



Minutes of the Regular Meeting of the Board of Commissioners of North Beach Water District

These are the minutes of a regular meeting of the Board of Commissioners of North Beach Water District held at 6:00 p.m., Monday, July 18, 2016 at the office of North Beach Water District, 2212 272nd Street, Ocean Park, Washington.

I. Call to Order Regular Meeting

Commissioner Brake called the regular meeting to order at 6:00 p.m.

II. Roll Call:

Commissioners Present:

Glenn Ripley, Gwen Brake, Brian Sheldon

Staff present:

William Neal, general manager; Jack McCarty, office manager.

Others present:

None

III. Adopt Agenda:

Commissioner Ripley moved to adopt the agenda.

Commissioner Brake seconded the motion.

Commissioner Brake called for a vote.

The motion passed unanimously.

IV. Public Comments

None

V. Consent Calendar

A. 4-14-16 Special Meeting

B. 6-20-16 Regular Meeting Minutes

C. Lien Report

D. Budget to Date

E. Financial Summary

F. District Expenses

Commissioner Ripley moved to remove item A from the consent calendar until commissioner Sheldon was present.

Commissioner Brake seconded the motion. No discussion

The motion passed unanimously.

Commissioner Ripley moved to approve the consent calendar items B through F.

Commissioner Brake seconded the motion. No discussion

The motion passed unanimously.

Commissioner Sheldon arrived at 6:06 pm.

Commissioner Ripley moved to consider consent calendar item A.

Commissioner Sheldon seconded the motion. No discussion

The motion passed unanimously.

Commissioner Sheldon moved to approve consent calendar item A.

Commissioner Ripley seconded the motion. No Discussion.

Commissioner Sheldon – Yea.

Commissioner Ripley – Yea.

Commissioner Brake – Abstain.

The motion to approve consent calendar item A passed by majority vote.

VI. Old Business

A. Resolution 22-2016 Board Room Use Policy

The general manager gave a presentation on Resolution 22-2016, to include policies from other local agencies.

There was discussion between the general manager and the board on Resolution 22-2016.

Commissioner Sheldon requests the general manager gather further information on insurance and fee assessment prior to the board taking action on the resolution.

No motion made.

No action taken.

B. Office and Facilities Building Progress Report

The general manager gave a presentation on the current status of completion of the new office and facilities building, to include remaining items that require correction, as well as the current bond financial status.

No action was taken.

C. Emond Property Easement

The general manager gave a report on the Emond property easement including documents he obtained showing other easements in the area as well as documentation showing the agreement between the District and the Emond family had been nullified.

There was discussion between the general manager and the board on the Emond Property Easement.

No action was taken.

D. General Manager’s Performance Evaluation Policy

No discussion.

No action was taken.

E. Emergency Response Plan

No discussion.

No action was taken.

F. B Backflow Assembly Testing Policy

No discussion.

No action was taken.

VII. New Business

A. Resolution 24-2016 Contract with Pacific County Fire Department #1

The general manager gave a presentation on Resolution 24-2016.

There was discussion between the general manager and the board on Resolution 24-2016.

Commissioner Ripley moved to approve Resolution 24-2016 with a modification to the first sentence in section 4 of the Exhibit “A” to read “In exchange for an in recognition of the rendition of services by the Fire District, North Beach shall annually purchase and install one new fire hydrant on an existing water main 6 inches in diameter or larger, in a location chosen by the Fire Chief *and the General Manager of North Beach Water District* in lieu of payment to the Fire District..

Commissioner Sheldon seconded the motion.

The motion to approve Resolution 24-2016 passed unanimously.

VIII. General Managers Report

The general manager reported on (1) the use, sale, and loss of water, (2) the Drinking Water State Revolving Fund Loan Project progress, and (3) the Bond Construction Project status.

No action was taken.

IX. Board Member Comments

None.

X. Future Agenda Items

Resolution 22-2016.

Office manning issues.

XI. Adjournment

Commissioner Brake adjourned the meeting at 8:27 p.m



Brian Sheldon, Commissioner
Position #1




Gwen Brake, Commissioner
Position #2



Glenn Ripley, Commissioner
Position #3

Respectfully submitted for review and approval by:



Jack McCarty,
Office Manager

Bear witness to reference the Commissioner's signatures, does hereby approve this set of Minutes to become an Official Record of North Beach Water District on:

Date: 8-22-16