



**Minutes of the Regular Meeting of the Board of Commissioners of North Beach Water District**

A Regular Meeting of the Board of Commissioners of North Beach Water District was held at 6:00 p.m., **Monday February 23, 2015** at the office of North Beach Water District; 25902 Vernon Avenue, Suite D, Ocean Park, Washington.

**I. Call to Order:**

Commissioner Brake called the Regular Meeting of the Board of Commissioners of North Beach Water District to order at 6:00 p.m.

**II. Roll Call:**

**Commissioners Present:**

Glenn Ripley & Gwen Brake

**Staff present:**

William Neal, General Manager & Jack McCarty, Office Manager

**Others present:**

Renee Goodin, Shelly Flementis, Steve Edwards, Sandra Edwards

**III. Adopt Agenda:**

Commissioner Ripley makes a motion to adopt the agenda.

Commissioner Brake seconds the motion.

Commissioner Brake makes a motion to move Item 6 to Item 5, and re-number the remaining items accordingly.

Commissioner Ripley seconds the motion.

Commissioner Brake calls for a vote on the motion.

The motion passes unanimously.

Commissioner Ripley makes a motion to adopt the agenda as amended

Commissioner Brake seconds the motion.

Commissioner Brake calls for a vote on the motion.

The motion passes unanimously.

**IV. Public Comment**

None.

**V. Discussion / Action Items**

**New County Treasurer Reports**

Shelly Flementis gives a presentation on the new Pacific County Treasurer Reports including what each account is and how the transactions into and out of each one works.

There is discussion between Shelly Flementis and the commissioners.

No Action Taken

A. Lien Report

The Office Manager gives a report on all of the liens claimed and released for the month of January 2015.

No action taken.

**VI. Action Items**

A. Approval of the 1-26-2015 Regular Meeting Minutes.

B. Approval of the 1-28-201 Special Meeting Minutes.

C. Approval of the 2-12-2015 Special Meeting Minutes.

Being no discussion on any of the Special or Regular meeting minutes, Commissioner Ripley makes a motion to approve the 1-26-2015 Regular Meeting Minutes, the 1-28-2015 Special Meeting Minutes, and the 2-12-2015 Special Meeting Minutes.

Commissioner Brake seconds the motion.

Commissioner Brake calls for the vote on the motion.

The motion passes unanimously.

D. Resolution 02-2015 - Cost Reimbursement Contract with Ecology  
General Manager Neal gives a presentation on Resolution 02-2015.

There is discussion on resolution 02-2015.

Commissioner Ripley makes a motion to approve Resolution 02-2015.

Commissioner Brake seconds the motion.

Commissioner Brake calls for the vote on the motion.

The motion passes unanimously.

E. Resolution 03-2015 Small & Attractive Asset Policy

General Manager Neal gives a presentation on Resolution 03-2015.

There is discussion on resolution 03-2015.

Commissioner Ripley makes a motion to approve Resolution 03-2015.

Commissioner Brake seconds the motion.

Commissioner Brake calls for the vote on the motion.

The motion passes unanimously.

F. Budget to Date.

There is Discussion on the current Budget to Date.

Commissioner Ripley makes a motion to receive and file the Budget to Date.

Commissioner Brake seconds the motion.

The motion passes unanimously.

#### G. District Expenses

There is discussion on the district expenses.

Commissioner Ripley makes a motion to approve checks 1235 through 1289 in the amount of \$63,248.15.

Commissioner Brake seconds the motion.

Commissioner Brake calls for the vote on the motion.

The motion passes unanimously.

Commissioner Ripley makes a motion to approve vouchers 170 through 178 in the amount of \$22,896.65.

Commissioner Brake seconds the motion.

Commissioner Brake calls for the vote on the motion.

The motion passes unanimously.

Commissioner Ripley makes a motion to approve vouchers 243 through 249 in the amount of \$11,642.71.

Commissioner Brake seconds the motion.

Commissioner Brake calls for the vote on the motion.

The motion passes unanimously.

Commissioner Ripley makes a motion to approve the monthly credit card and ACH processing fee in the amount of \$618.25.

Commissioner Brake seconds the motion.

Commissioner Brake calls for the vote on the motion.

The motion passes unanimously.

#### VII. General Managers Report

The General Manager gives his report detailing the use, sale and loss of water as well as a Drinking Water State Revolving Fund Loan Project progress update and the Water System Plan Update.

There is discussion between the General Manager and the Board of Commissioners about General Managers Report.

No Action Taken.

#### VIII. Board Member Comments

None

#### IX. Future Agenda Items

None.

**X. Pending Items**

**A. General Manager's Performance Evaluation Policy**

The General Manager acknowledges that the General Manager's Performance Evaluation Policy is still something that is a work in progress and will be discussed further at a future meeting.

No action taken.

**B. Water System Plan**

The General Manager states that the Water System Plan is nearly complete.

No action taken.

**C. Water Use Efficiency Hearing**

The General Manager states that the Water Use Efficiency Hearing is scheduled for March 2015.

No Action Taken.

**D. Backflow Assembly Testing Policy**

The General Manager states that he intends to have Jon Fleming certified as a backflow assembly tester and that a policy for testing is in the works.

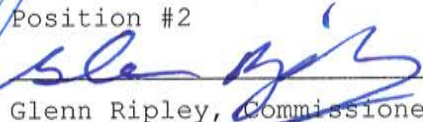
No Action Taken.

**XI. Adjournment**

There being no further business, Commissioner Brake adjourned the meeting at 8:30 pm.


NA  
\_\_\_\_\_  
Brian Sheldon, Commissioner

Position #1  
  
\_\_\_\_\_  
Gwen Brake, Commissioner

Position #2  
  
\_\_\_\_\_  
Glenn Ripley, Commissioner

Position #3

Respectfully submitted for review and approval by:

  
\_\_\_\_\_  
Jack McCarty, Office Manager

Bear witness to reference the Commissioner's signatures above, does hereby approve this set of Minutes to become an Official Record of the North Beach Water District on:

Date: March 16, 2015