



Minutes of the Special Meeting of the Board of Commissioners of North Beach Water District

A Special Meeting of the Board of Commissioners of North Beach Water District was held at 1:30 p.m., Wednesday January 28, 2014 at the office of North Beach Water District; 25902 Vernon Avenue, Suite D, Ocean Park, Washington.

I. Call to Order:

Commissioner Sheldon called the Special Meeting of the Board of Commissioners of North Beach Water District to order at 1:30 p.m.

II. Roll Call:

Commissioners Present: Brian Sheldon

Gwen Brake

Glenn Ripley

Staff present: William Neal, General Manager

Jack McCarty, Office Manager

Others present: David E. Jensen

III. Adopt Agenda

Commissioner Brake makes a motion to adopt the agenda.

Commissioner Ripley seconds the motion.

Commissioner Sheldon calls for a vote on the motion.

The motion passes unanimously.

IV. Review Architect Plan Progress

David E. Jensen gives a presentation on the status of the building plans. There is discussion among the Commissioners, General Manager, Office Manager and David E. Jensen on the specifics of the current plans/drawings as well as the proposed roofing and siding material.

There is agreement amongst all parties on the following:

- The roofing material and style.
- The siding material to be used on the equipment and office portions respectively.
- That David Jensen should design the pattern of the chosen siding.

No Action Taken.

V. Schedule Next Meeting

There is discussion on when the best meeting time is for all Commissioners as well as the architect.

The next meeting date and time will be February 10, 2015 at 1:30 pm.

VI. Site Visit

The Commissioners, General Manager, Office Manager and David E. Jensen make a site visit to the property on 272nd Street.

There is discussion on the proposed layout and design.

There is agreement amongst all parties on the following:

Where the building footprint will sit and the size it will occupy.

Where the drain field for the septic system should be located.

The location and set up of the customer parking lot.

The location of the customer driveway.

That as many plants and trees should be saved as possible, including transplanting bushes and shrubs from the parking lot area to other areas on the property.

No Action Taken.

VII. Board Member Comments

None.

VIII. Adjournment

There being no further business, Commissioner Sheldon adjourned the meeting at 3:57 p.m.

Brian Sheldon, Commissioner
Position #1

Gwen Brake, Commissioner
Position #2

Glenn Ripley, Commissioner
Position #3

Respectfully submitted for
review and approval by:

Jack McCarty, Office Manager
Bear witness to reference
the Commissioner's
signatures above, does
hereby approve this set of
Minutes to become an
Official Record of the North
Beach Water District on:

Date: _____