



Minutes of the Regular Meeting of the Board of Commissioners of North Beach Water District

A Regular Meeting of the Board of Commissioners of North Beach Water District was held at 6:00 p.m., **Monday, October 21, 2013**, at the office of North Beach Water District; 25902 Vernon Avenue, Suite D, Ocean Park, Washington.

I. Call to Order:

Commissioner Williams called the Regular Meeting of the Board of Commissioners of North Beach Water District to order at 6:00 p.m.

II. Roll Call:

Commissioners Present:

RD Williams

Gwen Brake

Brian Sheldon

Staff present:

William Neal, General Manager

Jack McCarty, Office Manager

Others present:

Glenn Ripley

Marilyn Sheldon

Mark Scott

III. Adopt Agenda:

Commissioner Brake makes a motion to adopt the agenda.

Commissioner Sheldon seconds the motion.

The motion passes unanimously.

IV. Public Comment

Marilyn Sheldon provides a written communique that she requests be made part of the public record.

V. Action Items

A. Approval of the 9-16-2013 Regular Meeting Minutes.

Commissioner Brake makes a motion to approve the 9-16-2013 Regular Meeting Minutes.

Commissioner Sheldon requests discussion on the minutes.

There is discussion about the minutes
Commissioner Sheldon seconds the motion.
The motion passes unanimously.

B. Approval of the 10-7-2013 Public Hearing Minutes.

Commissioner Brake makes a motion to approve the 10-7-2013
Public Hearing Minutes.
Commissioner Sheldon seconds the motion.
The motion passes unanimously.

C. Resolution 21-2013 Change Order for Bison Drilling.

There is Discussion on Resolution 21-2013.
Commissioner Sheldon makes a motion to approve Resolution
21-2013.
Commissioner Brake seconds the motion.
The motion passes unanimously.

C. Budget to Date.

There is Discussion on the current budget to date.
Commissioner Williams makes a motion to receive and file
the budget to date.
Commissioner Brake seconds the motion.
The motion passes unanimously.

F. District Expenses

There is discussion on the district expenses.
Commissioner Brake makes a motion to approve vouchers 1299
through 1335, 1337 thru 1359 and 1361 in the amount of
\$174,087.07.
Commissioner Sheldon Requests the record reflect that
voucher 1336 was voided.
Commissioner Sheldon seconds the motion.
The motion passes unanimously.
Commissioner Brake makes a motion to approve warrants 1115
thru 1122 in the amount of \$11,740.43.
Commissioner Sheldon seconds the motion.
The motion passes unanimously.
Commissioner Brake makes a motion to approve warrants 1190
thru 1199 in the amount of \$23,122.40.
Commissioner Sheldon seconds the motion.
The motion passes unanimously.
Commissioner Sheldon makes a motion to approve warrants
1271 thru 1278 in the amount of \$12,025.56.
Commissioner Sheldon seconds the motion.

The motion passes unanimously.

VI. Discussion / Action Items

A. Blake / Baker Account Report

The Office Manager gives a presentation on the Blake / Baker tax sale property.

No action taken.

B. Preliminary 2014 Operating Budget

General Manager Neal gives a presentation on the Preliminary 2014 Operating Budget.

There is discussion on the individual items of the preliminary budget.

No action taken.

C. Lien Report.

The Office Manager gives a presentation on currently added and released liens.

No action taken.

D. Credit Card Policy Update.

The Office Manager provides the commissioners with the most current data on the status of the North Beach Water District credit card payment policy.

No action taken.

E. Feasibility Study Progress Report

General Manager Neal gives a report on the progress of the Feasibility Study.

There is discussion about the Feasibility Study between the commissioners and General Manager.

No action taken.

F. GIS Presentation - Mark Scott

Mark Scott gives a presentation on the most current GIS software and the potential benefits to the District.

There is discussion about the GIS Software and its capabilities.

No action taken at this time.

VII. General Managers Report

The General Manager brings up a point of order. Marilyn Sheldon requested her written communique be read into the minutes of the meeting. The Board will need to take action to have the communique read into the minutes.

Commissioner Sheldon recuses himself from this action.
Commissioner Brake moves to enter the written communique from Marilyn Sheldon into the minutes.
The motion fails due a lack of a second.
The General Manager states that the communique will be filed as a public record of the District.
The General Manager gives his report detailing the use, sale and loss of water.
There is discussion between the General Manager and the Board of Commissioners about General Managers Report.
No Action Taken

VIII. Board Member Comments

Commissioner Brake asks about the state of the current situation between the District and Robert Hill.
General Manager Neal addresses the question.
No action taken.

IX. Future Agenda Items

None.

X. Adjournment

There being no further business, Commissioner Williams adjourned the meeting at 8:42 pm.

Brian Sheldon, Commissioner
Position #1

Respectfully submitted for review and approval by:

Jack McCarty, Office Manager

Gwen Brake, Commissioner
Position #2

Bear witness to reference the Commissioner's signatures above, does hereby approve this set of Minutes to become an Official Record of the North Beach Water District on:

RD Williams, Commissioner
Position #3

Date: _____