



## Minutes of the Special Meeting of the Board of Commissioners of North Beach Water District

A Special Meeting of the Board of Commissioners of North Beach Water District was held at 1:30 p.m., Thursday April 16, 2015 at the office of North Beach Water District; 25902 Vernon Avenue, Suite D, Ocean Park, Washington.

### **I. Call to Order:**

Commissioner Sheldon called the Special Meeting of the Board of Commissioners of North Beach Water District to order at 1:33 p.m.

### **II. Roll Call:**

Commissioners Present: Brian Sheldon, Gwen Brake Glenn, and Ripley

Staff present: William Neal, General Manager,

Others present: David E. Jensen, Pat

### **III. Adopt Agenda**

Commissioner Brake makes a motion to adopt the agenda.

Commissioner Ripley seconds the motion.

Commissioner Sheldon calls for a vote on the motion.

The motion passes unanimously.

### **IV. Review Architect Plan Progress**

The General Manager Neal gives a presentation on the initial cost and budget estimate, the preliminary estimate total is \$981,675.

The estimate includes construction costs, electrical costs, septic costs and miscellaneous costs.

Commissioner Sheldon suggests the building costs need to be reduced to stay within the budget. The Board, staff and David Jensen agrees that cost reductions will need to be made.

There is discussion between the General Manager, Board of Commissioners and David E. Jensen on the preliminary cost estimate and how to possibly reduce costs and whether or not the cuts would be beneficial.

There is agreement amongst all parties on the following:

The heating and cooling system should be bid as cadet wall heaters with the ground source heat pump as an alternate bid item.

That the roof will be asphalt shingles rather than metal panels.

The siding on the vehicle storage building will be composite siding rather than metal panels.

The areas with carpet will have carpet tiles.

There is agreement that the General Manager and David Jensen will continue to look for cost savings and will bring a revised budget to the Board via email for possible consensus prior to the next meeting.

**V. Schedule Next Meeting**

There is discussion on when the best meeting time is for all Commissioners as well as the architect.

A tentative meeting date and time of April 30, 2015 at 1:30 pm is set with the goal of finalizing the plans and going out to bid.

**VI. Resolution 08-2015 Acceptance of 245<sup>th</sup> Street Water Main Project**

General Manager Neal gives a presentation on Resolution 08-2015.

There is discussion on resolution 08-2015.

Commissioner Brake makes a motion to approve Resolution 08-2015.

Commissioner Ripley seconds the motion.

Commissioner Brake calls for the vote on the motion.

The motion passes unanimously.

**VII. Board Member Comments**

None.

**VIII. Adjournment**

There being no further business, Commissioner Sheldon adjourned the meeting at 3:35 p.m.

\_\_\_\_\_  
Brian Sheldon, Commissioner  
Position #1

Respectfully submitted for  
review and approval by:

\_\_\_\_\_  
Gwen Brake, Commissioner  
Position #2

\_\_\_\_\_  
Jack McCarty, Office Manager  
Bear witness to reference the  
Commissioner's signatures  
above, does hereby approve  
this set of Minutes to become  
an Official Record of the  
North Beach Water District on:

\_\_\_\_\_  
Glenn Ripley, Commissioner  
Position #3

Date: \_\_\_\_\_