



Minutes of the Regular Meeting of the Board of Commissioners of North Beach Water District

A Regular Meeting of the Board of Commissioners of North Beach Water District was held at 6:00 p.m., **Monday, April 22, 2013**, at the office of North Beach Water District; 25902 Vernon Avenue, Suite D, Ocean Park, Washington.

I. Call to Order:

Commissioner Brake called the Regular Meeting of the Board of Commissioners of North Beach Water District to order at 6:00 p.m.

II. Roll Call:

Commissioners Present:

Brian Sheldon

Gwen Brake

Staff present:

William Neal, General Manager

Jack McCarty, Office Manager

Robert Hunt, Filed Supervisor

Nicholas Morrison, Treatment Plant Operator

Others present:

Roger Taylor

Jan Taylor

Glen Ripley

III. Adopt Agenda:

Commissioner Sheldon makes a motion to adopt the agenda.

Commissioner Brake makes a motion to amend the agenda to add a 15 minute Executive Session (Section VIII).

Commissioner Sheldon Makes a motion to table item 6B, Reconsideration of Resolution 01-2013.

Commissioner Sheldon makes a motion to adopt the agenda as amended.

Commissioner Brake seconds the motion.

The motion passes unanimously.

IV. Public Comment

None

V. Action Items

A. Approval of Meeting Minutes - March 18, 2013 Regular Meeting

Commissioner Sheldon makes a motion to approve the minutes of the March 18, 2013 Regular Meeting.

Commissioner Brake seconds the motion.

The motion passes unanimously.

B. Resolution 09-2013 / Approving Confirmation of Engagement for Bond Counsel Services Agreement with K & L Gates, LLP.

There is discussion on Resolution 09-2013.

Commissioner Sheldon makes a motion to approve Resolution 09-2013.

Commissioner Brake seconds the motion.

The motion passes unanimously.

D. Resolution 10-2013 / Establishing Fiscal Policy.

There is discussion on Resolution 10-2013.

Commissioner Sheldon makes a motion to approve Resolution 10-2013.

Commissioner Brake seconds the motion.

The motion passes unanimously.

F. Budget to Date

There is discussion on the Budget to Date.

Commissioner Sheldon makes a motion to approve and file the Budget to Date.

Commissioner Brake seconds the motion.

The motion passes unanimously.

G. District Expenses

The General Manager gives a report to the Board on the District Expenses.

There is discussion on the changes that have been made in the way the District records and reports expenses.

There is discussion on the new Electronic Funds Transfer process.

Commissioner Sheldon makes a motion to approve District Expenses Voucher number 13-03-73.

Commissioner Brake seconds the motion.

The Motion passes unanimously.

Commissioner Sheldon makes a motion to approve District Expenses Voucher numbers 13-04-01 thru 13-04-88.

Commissioner Brake seconds the motion.

The Motion passes unanimously.

VI. Discussion / Action Items

C. Lien Report

The Office Manager gives a presentation on currently added and released liens.

No action taken.

VII. General Managers Report

The General Manager gives his report detailing the use, sale and loss of water.

There is discussion between the General Manager and the Board of Commissioners about General Managers Report.

No Action Taken

VIII. Executive Session

Enter 8:00 p.m.

Exit 8:15 p.m.

Enter 8:15 p.m.

Exit 8:20 p.m.

IX. Report on Executive Session

No Action Taken

X. Board Member Comments

None.

XI. Future Agenda Items

None.

XII. Adjournment

There being no further business, Commissioner Brake adjourned the meeting at 8:25 pm.

Brian Sheldon, Commissioner
Position #1

Respectfully submitted for review and approval by:

Jack McCarty, Office Manager

Gwen Brake, Commissioner
Position #2

Bear witness to reference the Commissioner's signatures above, does hereby approve this set of Minutes to become an Official Record of the North Beach Water District on:

RD Williams, Commissioner
Position #3

Date: _____