



Minutes of the Special Meeting of the Board of Commissioners of North Beach Water District

A Special Meeting of the Board of Commissioners of North Beach Water District was held at 1:30 p.m., **Thursday March 12, 2015** at the office of North Beach Water District; 25902 Vernon Avenue, Suite D, Ocean Park, Washington.

I. Call to Order:

Commissioner Sheldon called the Special Meeting of the Board of Commissioners of North Beach Water District to order at 1:32 p.m.

II. Roll Call:

Commissioners Present:

Glenn Ripley, Brian Sheldon, Gwen Brake

Staff present:

William Neal, General Manager, Jack McCarty, Office Manager

Others present:

David E. Jensen

III. Adopt Agenda

Commissioner Ripley makes a motion to adopt the agenda.

Commissioner Brake seconds the motion.

Commissioner Sheldon calls for a vote on the motion.

The motion passes unanimously.

IV. Acceptance of 245th Street Water Main Project

General Manager Neal states that due to pending actions by the contractor, the District is not ready to accept the project.

No action taken.

V. Review Architect Plan Progress

David E. Jensen gives a presentation on the status of the building plans. There is discussion among the Commissioners, General Manager, Office Manager and David E. Jensen on the specifics of the current plans/drawings as well as the heating and cooling system.

David E. Jensen states that he should be ready to go out for bid on or around April 1, 2015.

There is agreement amongst all parties on the following:

There should be a North Beach Water District sign on the front of the building on the west side.

The fire hydrant in the proposed parking lot entrance needs to be moved.

There needs to be informative directional signs in and around the parking lot.

No Action Taken.

VI. Schedule Next Meeting

There is discussion on when the best meeting time is for all Commissioners as well as the architect.

A tentative meeting date and time of March 27, 2015 at 1:30 pm is set.

VII. Board Member Comments

Commissioner Sheldon states he would like to see a running schedule to delineate the timeline and whether or not the project is on schedule.

Commissioner Brake states that she would like to see some color swatches at the next meeting.

VIII. Adjournment

There being no further business, Commissioner Sheldon adjourned the meeting at 2:42 p.m.

Brian Sheldon, Commissioner
Position #1

*Respectfully submitted for review
and approval by:*

Jack McCarty, Office Manager

Gwen Brake, Commissioner
Position #2

*Bear witness to reference the
Commissioner's signatures above,
does hereby approve this set of
Minutes to become an Official Record
of the North Beach Water District on:*

Glenn Ripley, Commissioner
Position #3

Date: _____