



**Minutes of the Regular Meeting of the Board of
Commissioners of North Beach Water District**

These are the minutes of a **Regular Meeting** of the Board of Commissioners of North Beach Water District held at **6:00 p.m., Monday May 18, 2015** at the office of North Beach Water District; 25902 Vernon Avenue, Suite D, Ocean Park, Washington.

I. Call to Order:

Commissioner Sheldon called the Regular Meeting of the Board of Commissioners of North Beach Water District to order at 6:00 p.m.

II. Roll Call:

Commissioners Present:

Brian Sheldon, Glenn Ripley, Gwen Brake

Staff present:

William Neal, General Manager - Jack McCarty, Office Manager

Others present:

Randall Hunt, George Miller (Candidate for Surfside Homeowners Association's Board of Trustees).

III. Adopt Agenda:

Commissioner Ripley makes a motion to adopt the agenda.

Commissioner Brake seconds the motion.

Commissioner Sheldon calls for a vote on the motion.

The motion passes unanimously.

IV. Public Comment

George Miller asks about disinfection byproducts being above the MCL for the Surfside water system.

General Manager Neal replies to the question giving the DOH requirements and the in place procedures at Surfside.

George Miller asks about the amount of money being spent on the Surfside water system and what it is being spent on.

General Manager Neal explains that all projects are approved by the Surfside Board of Trustees including costs and schedules. As

the Water System Manager, it is his job to complete the projects on time and on budget.

Randall Hunt asks why the district doesn't test for everything on the water quality every year.

General Manager Neal explains the DOH testing requirements and time tables.

Randall Hunt asks if the District can test for radiation from the Fukushima Nuclear accident.

Commissioner Sheldon explains that he had the same concern but all government agencies he spoke with assured him there is no danger.

Randall Hunt persists that it is something that needs to be tested for and says the District has a moral obligation to test for it.

Commissioner Sheldon directs General Manager Neal to ask the DOH for direction on testing for radiation in the water due to the Fukushima Nuclear accident.

V. Action Items

A. 04-20-15 Regular Meeting Minutes

B. 04-30-15 Special Meeting Minutes

C. 05-04-15 Special Meeting Minutes

Being no discussion on the Special or Regular Meeting minutes, Commissioner Ripley makes a motion to approve the 04-20-2015 Regular Meeting Minutes, the 04-30-2015 Special Meeting Minutes, and the 05-04-2015 Special Meeting Minutes.

Commissioner Brake seconds the motion.

Commissioner Sheldon calls for the vote on the motion.

The motion passes unanimously.

D. Resolution 11-2015 Gray & Osborne Contract Agreement

General Manager Neal gives a presentation on Resolution 11-2015.

There is discussion on Resolution 11-2015.

The General Manager requests more time to renegotiate the prices in the contract.

The Board unanimously agrees to table the Resolution until the General Manager can renegotiate an acceptable price for services.

E. Resolution 12-2015 Decommissioning Well #2

General Manager Neal gives a presentation on Resolution 12-2015.

There is discussion on resolution 12-2015.

Commissioner Brake makes a motion to approve Resolution 12-2015.

Commissioner Ripley seconds the motion.

Commissioner Sheldon calls for the vote on the motion.

The motion passes unanimously.

F. Budget to Date.

The General Manager gives a presentation on the Budget to Date.

There is Discussion on the current Budget to Date.

Commissioner Ripley makes a motion to receive and file the Budget to Date.

Commissioner Brake seconds the motion.

Commissioner Sheldon calls for the vote on the motion.

The motion passes unanimously.

G. Financial Summary

The General Manager gives a presentation on the Financial Summary.

There is Discussion on the financial summary.

Commissioner Ripley makes a motion to receive and file the Financial Summary.

Commissioner Brake seconds the motion.

Commissioner Sheldon calls for the vote on the motion.

The motion passes unanimously.

H. District Expenses

There is discussion on the district expenses.

Commissioner Ripley makes a motion to approve checks 1392 through 1443 in the amount of \$152,523.53.

Commissioner Brake seconds the motion.

Commissioner Sheldon calls for the vote on the motion.

The motion passes unanimously.

Commissioner Ripley makes a motion to approve vouchers 758 through 768 in the amount of \$25,568.69.

Commissioner Brake seconds the motion.

Commissioner Sheldon calls for the vote on the motion.

The motion passes unanimously.

Commissioner Ripley makes a motion to approve the monthly credit

card and ACH processing fee in the amount of \$665.69.

Commissioner Brake seconds the motion.

Commissioner Sheldon calls for the vote on the motion.

The motion passes unanimously.

VI. Discussion / Action Items

A. Lien Report

The Office Manager gives a report on all of the liens claimed and released for the month of April 2015.

No action taken.

B. Water System Plan

General Manager Neal informs the Board that the Water System Plan has been submitted to the DOH.

There is discussion between the General Manager and the commissioners.

No Action Taken.

C. Easements for Emond Property

The General Manager gives a presentation outlining the current and proposed easements for utilities as well as ingress and egress.

There is discussion between the General Manager and the Board on the current and proposed easements.

No action taken.

VII. General Managers Report

The General Manager gives his report detailing the use, sale and loss of water as well as a Drinking Water State Revolving Fund Loan Project progress update and the Bond Construction Project status update.

There is discussion between the General Manager and the Board of Commissioners about General Managers Report.

No Action Taken.

VIII. Board Member Comments

None.

IX. Future Agenda Items

None.

X. Pending Items

A. General Manager's Performance Evaluation Policy

The General Manager acknowledges that the General Manager's Performance Evaluation Policy is still something that is a work in progress and will be discussed further at a future meeting.

No action taken.

B. Backflow Assembly Testing Policy

The General Manager states that Jon Fleming certified is one test away from being certified as a backflow assembly tester and that a policy for testing is in the works.

No Action Taken.

XI. Adjournment

There being no further business, Commissioner Brake adjourned the meeting at 7:57 pm.

Brian Sheldon, Commissioner
Position #1

Respectfully submitted for review
and approval by:

Gwen Brake, Commissioner
Position #2

Jack McCarty, Office Manager.

Bear witness to reference the
Commissioner's signatures, does
hereby approve this set of Minutes
to become an Official Record of
North Beach Water District on:

Glenn Ripley, Commissioner
Position #3

Date: _____