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**Minutes of the Regular Meeting of the Board of Commissioners of North Beach Water District**

These are the minutes of a regular meeting of the Board of Commissioners of North Beach Water District held at 6:00 p.m., Monday, June 20, 2016 at the office of North Beach Water District, 2212 272<sup>nd</sup> Street, Ocean Park, Washington.

**I. Call to Order Regular Meeting**

Commissioner Brake called the regular meeting to order at 6:00 p.m.

**II. Roll Call:**

Commissioners Present:

Glenn Ripley, Gwen Brake

Staff present:

William Neal, general manager; Jack McCarty, office manager.

Others present:

Janice Taylor, Roger Taylor

**III. Adopt Agenda:**

Commissioner Ripley moved to adopt the agenda.

Commissioner Brake seconded the motion.

Commissioner Ripley moved to table the 4-14-16 meeting minutes from the consent calendar and to table Resolution 22-2016 for consideration at future meeting.

Commissioner Brake seconded the motion.

Commissioner Ripley made a motion to adopt the agenda as amended.

Commissioner Brake seconded the motion.

The motion passed unanimously.

**IV. Public Comments**

None

**v. Consent Calendar**

**A 5-12-16 Special Meeting**

**B 5-16-16 Regular Meeting Minutes**

**C 5-23-16 Special Meeting Minutes**

**D 6-16-16 Special Meeting Minutes**

**E Lien Report**

**F Budget to Date**

**G Financial Summary**

**H District Expenses**

Commissioner Ripley moved to approve the consent calendar in its entirety.

Commissioner Brake seconded the motion.

The motion passed unanimously.

**VI. Old Business**

**A Office and Facilities Building Progress Report**

The general manager gave a presentation on the current status of completion of the new office and facilities building, to include remaining items that require correction, as well as the current bond financial status.

No action was taken.

**B General Manager's Performance Evaluation Policy**

No discussion.

No action was taken.

**C Backflow Assembly Testing Policy**

No discussion.

No action was taken.

**D Emond Property Easement.**

No discussion.

No action was taken..

**E Emergency Response Plan**

No discussion.

No action was taken.

**VII. New Business**

**A Resolution 23-2016 Revised Contract with Gibbs & Olsen**

The general manager gave a presentation on Resolution 23-2016.

There was discussion between the general manager, Roger Taylor, Janice Taylor, and the Board on Resolution 23-2016.

Commissioner Ripley moved to approve Resolution 23-2016.

Commissioner Brake seconded the motion.

The motion passed unanimously.

**B Approve Call for Bids for North Wellfield Fencing**

There was discussion between the general manager and the board on the proposed bid request to fence in the North Wellfield property.

Commissioner Ripley moved to authorize the general manager to put out an invitation to bid on the installation of a chain link fence around the North Wellfield property.

Commissioner Brake seconded the motion.

The motion passed unanimously.

**VIII. General Managers Report**

The general manager reported on (1) the use, sale, and loss of water, (2) the Drinking Water State Revolving Fund Loan Project progress, and (3) the Bond Construction Project status.

No action was taken.

**IX. Board Member Comments**

Commissioners Ripley and Brake both stated they felt the open house went very well.

**X. Future Agenda Items**

None.

**XI. Adjournment**

Commissioner Brake adjourned the meeting at 7:40 p.m.

\_\_\_\_\_  
Brian Sheldon, Commissioner  
Position #1

\_\_\_\_\_  
Gwen Brake, Commissioner  
Position #2

\_\_\_\_\_  
Glenn Ripley, Commissioner  
Position #3

Respectfully submitted for review and approval by:

\_\_\_\_\_  
Jack McCarty,  
Office Manager

Bear witness to reference the Commissioner's signatures, does hereby approve this set of Minutes to become an Official Record of North Beach Water District on:

Date: \_\_\_\_\_