



Minutes of the Regular Meeting of the Board of Commissioners of North Beach Water District

A Regular Meeting of the Board of Commissioners of North Beach Water District was held at 6:00 p.m., **Monday, August 19, 2013**, at the office of North Beach Water District; 25902 Vernon Avenue, Suite D, Ocean Park, Washington.

I. Call to Order:

Commissioner Williams called the Regular Meeting of the Board of Commissioners of North Beach Water District to order at 6:00 p.m.

II. Roll Call:

Commissioners Present:

RD Williams

Gwen Brake

Brian Sheldon

Staff present:

William Neal, General Manager

Jack McCarty, Office Manager

Others present:

Glenn Ripley

III. Adopt Agenda:

Commissioner Brake makes a motion to adopt the agenda.

Commissioner Sheldon seconds the motion.

The motion passes unanimously.

IV. Public Comment

Glenn Ripley asks about the 7-22-2013 Regular Meeting Minutes and whether the 227th mentioned is Place or Street.

General Manager Neal informs him it is Place.

V. Action Items

A. Approval of the 7-22-2013 Regular Meeting Minutes.

Commissioner Sheldon makes a motion to approve the 7-22-2013 Regular Meeting Minutes.

Commissioner Brake seconds the motion.

Commissioner Brake requests a misspelling be changed from "filed manager to field manager."

The requested change is made.

Commissioner Sheldon makes a motion to approve the 7-22-2013 Regular Meeting Minutes as amended.

Commissioner Brake seconds the motion.

The motion passes unanimously.

B. Resolution 18-2013 Customer Generated Infrastructure

There is Discussion on Resolution 18-2013.

Commissioner Sheldon makes a motion to approve Resolution 18-2013.

Commissioner Brake seconds the motion.

The motion passes unanimously.

E. Budget to Date.

There is discussion on the budget to date.

Commissioner Williams makes a motion to receive and file the Budget to Date.

Commissioner Brake seconds the motion.

The motion passes unanimously.

F. District Expenses

There is discussion on the district expenses.

Commissioner Sheldon makes a motion to approve vouchers 846 through 894 in the amount of \$57,754.38.

Commissioner Brake seconds the motion.

The motion passes unanimously.

Commissioner Sheldon makes a motion to approve warrants 764 through 772 in the amount of \$13,833.07.

Commissioner Brake seconds the motion.

The motion passes unanimously.

Commissioner Sheldon makes a motion to approve warrants 901 through 909 in the amount of \$20,378.80.

Commissioner Brake seconds the motion.

The motion passes unanimously.

VI. Discussion / Action Items

A. Lien Report

The Office Manager gives a presentation on currently added and released liens.

No action taken.

B. Report on WASWD 2013 Conference & Trade Show

There is discussion on WASWD 2013 Conference & Trade Show. Commissioner Brake makes a motion to approve reimbursement of reasonable and actual expenses for attendance of the Washington Association of Water and Sewer District's 2013 Spring Conference and Trade show for Commissioner Sheldon, Commissioner Brake, and Commissioner Williams.

Commissioner Williams seconds the motion.

The Motion is put to a vote.

Commissioner Brake and Commissioner Williams vote aye.

Commissioner Sheldon Abstains.

The motion passes by majority vote.

C. 245th Street Water Main Installation.

There is discussion about the 245th Street Water Main Installation.

Commissioner Sheldon makes a motion to approve the installation of an 8" water main on 245th Street between U Street and SR 103 through an interagency agreement with Pacific County Public Works Department for a total price not to exceed \$60,000 and direct the General Manager work with Pacific County Public Works Department to

complete the project.

Commissioner Brake seconds the motion.

The motion passes unanimously.

D. DWSRF Project Update

General Manager Neal gives a presentation regarding the progress of the projects covered by the recently acquired Drinking Water State Revolving Fund (DWSRF) loans.

There is discussion concerning the DWSRF loan projects.

No action taken.

VII. General Managers Report

The General Manager gives his report detailing the use, sale and loss of water.

There is discussion between the General Manager and the Board of Commissioners about General Managers Report.

No Action Taken

VIII. Executive Session (30 Minutes) to consider the acquisition of real estate by purchase pursuant to RCW 42.30.110 (1b).

Enter into executive session at 7:42 p.m.

Exit Executive Session at 8:10 p.m.

IX. Report on Executive Session

Commissioner Sheldon makes a motion to authorizes General Manager Neal to spend up to \$5,000 on a feasibility project to develop and maintain a building and office at the North Well Field.

Commissioner Brake seconds the motion.

The motion passes unanimously

X. Board Member Comments

Commissioner Sheldon states he would like to discuss the purchase of a dump truck and or trailer for the back hoe and would like General manager Neal to look into prices.

XI. Future Agenda Items

None.

XII. Adjournment

There being no further business, Commissioner Williams adjourned the meeting at 8:25 pm.



Brian Sheldon, Commissioner
Position #1



Gwen Brake, Commissioner
Position #2



RD Williams, Commissioner
Position #3

Respectfully submitted for review and approval by:



Jack McCarty, Office Manager

Bear witness to reference the Commissioner's signatures above, does hereby approve this set of Minutes to become an Official Record of the North Beach Water District on:

Date: 9-16-13

