



Minutes of the Regular Meeting of the Board of Commissioners of North Beach Water District

A Regular Meeting of the Board of Commissioners of North Beach Water District was held at 6:00 p.m., **Monday September 22, 2014** at the office of North Beach Water District; 25902 Vernon Avenue, Suite D, Ocean Park, Washington.

I. Call to Order:

Commissioner Brake called the Regular Meeting of the Board of Commissioners of North Beach Water District to order at 6:00 p.m.

II. Roll Call:

Commissioners Present:

Glenn Ripley

Gwen Brake

Staff present:

William Neal, General Manager

Jack McCarty, Office Manager

Others present:

Dave Tellvik

Sandra Tellvik

III. Adopt Agenda:

Commissioner Ripley makes a motion to substitute the approval of the 9-10-14 Special Meeting Minutes for the 9-10-14 Special Meeting Minutes.

Commissioner Brake seconds the motion.

Commissioner Brake calls for the vote on the motion.

The motion passes unanimously.

Commissioner Ripley makes a motion to add agenda item 5c. to hear a presentation from John Powell concerning District accounting.

Commissioner Brake seconds the motion.

Commissioner Brake calls for the vote on the motion.

The motion passes unanimously.

Commissioner Ripley makes a motion to adopt the agenda as amended.

Commissioner Brake seconds the motion to adopt the agenda as amended.

Commissioner Brake calls for the vote on the motion.

The motion passes unanimously.

IV. Public Comment

None.

V. Action Items

A. Approval of the 8-18-2014 Regular Meeting Minutes.

Commissioner Ripley makes a motion to approve the 8-18-2014 Regular Meeting Minutes.

Commissioner Brake seconds the motion.

Commissioner Brake calls for the vote on the motion.

The motion passes unanimously.

B. Approval of the 9-10-2014 Special Meeting Minutes.

Commissioner Ripley makes a motion to approve the 9-10-2014 Regular Meeting Minutes.

Commissioner Brake seconds the motion.

Commissioner Brake calls for the vote on the motion.

The motion passes unanimously.

C. Accounting Presentation by John Powell of Powell Seiler.

John Powell gives a presentation on what he can look over in regards to the District's accounting and bookkeeping as well and ballpark prices and levels of assurance that comes with such reviews.

There is discussion between John Powell, the General Manager and the Board of Commissioners.

John Powell states that he will bring back an offer sheet for the Board to consider at the next scheduled Board meeting.

No action taken.

D. Resolution 21-2014 245th Water Main Intertie Bid Award to Rognlin's

The General Manager gives a presentation on Resolution 21-2014.

There is Discussion on Resolution 21-2014.

Commissioner Ripley makes a motion to adopt Resolution 21-2014

Commissioner Brake seconds the motion.

Commissioner Brake calls for the vote on the motion.

The motion passes unanimously.

E. Budget to Date.

There is Discussion on the current Budget to Date.

Commissioner Ripley makes a motion to receive and file the Budget to Date.

Commissioner Brake seconds the motion.

The motion passes unanimously.

F. District Expenses

There is discussion on the district expenses.

Commissioner Ripley makes a motion to approve checks 991 through 1037 in the amount of \$88,852.18.

Commissioner Brake seconds the motion.

Commissioner Brake calls for the vote on the motion.

The motion passes unanimously.

Commissioner Ripley makes a motion to approve vouchers 1528 through 1535 in the amount of \$13,252.58.

Commissioner Brake seconds the motion.

Commissioner Brake calls for the vote on the motion.

The motion passes unanimously.

Commissioner Ripley makes a motion to approve vouchers 1584 through 1592 and 1595 in the amount of \$23,120.31.

Commissioner Brake seconds the motion.

Commissioner Brake calls for the vote on the motion.

The motion passes unanimously.

Commissioner Ripley makes a motion to approve vouchers 1643 and 1667 through 1676 in the amount of \$13,040.04.

Commissioner Brake seconds the motion.

Commissioner Brake calls for the vote on the motion.

The motion passes unanimously.

Commissioner Ripley makes a motion to approve the monthly credit card and ACH processing fee in the amount of \$567.04.

Commissioner Brake seconds the motion.

Commissioner Brake calls for the vote on the motion.

The motion passes unanimously.

VI. Discussion / Action Items

A. Lien Report

The Office Manager gives a report on all of the liens claimed and released for the month of June 2014.

No action taken.

B. Bond Investment

The General Manager gives a presentation on the benefits of investing in Federal Bonds over leaving money in the local investment pool.

There is discussion between the General Manager and the Board on bond investment.

No action taken.

VII. Pending Items

A. General Manager's Performance Evaluation Policy

The General Manager acknowledges that the General Manager's Performance Evaluation Policy is still something that is a work in progress and will be discussed further at a future meeting.

No action taken.

B. Employee Manual

The General Manager acknowledges that the Employee Manual is still something that is a work in progress and will be discussed further at a future meeting.

No action taken.

VIII. General Managers Report

The General Manager gives his report detailing the use, sale and loss of water as well as a Drinking Water State Revolving Fund Loan Project progress update and the Water System Plan Update.

There is discussion between the General Manager and the Board of Commissioners about General Managers Report.

No Action Taken.

IX. Board Member Comments

None.

X. Future Agenda Items

None.

XI. Adjournment

There being no further business, Commissioner Brake adjourned the meeting at 8:02 pm.

Brian Sheldon, Commissioner

Position #1


Gwen Brake, Commissioner

Position #2


Glenn Ripley, Commissioner

Position #3


Respectfully submitted for review
and approval by:

Jack McCarty, Office Manager

Bear witness to reference the
Commissioner's signatures above,
does hereby approve this set of
Minutes to become an Official Record
of the North Beach Water District on:

Date: 10-20-14