



Minutes of the Regular Meeting of The Board of Commissioners of North Beach Water District

A regular meeting of the Board of Commissioners of North Beach Water District was held at 6:00 p.m., **Monday, September 17, 2012**, at the office of North Beach Water District; 25902 Vernon Avenue, Suite D, Ocean Park, Washington.

I. Call to Order:

Commissioner Williams called the Regular Meeting of the Board of Commissioners of North Beach Water District to order at 6:00 p.m.

II. Roll Call:

Commissioners present:

Gwen Brake

Brian Sheldon

R.D. Williams

Staff present:

William Neal, General Manager

Jack McCarty, Office Manager

Bob Hunt, Crew Chief

Nick Morrison, Water Treatment Plant Operator

Others present:

George Miller, David Sergeant, Marilyn Sheldon, Bob Hill Sr., Bob Hill Jr., Jenny Sheldon, Bonnie Danel.

III. Adopt Agenda:

Commissioner Sheldon makes a motion to adopt the Agenda.

Commissioner Brake seconds the motion.

The motion passes unanimously.

IV. Action Items:

A. Approval of Minutes - August 20, 2012 Regular Meeting

Commissioner Sheldon makes a motion to approve the minutes for the August 20, 2012 regular meeting.

Commissioner Brake seconds the motion.

The motion passes unanimously.

B. Budget to Date

The Commissioners asked about the good neighbor fund. There was a discussion about the money our rate payers donate to the good

neighbor fund and if that money is being used exclusively for helping NBWD rate payers. Staff will review the contact with F.I.S.H. and report back to the Board of Commissioners.

Commissioner Sheldon makes a motion to adopt the Budget to Date.

Commissioner Brake seconds the motion.

The motion passes unanimously.

C. District Expenses

General manager reports that a new cover page has been added to the district expenses report as requested by the Board.

Commissioner Sheldon makes a motion to approve the District Expenses for August for \$82,610.23.

Commissioner Brake seconds the motion.

The motion passes unanimously.

V. Discussion Items:

A. Larry Roop

General manager reports that a valid lien was placed on property owned by Larry Roop and Barbara Young on August 19, 2007. Staff did not make a diligent effort to notify Mr. Roop or Ms. Young of the lien being placed on the property. The office manager, in an effort to clean up the lien files, contacted Ms. Young about payment on the outstanding bill. Ms. Young was unaware of the outstanding bill or the lien on the property. Due to the failure on the part of staff to make diligent effort to notify Mr. Roop and Ms. Young of the outstanding bill and the lien being placed on the property the staff is recommending to the Commissioners that a limited time offer of \$811.65, a reduction of \$169.97, be offered to Mr. Roop and Ms. Young as payment in full of the outstanding bill. Upon payment the lien will be released.

Commissioner Brake makes a motion to offer Larry Roop and Barbara Young the opportunity to satisfy their delinquent balance for \$811.65 provided they pay the balance no later than midnight October 1, 2012 as suggested by staff.

Commissioner Sheldon seconds the motion.

The motion passes unanimously.

B. Update on the Wiegardt Property Purchase

General manager summarizes the work that has been completed to date as contained in the "General Manager's Report".

The Board discussed the potential uses of the property. The general manager discussed the small works bidding process with the Board.

C. Web Site Launch

The web site has been launched. The site address is:
<http://northbeachwater.com/>.

VI. General Manager's Report

Well number 7 has lost about ½ of its production. Wells number 1, 2 and 3 are not on line at this time due to sanitary control areas. The well will be redeveloped about the time the new well will be drilled and tested. The general manager discussed the well redevelopment process to the Commissioners.

The general manager discussed the Surfside report including water quality reports.

The general manager discussed the water main leak in the Rod Run field discovered the day before the Rod Run.

The General manager attended the Evergreen Rural Water Fall Conference and Trade Show. He summarized the information contained in the written report. The most important class was about performing an audit on service meters.

VII. Public Comment

Bob Hill Sr. asked about a letter his attorney sent to our attorney about the easement on Bob Hill Jr. The general manager described the existing easement situation and the proposed easement solution.

Bonnie Danel asked if there was any resolution on the accusations from earlier in the year and why the rates are so high.

Commissioner Brake asked if Bonnie had read the summary of the District's findings. Ms. Danel wanted to know about the twenty "good old boys" who had never paid for water. Commissioner Sheldon told Ms. Danel that there were ~~no "good old boys"~~ who received water without paying for it, *no one, that's what the record shows.*

Jenny Sheldon thanked the office manager for finding her missing time card. Jenny asked about the credit card with a limit higher than regulations dictate. Commissioner Sheldon stated that the credit card with the high limit was dealt with by the Board, ~~and the Board considers the issue is closed.~~

VIII. Board Member Comments

Commissioner Sheldon asks about a web site named www.northbeachwaterdistrict.com. The District's attorney stated

that there is very little the District can do to stop the owner of that site from using the District's name.

Commissioner Brake stated that the District had purchased three computers for the Commissioners' use for District business. She is working with Jack to install software on the computers before they are distributed to the commissioners.

IX. Future Agenda Items

None.

X. Executive Session - reduced to 30 min. To consider the selection of real estate (RCW 42.30.110 (b))

Enter - 7:34 p.m.

Exit - 8:03 p.m.

Resumed at - 8:03 p.m.

Exit at - 8:13 p.m.

XI. Report on Executive Session

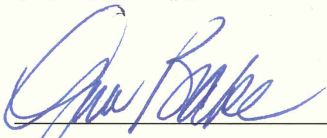
None

XII. Adjournment

Commissioner Williams declares the meeting adjourned at 8:15 p.m.



Brian Sheldon, Commissioner
Position #1



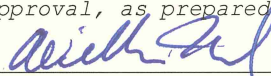
Gwen Brake, Commissioner
Position #2



Brian Sheldon, Commissioner
Position #3



Respectfully submitted for review and
approval, as prepared by:



William Neal, General Manager

Bear witness to reference the Commissioner's
signatures, does hereby approve this set of
Minutes to become an Official Record of the
North Beach Water District on:

Date: 10/22/12