



Minutes of the Special Meeting of the Board of Commissioners of North Beach Water District

A Special Meeting of the Board of Commissioners of North Beach Water District was held at 1:00 p.m., **Monday January 12, 2014** at the office of North Beach Water District; 25902 Vernon Avenue, Suite D, Ocean Park, Washington.

I. Call to Order:

Commissioner Sheldon called the Special Meeting of the Board of Commissioners of North Beach Water District to order at 1:01 p.m.

II. Roll Call:

Commissioners Present:

Glenn Ripley

Brian Sheldon

Gwen Brake

Staff present:

William Neal, General Manager

Jack McCarty, Office Manager

Others present:

David E. Jensen

Ed Ahlers

III. Adopt Agenda

Commissioner Brake makes a motion to adopt the agenda.

Commissioner Ripley seconds the motion.

Commissioner Brake makes a motion to move item VI, Schedule Next Meeting, up to item IV and re-number the remaining items accordingly.

Commissioner Ripley seconds the motion.

Commissioner Sheldon calls for a vote on the motion.

The motion passes unanimously.

Commissioner Brake makes a motion to adopt the agenda as amended

Commissioner Ripley seconds the motion.

Commissioner Sheldon calls for a vote on the motion.

The motion passes unanimously.

IV. Schedule Next Meeting

There is discussion on when the best meeting time is for all Commissioners as well as the architect.

A tentative meeting date and time of January 28, 2015 at 1:30 pm is set.

V. Review Architect Plan Progress

David E. Jensen gives a presentation on the status of the building plans. There is discussion among the Commissioners, General Manager, Office Manager and David E. Jensen on the specifics of the current plans/drawings.

There is agreement amongst all parties on the following:

The parking plan.

There should not be "built in" used as the Billing Clerk's desk.

The roll-up doors on the equipment bay should be chain operated.

No Action Taken.

VI. Assignments

The Commissioners ask David E. Jensen to draw out plans that include windows above the bay and personnel door on the North side of the equipment bay.

The Commissioners agree to attempt to finalize roofing and siding materials at the next Special Meeting.

No Action Taken.

VII. Board Member Comments

None.

VIII. Adjournment

There being no further business, Commissioner Sheldon adjourned the meeting at 3:25 p.m.

Brian Sheldon, Commissioner
Position #1

*Respectfully submitted for review
and approval by:*

Jack McCarty, Office Manager

Gwen Brake, Commissioner
Position #2

*Bear witness to reference the
Commissioner's signatures above,
does hereby approve this set of
Minutes to become an Official Record
of the North Beach Water District on:*

Glenn Ripley, Commissioner
Position #3

Date: _____