



## Minutes of the Regular Meeting of the Board of Commissioners of North Beach Water District

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A Regular Meeting of the Board of Commissioners of North Beach Water District was held at 6:00 p.m., **Monday, May 20, 2013**, at the office of North Beach Water District; 25902 Vernon Avenue, Suite D, Ocean Park, Washington.

### **I. Call to Order:**

Commissioner Brake called the Regular Meeting of the Board of Commissioners of North Beach Water District to order at 6:00 p.m.

### **II. Roll Call:**

Commissioners Present:

RD Williams

Gwen Brake

Staff present:

William Neal, General Manager

Jack McCarty, Office Manager

Robert Hunt, Filed Supervisor

Nicholas Morrison, Treatment Plant Operator

Jon Fleming, Water Service Worker I

Others present:

James Blumenthal

David Thompson

Glenn Ripley

### **III. Adopt Agenda:**

Commissioner Brake makes a motion to adopt the agenda.

Commissioner Brake makes a motion to amend the agenda to table both the approval of the 4-22-2013 Regular Meeting Minutes and Item 8b - Resolution 12-2013.

Commissioner Brake makes a motion to adopt the agenda as amended.

Commissioner Williams seconds the motion.

The motion passes unanimously.

**IV. Public Comment**

None

**V. Action Items**

**A. Approval of the 4-22-2013 Regular Meeting Minutes.**

Item tabled as requested.

**B. Resolution 11-2013 / Transferring \$149,000 from the Operations Reserve Fund to the Capital Reserve Fund.**

There is discussion on Resolution 11-2013.

Commissioner Brake makes a motion to approve Resolution 11-2013.

Commissioner Williams seconds the motion.

The motion passes unanimously.

**C. Budget to Date**

There is discussion on the Budget to Date.

Commissioner Williams makes a motion to receive and file the Budget to Date.

Commissioner Brake seconds the motion.

The motion passes unanimously.

**G. District Expenses**

The General Manager gives a report to the Board on the District Expenses.

There is discussion on the changes that have been made in the way the District records and reports expenses.

There is discussion on the new Electronic Funds Transfer process.

Commissioner Brake makes a motion to approve the District

Commissioner Williams seconds the motion.

The Motion passes unanimously.

**VI. Executive Session - To consider the selection of real estate for acquisition (RCW 42.30.110(1)(b))**

Enter 6:15 p.m.

Exit 6:30 p.m.

Enter 6:30 p.m.

Exit 6:36 p.m.

**VII. Report On Executive Session**

No Action Taken

**VIII. Return To Action Items**

**A. Resolution 13-2013 / Authorizing the Issuance of Water Revenue Bond - Board of Commissioners Request.**

James Blumenthal gives a presentation on Resolution 13-2013.

David Thompson gives a presentation on Resolution 13-2013. There is Discussion on Resolution 13-2013.

Commissioner Williams makes a motion to adopt Resolution 13-2013 authorizing the General Manager to obtain a water revenue bond.

Commissioner Brake Seconds the motion.

Commissioner Brake states for the record that the funds that are borrowed to complete the projects listed in the resolution do not have to be spent if the project is not fiscally viable or would adversely affect the district or its customers.

Commissioner Williams States for the Record that the amount that the General Manager is authorized to negotiate up to went from \$3,500,000 to \$3,600,000.

Commissioner Brake requests that Commissioner Sheldon's opinion be recognized.

General Manager Neal states that he had discussions with commissioner Sheldon who supported the Resolution 13-2013. The motion passes unanimously.

**B. Resolution 12-2013 / Regarding Reimbursement of  
Commissioners' Expenses - Commissioner Sheldon Request.**

Item tabled as requested.

**IX. Discussion / Action Items:**

**A. Lien Report**

The Office Manager gives a presentation on currently added and released liens.

No action taken.

**B. Vermeer V-4150A Tractor Surplus - Ditch Witch F20 Vacuum  
Excavator Purchase.**

There is discussion about the Vermeer V-4150A Tractor Surplus and the Ditch Witch F20 Vacuum Excavator Purchase. Commissioner Brake makes a motion to authorize the General Manager to surplus the Vermeer V-4150A Tractor and to purchase a used Ditch Witch F20 Vacuum Excavator from Ditch Witch Northwest.

Commissioner Williams seconds the motion.

The Motion passes unanimously.

**X. General Managers Report**

The General Manager gives his report detailing the use, sale and loss of water.

There is discussion between the General Manager and the Board of Commissioners about General Managers Report.

No Action Taken

**XI. Board Member Comments**

Commissioner Williams states that he was able to sit in on the National Water Infrastructure Summit on April 23, 2013.

Commissioner Williams shares the information he gained from sitting in on that summit.

Commissioner Williams also states that he was able to attend a webinar provided by the Enduris on April 30, 2013.

Commissioner Williams shares the information he gained from attending that webinar.

Commissioner Williams also states that he was able to attend a webinar provided by the Washington Association of Water and Sewer Districts.

Commissioner Williams shares the information he gained from attending that webinar.

**XII. Future Agenda Items**

None.

**XIII. Adjournment**

There being no further business, Commissioner Brake adjourned the meeting at 8:18 pm.

\_\_\_\_\_  
Brian Sheldon, Commissioner  
Position #1

*Respectfully submitted for review and approval by:*

\_\_\_\_\_  
*Jack McCarty, Office Manager*

\_\_\_\_\_  
Gwen Brake, Commissioner  
Position #2

*Bear witness to reference the Commissioner's signatures above, does hereby approve this set of Minutes to become an Official Record of the North Beach Water District on:*

\_\_\_\_\_  
RD Williams, Commissioner  
Position #3

*Date: \_\_\_\_\_*