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**Minutes of the Special Meeting of the Board of  
Commissioners of North Beach Water District**

**These are the minutes of a Special Meeting of the Board of Commissioners of North Beach Water District held at 1:30 p.m., Thursday April 30, 2015 at the office of North Beach Water District; 25902 Vernon Avenue, Suite D, Ocean Park, Washington.**

**I. Call to Order:**

Commissioner Sheldon called the Special Meeting to order at 1:30 p.m.

**II. Roll Call:**

**Commissioners Present:**

Brian Sheldon, Glenn Ripley, Gwen Brake

**Staff present:**

William Neal, General Manager - Jack McCarty, Office Manager

**Others present:**

David Jensen, Pat Witherbee

**III. Adopt Agenda:**

Commissioner Ripley makes a motion to adopt the agenda.

Commissioner Brake seconds the motion.

Commissioner Sheldon calls for a vote on the motion.

The motion passes unanimously.

**IV. Review Project Budget**

David Jensen gives a presentation on the current expected budget including a base building plan, an alternate plan without a heat pump system but with gravel grading behind the building and an alternate with no gravel grading but with a heat pump system.

There is discussion between David Jensen, The General Manager, and the Board on the current project budget and alternates.

No action taken

**V. Approve Construction Documents and Advertise for Bids**

Commissioner Ripley makes a motion to approve going out to bid on the construction project with the bid consisting of a base bid for the building and two alternates, one with a ground source heat pump and the other with rear gravel work.

Commissioner Brake seconds the motion.

Commissioner Sheldon calls for a vote on the motion.

The motion passes unanimously.

**VI. Schedule Future Meeting**

After discussion between David Jensen, The General Manager, and the Board it is determined that a Special Meeting will not be required until after all bids have been received, opened, and tabulated.

No action taken.

**VII. Board Member Comments**

None.

**VIII. Adjournment**

There being no further business, Commissioner Sheldon adjourned the meeting at 2:37 pm.

\_\_\_\_\_  
Brian Sheldon, Commissioner  
Position #1

Respectfully submitted for review  
and approval by:

\_\_\_\_\_  
Jack McCarty,  
Office Manager.

\_\_\_\_\_  
Gwen Brake, Commissioner  
Position #2

Bear witness to reference the  
Commissioner's signatures, does  
hereby approve this set of  
Minutes to become an Official  
Record of North Beach Water  
District on:

\_\_\_\_\_  
Glenn Ripley, Commissioner  
Position #3

Date: \_\_\_\_\_