

North Beach Water District

October, 2013 Field Log

Key Legend:

Routine (RT) - A task that is performed Daily and has no completion date.

Project (PJ) - A task that is planned and has a scheduled completion date.

Customer Service (CS) - A task that is performed at the request of the office for a customer.

Time Off (TO) - When an employee take scheduled time off.

Emergency (E) - An unscheduled task that requires immediate action.

Day	Date	Crew Member	Activity	Key
Tue.	10/1/13	Bob & Jon	Customer service- Unlock and turn on customer's service and read and leave on. Installed customer's valves. / Helped Brian install block heater for generator at the SWF.	CS/PJ
Tue.	10/1/13	Nick	Rounds and backwashed the filter tanks at the SWF. / Helped install new customer valves.	RT/CS
Tue.	10/1/13	Brian	Checked office, Turn off and lock, locates (x2). / Installed new block heater for generator at the SWF.	CS/PJ
Wed.	10/2/13	Bob & Jon	Read and leave on, unlock and turn on and Located water main on 232 nd for PUD. / Bob- Worked on crew field log.	CS/PJ
Wed.	10/2/13	Nick	Rounds, took weekly samples at the NWF and backwashed the filter tanks at the NWF. / Took pictures for crew field log.	CS/RT
Wed.	10/2/13	Brian	Checked office, Turn off and lock, locates (x2) and picked up shipment from office / Mowed at the NWF.	CS/RT
Thu.	10/3/13	Bob & Jon	Tended to generator at the NWF because it wouldn't start up when the power went off. Made sure the generators kept running the rest of the day.	RT
Thu.	10/3/13	Nick	Tended to generator at the NWF because it wouldn't start up when the power went off. Made sure the generators kept running the rest of the day.	RT
Thu.	10/3/13	Brian	Tended to generator at the NWF because it wouldn't start up when the power went off. Made sure the generators kept running the rest of the day.	RT
Fri.	10/4/13	Bob & Jon	Helped turn Well #2 back on after power outage tripped it off. / Located Taft Plumbing's service line with the vac-trailer. / Cleaned out the vac-trailer.	PJ/CS/RT

Fri.	10/4/13	Nick	Rounds. / Helped turn Well #2 back on after power outage tripped it off. / Located Taft Plumbing's service line with the vac-trailer and installed new re setter to bring the meter up.	RT/PJ/CS
Fri.	10/4/13	Brian	Checked Office, Locates (x3). / Went to Seaview to pick up a new battery for the generator at the SWF. Then installed the new battery.	CS/PJ
Sat.	10/5/13	Nick	Weekend Field Rounds.	RT
Sun.	10/6/13	Nick	Weekend Field Rounds.	RT
Mon.	10/7/13	Bob & Jon	Worked on the intertie project on 245 with the County.	PJ
Mon.	10/7/13	Nick	Worked on the intertie project on 245 with the County.	PJ
Mon.	10/7/13	Brian	Installed new meter and meter box, located water main then did another locate. (3) Unlock and turn on. / Cleaned out the back of service truck.	CS/RT
Tue.	10/8/13	Bob & Jon	Worked on the intertie project on 245 with the County.	PJ
Tue.	10/8/13	Nick	Worked on the intertie project on 245 with the County.	PJ
Tue.	10/8/13	Brian	Checked plant and organized inventory at the NWF. / Moved parts over to the NWF from the office.	RT/PJ
Wed.	10/9/13	Bob & Jon	Worked on the intertie project on 245 with the County.	PJ
Wed.	10/9/13	Nick	Worked on the intertie project on 245 with the County.	PJ
Wed.	10/9/13	Brian	Checked plant. Mowed the NWF. / Worked on three locates and unlocked customers service.	RT/CS
Thu.	10/10/13	Bob & Jon	Worked on the intertie project on 245 with the County.	PJ
Thu.	10/10/13	Nick	Worked on the intertie project on 245 with the County.	PJ
Thu.	10/10/13	Brian	Organize the garage at the shop then went to Oman's for parts. Built new poly pipe rack.	PJ
Fri.	10/11/13	Bob & Jon	Installed new hydrant on the west end of 245 th for the intertie project. / Fixed leak by fire dept.	PJ/E

Fri.	10/11/13	Nick	Installed new hydrant on the west end of 245 th for the intertie project. / Fixed leak by fire dept.	PJ/E
Fri.	10/11/13	Brian	Checked office, Locates (x5), check for customer valves (x2) and read and leave on. / Put up the new poly pipe racks.	CS/PJ
Sat.	10/12/13	Bob	Weekend Field Rounds.	RT
Sun.	10/13/13	Bob	Weekend Field Rounds.	RT
Mon.	10/14/13	Bob & Jon	Safety meeting and cleaned out service truck. / Lowered valve risers at the intertie project. Got parts ready for replacing the tank hatch at the NWF. / Replace meter box down 199 th PL.	RT/PJ/CS
Mon.	10/14/13	Nick	Safety meeting and Rounds. / Lowered valve risers at the intertie project. / Reread meter x (11) and replaced meter box.	RT/PJ/CS
Mon.	10/14/13	Brian	Safety meeting. / Locates (x2) and did two rereads. / Recycled card board and picked up the garbage around the shop.	RT/CS/PJ
Tue.	10/15/13	Bob & Jon	Located water main on 255 th for PUD and another locate on 256 th . / Replaced the last tank hatch at the NWF.	CS/PJ
Tue.	10/15/13	Nick	Rounds. / Helped with locate on 255 th PL. / Worked on Crew Field Log. Replaced the last tank hatch at the NWF.	RT/CS/PJ
Tue.	10/15/13	Brian	Checked the office and Read and leave on. / Pick up cones around the system and picked up a hose rack bracket from Jacks.	CS/PJ
Wed.	10/16/13	Bob & Jon	Read and leave on. Installed two customer valves and replaced and angle meter stop.	PJ
Wed.	10/16/13	Nick	Rounds. / Installed customer valve. / Finished the Crew Field Log and the monthly meter totals.	RT/CS/PJ
Wed.	10/16/13	Brian	Checked office and took the garbage out. / Mowed the NWF. / Built new hose rack at the NWF.	CS/RT/PJ
Thu.	10/17/13	Bob & Jon	Relocated service for the Standard's. / Cleaned out the service truck.	CS/RT
Thu.	10/17/13	Nick	Rounds and cleaned out the service truck. / Relocated service for the Standard's.	RT/CS

Thu.	10/17/13	Brian	Checked office, check for customer valves. / Hung the new fire hose rack. / Mowed the SWF.	CS/PJ/RT
Fri.	10/18/13	Bob & Jon	Relocated two services on 269 th Pl.	CS
Fri.	10/18/13	Nick	Rounds. / Relocated two services on 269 th Pl.	RT/CS
Fri.	10/18/13	Brian	Checked office, fixed valve that was leaking. / finished mowing the SWF. Cleaned up the shop and threw out all the old garbage.	CS/RT
Sat.	10/19/13	Jon	Weekend Field Rounds.	RT
Sun.	10/20/13	Jon	Weekend Field Rounds.	RT
Mon.	10/21/13	Bob	Safety meeting, rounds and backwashed the NWF and the SWF. / Loaded up parts for surfside.	RT/PJ
Mon.	10/21/13	Nick & Jon	Time Off	TO
Mon.	10/21/13	Brian	Safety meeting. / Locates (x3), did two rereads, check for customer valves and check for leak.	RT/CS
Tue.	10/22/13	Bob & Nick	Rounds and took distribution samples. / Met with bill about new project on 227 th Ln. Organized the sheets for the AMRs.	RT/PJ
Tue.	10/22/13	Jon	Time Off.	TO
Tue.	10/22/13	Brian	Read and leave on, assist customer, unlock and turn on and locates (x2). Repaired leaky valve for customer. / Moved old parts over to storage at the NWF.	CS/PJ
Wed.	10/23/13	Bob & Jon	Sucked out meter boxes for AMR installation.	PJ
Wed.	10/23/13	Nick	Rounds. / Sucked out meter boxes for AMR installation.	RT/PJ
Wed.	10/23/13	Brian	Read and leave on (x2), unlock and turn on and turned off and locked 14 services for non-payments. / Ordered new AMR register.	CS/PJ
Thu.	10/24/13	Bob & Jon	Sucked out meter boxes for AMR installation.	PJ
Thu.	10/24/13	Nick	Rounds. / Sucked out meter boxes for AMR installation.	RT/PJ
Thu.	10/24/13	Brian	Locates (x3), unlock and turn on, assist customer, read and leave on and lock offs (x8). / Recycled card board and cleaned up service truck.	CS/RT

Fri.	10/25/13	Bob & Jon	Sucked out meter boxes for AMR installation.	PJ
Fri.	10/25/13	Nick	Rounds and took weekly water quality samples. / Sucked out meter boxes for AMR installation.	RT/PJ
Fri.	10/25/13	Brian	Read and leave on (x2), Locates (x6). / Rewired the lights on the compressor trailer. / Washed the service truck.	CS/PJ/RT
Sat.	10/26/13	Nick	Weekend Field Rounds.	RT
Sun.	10/27/13	Nick	Weekend Field Rounds.	RT
Mon.	10/28/13	Bob & Jon	Checked office, locates (x2) and read and leave on. / Clean up shop and service truck, ordered valves. / Went home early to take wife to Dr. apt.	CS/RT/TO
Mon.	10/28/13	Nick	Weekend Field Rounds. / Weekend call out- due to leak on the customer's side.	RT/E
Mon.	10/28/13	Brian	Weekend Field Rounds	RT
Tue.	10/29/13	Bob & Jon	Safety meeting. / Worked on the AMR installation project.	RT/PJ
Tue.	10/29/13	Nick	Safety meeting and rounds. / Worked on the AMR installation project.	RT/PJ
Tue.	10/29/13	Brian	Safety meeting. / Worked on the AMR installation project. / Read and leave on.	CS/PJ
Wed.	10/30/13	Bob & Jon	Worked on the AMR installation project.	PJ
Wed.	10/30/13	Nick	Worked on the AMR installation project.	PJ
Wed.	10/30/13	Brian	Worked on the AMR installation project.	PJ
Thu.	10/31/13	Bob & Jon	Worked on the AMR installation project.	PJ
Thu.	10/31/13	Nick	Rounds and backwashed the NWF. / Worked on the AMR installation project.	RT/PJ
Thu.	10/31/13	Brian	Worked on the AMR installation project.	PJ



Picture of the mole starting to push across 269th Pl. for the service re location.



The ditch where the mole will push to.



Bob getting ready to tap the main.



The mole as it has reached the other side.



After the main was tapped



The Service lines for each meter.



After the two services were re located.



Meter box replacement.