



Minutes of the Regular Meeting of the Board of Commissioners of North Beach Water District

A Regular Meeting of the Board of Commissioners of North Beach Water District was held at 6:00 p.m., **Monday June 16, 2014** at the office of North Beach Water District; 25902 Vernon Avenue, Suite D, Ocean Park, Washington.

I. Call to Order:

Commissioner Sheldon called the Regular Meeting of the Board of Commissioners of North Beach Water District to order at 6:00 p.m.

II. Roll Call:

Commissioners Present:

Glenn Ripley

Brian Sheldon

Gwen Brake

Staff present:

William Neal, General Manager

Jack McCarty, Office Manager

Others present:

Mike Piechowski

III. Adopt Agenda:

Commissioner Brake makes a motion to adopt the agenda.

Commissioner Ripley seconds the motion.

Commissioner Sheldon calls for the vote on the motion.

The motion passes unanimously.

IV. Public Comment

None.

V. Action Items

A. Approval of the 05-21-2014 Adjourned Regular Meeting Minutes.

Commissioner Brake makes a motion to approve the 05-21-2014 Adjourned Regular Meeting Minutes.

Commissioner Ripley seconds the motion.

Commissioner Sheldon calls for the vote on the motion.

The motion passes unanimously.

D. Resolution 13-2014 Contracting With Cartomation Inc.

The General Manager gives a presentation on Resolution 13-2014 and the changes made in the contract since the 05-21-2014 Adjourned Regular Meeting.

There is discussion on Resolution 13-2014.

Commissioner Ripley makes a motion to adopt resolution 13-2014.

Commissioner Brake seconds the motion.

Commissioner Sheldon calls for the vote on the motion.

The motion passes unanimously.

C. Resolution 14-2014 Contracting With The Master's Touch LLC.

The Office Manager gives a presentation on Resolution 14-2014.

There is Discussion on Resolution 14-2014.

Commissioner Ripley makes a motion to adopt resolution 14-2014.

Commissioner Brake seconds the motion.

Commissioner Sheldon calls for the vote on the motion.

The motion passes unanimously.

E. Budget to Date.

There is Discussion on the current Budget to Date.

Commissioner Ripley makes a motion to receive and file the Budget to Date.

Commissioner Brake seconds the motion.

The motion passes unanimously

G. District Expenses

There is discussion on the district expenses.

Commissioner Brake makes a motion to approve checks 832 through 878 in the amount of \$45,233.92.

Commissioner Ripley seconds the motion.

The motion passes unanimously.

Commissioner Brake makes a motion to approve vouchers 996 through 1005 in the amount of \$23,079.39.

Commissioner Ripley seconds the motion.

The motion passes unanimously.

Commissioner Brake makes a motion to approve the monthly credit card and ACH processing fee in the amount of \$5252.44.

Commissioner Ripley seconds the motion.

The motion passes unanimously.

VI. Discussion / Action Items

A. Wiegardt Well Field Report - Mike Piechowski

Mike Piechowski gives a detailed report on the Wiegardt Well Field drilling, testing and pumping.

There is discussion among Mike Piechowski, The General Manager and the Board of Commissioners concerning the Wiegardt Well Field.

No action taken

B. Lien Report

The Office Manager gives a report on all of the liens claimed and released for the month of May 2014.

No action taken.

C. New Computers for OM and GM - Bill Neal

The General Manager gives a report on the need for new computers and monitors for the General Manager & Office Manager.

There is discussion on the computing needs of the General Manager and Office Manager.

No action taken.

D. Open Government Training Act

The General Manager gives a report on the Open Government Training Act which goes into effect July 1, 2014.

There is discussion on the Open Government Training Act and its requirements.

No action taken.

E. Business Office Plan Update

The General Manager gives a report on the current Business Office Plan including the District's request for qualifications from contractors/architects.

There is discussion on the current Business Office Plan and the timeline going forward.

No action taken.

VII. General Managers Report

The General Manager gives his report detailing the use, sale and loss of water as well as a Drinking Water State Revolving Fund Loan Project progress update.

There is discussion between the General Manager and the Board of Commissioners about General Managers Report.

No Action Taken.

VIII. Board Member Comments

Commissioner Sheldon requests that the General Manager gather information on a well decommissioning and repurposing plan.

Commissioner Brake states that she would like the District to take The EPA Utility Self-Assessment.

IX. Future Agenda Items

The general Manager provides a tentative list of upcoming meetings and what may be addressed at them.

X. Adjournment

There being no further business, Commissioner Sheldon adjourned the meeting at 9:07 pm.



Brian Sheldon, Commissioner

Position #1


Gwen Brake, Commissioner

Position #2


Glenn Ripley, Commissioner

Position #3

Respectfully submitted for review
and approval by:



Jack McCarty, Office Manager

Bear witness to reference the
Commissioner's signatures above,
does hereby approve this set of
Minutes to become an Official Record
of the North Beach Water District on:

Date: 7-21-14