



**Minutes of the Special Meeting of the Board of
Commissioners of North Beach Water District**

These are the minutes of a **Special Meeting** of the Board of Commissioners of North Beach Water District held at **2:00 p.m., Friday June 16, 2015** at the office of North Beach Water District; 25902 Vernon Avenue, Suite D, Ocean Park, Washington.

I. Call to Order:

Commissioner Sheldon called the Special Meeting to order at 2:00 p.m.

II. Roll Call:

Commissioners Present:

Brian Sheldon, Glenn Ripley, Gwen Brake

Staff present:

William Neal, General Manager - Jack McCarty, Office Manager

Others present:

None.

III. Adopt Agenda:

Commissioner Brake makes a motion to adopt the agenda.

Commissioner Ripley seconds the motion.

Commissioner Brake makes a motion to add agenda item V, Commissioner Comments and move adjournment to item VI.

Commissioner Ripley seconds the motion.

Commissioner Sheldon calls for a vote on the motion.

The motion passes unanimously.

Commissioner Ripley makes a motion to adopt the agenda as amended.

Commissioner Brake seconds the motion.

Commissioner Sheldon calls for a vote on the motion.

The motion passes unanimously.

IV. New Office & Facilities Building Bid Review

General Manager Neal gives a detailed presentation on the bid process, the amount of each bid and alternate, and the options available to the Board.

There is extensive discussions between the Board, the General Manager, and David Jensen.

The motion passes unanimously.

A. Resolution 14-2015 Awarding Construction Contract

Commissioner Ripley makes a motion to award the New Office & Facilities Building construction contract to Helligso Construction with the contract being for the base bid only and declining alternate #1 and #2.

Commissioner Brake seconds the motion.

Commissioner Sheldon calls for a vote on the motion.

The motion passes unanimously.

V. Board Member Comments

Commissioner Brake states that she has concerns about the District's future water levels due to droughts in Washington State as well as other portions of the country.

General Manager Neal provides commissioner brake with a detailed explanation of the North Beach aquifer and how it is recharged as well as the low impact the draught would have on it in the future.

There is further discussion between the Board and the General Manager on the District's water source and future ability of the District to provide water to all rate payers.

Commissioner Brake asks about the new hire in the Billing Clerk position.

The office manager gives a briefing on the new hire and her current progress.

No action taken.

VI. Adjournment

There being no further business, Commissioner Sheldon adjourned the meeting at 3:47 pm.

Brian Sheldon, Commissioner
Position #1

Respectfully submitted for review
and approval by:

Jack McCarty,
Office Manager.

Gwen Brake, Commissioner
Position #2

Bear witness to reference the
Commissioner's signatures, does
hereby approve this set of
Minutes to become an Official
Record of North Beach Water
District on:

Glenn Ripley, Commissioner
Position #3

Date: _____