

**NORTH BEACH WATER DISTRICT
PACIFIC COUNTY, WASHINGTON**

RESOLUTION 27-2014

**A RESOLUTION OF THE NORTH BEACH WATER
DISTRICT OF PACIFIC COUNTY, WASHINGTON,
APPROVING REVISION OF THE EMPLOYEE MANUAL.**

WHEREAS, North Beach Water District Board of Commissioner's Approved an Employee Policy and Procedure Manual on April 20, 2009 by Resolution 12-2009; and

WHEREAS, The District's risk management provider, Enduris™, advised the District to reduce exposure to risk by revising its Employee Policy and Procedure Manual to comply with current federal and state labor laws; and

WHEREAS, Enduris™ and the District's attorney, Katherine Weber, worked with the District's General Manager to produce a comprehensive revision to the District's Employee Policy and Procedure Manual that reduces the District's exposure to risk and is in compliance with current federal and state labor laws, now, therefore,

BE IT RESOLVED, by the Board of Commissioners of North Beach Water District, Pacific County, Washington, to approve the Revised "North Beach Water District Employee Policy and Procedure Manual", now referred to as the "North Beach Water District Employee Manual" attached hereto and incorporated herein as Exhibit A.

BE IT FURTHER RESOLVED, by the Board of Commissioners of the North Beach Water District, Pacific County, Washington to direct the General Manager to conduct a mandatory attendance two hour employee meeting in the month of December 2014 to review the Revised North Beach Water District Employee Manual (Employee Manual) with the all employees prior

to obtaining employee signatures for receipt and acknowledgement of the Employee Manual.

ADOPTED BY the Board of Commissioners of North Beach Water District, Pacific County, Washington at its regular meeting held on the 29th day of October, 2014.

Brian Sheldon, Commissioner
Position #1

Gwen Brake, Commissioner
Position #2

Glenn Ripley, Commissioner
Position #3

