



Minutes of the Special Meeting of the Board of Commissioners of North Beach Water District

A Special Meeting of the Board of Commissioners of North Beach Water District was held at 9:00 a.m., **Wednesday October 29, 2014** at the office of North Beach Water District; 25902 Vernon Avenue, Suite D, Ocean Park, Washington.

I. Call to Order:

Commissioner Sheldon called the Special Meeting of the Board of Commissioners of North Beach Water District to order at 9:01 a.m.

II. Roll Call:

Commissioners Present:

Glenn Ripley

Brian Sheldon

Gwen Brake

Staff present:

William Neal, General Manager

Jack McCarty, Office Manager

Others present:

None

III. Adopt Agenda

Commissioner Brake makes a motion to adopt the agenda.

Commissioner Ripley seconds the motion.

Commissioner Sheldon makes a motion to add a 5 minute executive session to discuss an employee issue and insert Item IV D. to discuss the status of upcoming meetings and projects.

Commissioner Brake seconds the motion.

Commissioner Sheldon calls for a vote on the motion.

The motion passes unanimously.

Commissioner Ripley makes a motion to adopt the agenda as amended

Commissioner Brake seconds the motion.

Commissioner Sheldon calls for a vote on the motion.

The motion passes unanimously.

IV. Discussion / Action Items

A. Resolution 25-2014 Amending Job Descriptions

The General Manager gives a presentation on Resolution 25-2014.

There is discussion on Resolution 25-2014.

Commissioner Ripley makes a motion to adopt Resolution 21-2014

Commissioner Brake seconds the motion.

Commissioner Sheldon calls for the vote on the motion.

The motion passes unanimously.

B. Resolution 26-2014 Total Compensation Policy

The General Manager gives a presentation on Resolution 26-2014.

There is discussion on Resolution 26-2014.

Commissioner Ripley makes a motion to table Resolution 26-2014 until the November 4, 2014 Special Meeting.

Commissioner Brake seconds the motion.

Commissioner Sheldon calls for the vote on the motion.

The motion passes unanimously.

C. Resolution 27-2014 Employee Policy and Procedure Manual

The General Manager gives a presentation on Resolution 27-2014.

There is discussion on Resolution 27-2014.

Commissioner Ripley makes a motion to table Resolution 27-2014 until the November 4, 2014 Special Meeting.

Commissioner Brake seconds the motion.

Commissioner Sheldon calls for the vote on the motion.

The motion passes unanimously.

D. Status of Upcoming Meetings and Projects

There us discussion on the status of upcoming meetings and projects.

The general manager gives a breakdown of the upcoming possible meeting and projects with the following timetable which is subject to change.

Employee Manual	November 4, 2014
Consolidated Operations Building	November 4, 2014
Rate Study	Mid-November 2014
Rate Hearing	Mid-December 2014
Cross Connection Control Program	December 15, 2014
2015 Operating Budget	December 15, 2014
Water System Plan	Mid-January 2015
Water Use Efficiency Hearing	Mid-January 2015
General Manager Evaluation Tool	February - March 2015

V. Executive Session

The Board enters into Executive Session at 11:04 a.m.

The Board comes out of Executive Session at 11:19 a.m.

VI. Report on Executive Session

None

VII. Board Member Comments

None

VIII. Adjournment

There being no further business, Commissioner Sheldon adjourned the meeting at 11:20 a.m.

Brian Sheldon, Commissioner
Position #1

Gwen Brake, Commissioner
Position #2

Glenn Ripley, Commissioner
Position #3

*Respectfully submitted for review
and approval by:*

Jack McCarty, Office Manager

*Bear witness to reference the
Commissioner's signatures above,
does hereby approve this set of
Minutes to become an Official Record
of the North Beach Water District on:*

Date: _____