Brake, Sheldon, and Williams

Nay: None

Abstain: None

Absent: None

E. Resolution 22-2011 – Janitorial Contract.

Commissioner Brake made a motion to adopt Resolution 22-2011 for janitorial service. Commissioner Williams seconded the motion.

Aye: Commissioner Brake, Sheldon, and Williams

Nay: None

Abstain: None

Absent: None

VII. Discussion Items:

A. Report on undecided agenda items.

The General Manager reviewed the list of items that had been on the agenda in the previous 12 months but that had not been finalized.

B. Public use of District meeting room.

Based on the current office layout, the Board of Commissioners was not able to accommodate a request to use the District office by the public.

C. Meter Reading RFP report – action needed.

This item was table until the next regular meeting of the Board of Commissioners. Staff was directed contact the respondent and see if he was able to attend the meeting in January.

D. Pacific County Ordinance No. 8 revisions.

Commissioner Williams made a motion to approve the revisions of Pacific County Ordinance No. 8 revisions. Commissioner Brake seconded the motion.

Aye: Commissioner Brake and Williams

Nay: Commissioner Sheldon

Abstain: None

Absent: None

VIII. General Manager's report.

The General Manager reviewed with the Board of Commissioners the written operations report that was provided in the board meeting packet.

IX. Board member comments.

Commissioner Sheldon would like to see resolution of the Hill easement. This item will be added to the next regular meeting.



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X. Future agenda items.

The General Manager requested a special meeting to be held on January 9, 2012 at 6:00 p.m. at the District office.

XI. Adjournment

Commissioner Williams made a motion to adjourn the regular meeting of North Beach Water District at 10:00 p.m. Commissioner Brake seconded the motion.

Aye: Commissioner Brake, Sheldon, and Williams

Nay: None

Abstain: None

Absent: None

Handwritten signature of Brian Sheldon in blue ink.

Brian Sheldon, Commissioner

Handwritten signature of R.D. Williams in blue ink.

R.D. Williams, Commissioner

Gwen Brake, Commissioner