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**Minutes of the Special Meeting of the Board of  
Commissioners of North Beach Water District**

**These are the minutes** of a **Regular Meeting** of the Board of Commissioners of North Beach Water District held at **8:30 a.m., Tuesday October 5, 2015** at the office of North Beach Water District; 25902 Vernon Avenue, Suite D, Ocean Park, Washington.

**I. Call to Order:**

Commissioner Sheldon called the Special Meeting of the Board of Commissioners of North Beach Water District to order at 8:30 a.m.

**II. Roll Call:**

**Commissioners Present:**

Brian Sheldon, Glenn Ripley, Gwen Brake

**Staff present:**

William Neal, General Manager - Jack McCarty, Office Manager - Robert Hunt, Field Superintendent, - Dennis Schweizer, Treatment Plant Operator.

**Others present:**

Mike Johnson.

**III. Adopt Agenda:**

**Commissioner Brake makes a motion to adopt the agenda**

Commissioner Ripley seconds the motion.

Commissioner Sheldon calls for a vote on the motion.

The motion to adopt the amended agenda passes unanimously.

**IV. Public Comment**

None

**V. Discussion / Action Items**

**A. General Managers Report**

The General Manager gives his report detailing the use, sale and loss of water as well as a Drinking Water State Revolving Fund Loan

Project progress update and the Bond Construction Project status update.

There is discussion between the General Manager, Mike Johnson from Gray and Osborne and the Board of Commissioners about General Managers Report.

The focus of the conversation is the higher than normal unsatisfactory water sample results.

It is suggested by the General Manager and Mike Johnson that the problem is in the distribution system and not in the source.

The preferred course of action is to periodically inject chlorine, and to flush the system until the meter project and the valve project are both complete.

No Action Taken.

**B. Office and Facilities Building HVAC Change Order**

General Manager Neal gives an update on the Office and Facilities Building HVAC Change Order.

The General Manager states that there the proposal has been received but the change order has not yet been issued.

No action taken

**VI. Board Member Comments**

Commissioner Brake states that she was a little annoyed that it seemed that the North Beach Water District Water System Plan looked very similar to the Surfside Water System Plan.

The General Manager states that the District saved money by having Gray & Osborne do both Water System Plans in conjunction with each other.

Commissioner Brake gives the General Manager an emergency procedure handout she received at the WASWD conference and states that she would like to further discuss it at the next regular meeting.

**VII. Future Agenda Items**

None

**VIII. Adjournment**

There being no further business, Commissioner Sheldon adjourned the meeting at 9:53 am.

\_\_\_\_\_  
Brian Sheldon, Commissioner  
Position #1

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Gwen Brake, Commissioner  
Position #2

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Glenn Ripley, Commissioner  
Position #3

Respectfully submitted for review and approval by:

\_\_\_\_\_  
Jack McCarty,  
Office Manager

Bear witness to reference the Commissioner's signatures, does hereby approve this set of Minutes to become an Official Record of North Beach Water District on:

Date: \_\_\_\_\_