



## **Minutes of the Regular Meeting of the Board of Commissioners of North Beach Water District**

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A Regular Meeting of the Board of Commissioners of North Beach Water District was held at 6:00 p.m., **Monday, September 16, 2013**, at the office of North Beach Water District; 25902 Vernon Avenue, Suite D, Ocean Park, Washington.

### **I. Call to Order:**

Commissioner Williams called the Regular Meeting of the Board of Commissioners of North Beach Water District to order at 6:00 p.m.

### **II. Roll Call:**

Commissioners Present:

RD Williams

Gwen Brake

Brian Sheldon

Staff present:

William Neal, General Manager

Jack McCarty, Office Manager

Others present:

Glenn Ripley

Marilyn Sheldon

Frank Wolfe

### **III. Adopt Agenda:**

Commissioner Brake makes a motion to adopt the agenda.

Commissioner Sheldon seconds the motion.

Commissioner Williams makes a motion to add agenda item 5b-2 Resolution 20-2013.

Commissioner Brake seconds the motion.

The motion passes unanimously.

Commissioner Brake makes a motion to adopt the agenda as amended.

Commissioner Sheldon seconds the motion.

The motion passes unanimously.

**IV. Public Comment**

None.

**V. Action Items**

**A. Approval of the 8-19-2013 Regular Meeting Minutes.**

Commissioner Brake makes a motion to approve the 8-16-2013 Regular Meeting Minutes.

Commissioner Sheldon seconds the motion.

The motion passes unanimously.

**B. Resolution 19-2013 Revision to Resolution 12-2008.**

There is Discussion on Resolution 19-2013.

Commissioner Sheldon makes a motion to approve Resolution 19-2013.

Commissioner Brake seconds the motion.

The motion passes unanimously.

**B2. Resolution 20-2013 Interagency Agreement.**

There is Discussion on Resolution 20-2013.

Commissioner Sheldon makes a motion to approve Resolution 19-2013.

Commissioner Brake seconds the motion.

The motion passes unanimously.

**C. Budget To Date.**

There is Discussion on the current budget to date.

Commissioner Williams makes a motion to receive and file the budget to date.

Commissioner Brake seconds the motion.

The motion passes unanimously.

**D. District Expenses**

There is discussion on the district expenses.

Commissioner Brake makes a motion to approve vouchers 1052 through 1104 in the amount of \$46,712.02.

Commissioner Sheldon seconds the motion.

The motion passes unanimously.

Commissioner Brake makes a motion to approve warrants 985 and 987 through 994 in the amount of \$19,716.43.

Commissioner Sheldon seconds the motion.

The motion passes unanimously.

## **VI. Discussion / Action Items**

### **A. Lien Report**

The Office Manager gives a presentation on currently added and released liens.

No action taken.

### **B. Credit Card Payment Policy Report**

The Office Manager gives a presentation on the issues concerning the current credit card payment policy.

No action taken.

### **C. Purchase of Dump Truck and Equipment Trailer.**

General Manager Neal gives a report on the cost of a dump truck, excavator and equipment trailer as requested previously by commissioner Sheldon.

There is discussion about the report between the commissioners and General Manager.

No action taken.

### **D. 245<sup>th</sup> Street Water Main Installation Progress Report.**

General Manager Neal gives a report on the 245th Street Water Main Installation Progress.

There is discussion about the report between the commissioners and General Manager.

No action taken.

### **E. DWSRF Project Progress Report**

General Manager Neal gives a report on the progress of the

DWSRF Loan projects.

There is discussion about the report between the commissioners and General Manager.

No action taken.

**VII. General Managers Report**

The General Manager gives his report detailing the use, sale and loss of water.

There is discussion between the General Manager and the Board of Commissioners about General Managers Report.

No Action Taken

**VIII. Executive Session (45 Minutes) to consider the acquisition of real estate by purchase pursuant to RCW 42.30.110 (1b).**

Enter into executive session at 8:02 p.m.

Exit Executive Session at 8:45

p.m.

**IX. Report on Executive Session**

Commissioner Brake makes a motion to waive all contingencies on the Wiegardt property and to move ahead with closing and to hire a surveyor and to define North Beach Water Districts easements.

Commissioner Sheldon seconds the motion.

The motion passes unanimously

**X. Board Member Comments**

None

**XI. Future Agenda Items**

None.

**XII. Adjournment**

There being no further business, Commissioner Williams adjourned the meeting at 8:50 pm.

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Brian Sheldon, Commissioner  
Position #1

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Gwen Brake, Commissioner  
Position #2

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RD Williams, Commissioner  
Position #3

*Respectfully submitted for review and approval by:*

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*Jack McCarty, Office Manager*

*Bear witness to reference the Commissioner's signatures above, does hereby approve this set of Minutes to become an Official Record of the North Beach Water District on:*

*Date: \_\_\_\_\_*