



**Minutes of the Regular Meeting of the Board of
Commissioners of North Beach Water District**

These are the minutes of a regular meeting of the Board of Commissioners of North Beach Water District held at 6:00 p.m., Monday, August 22, 2016 at the office of North Beach Water District, 2212 272nd Street, Ocean Park, Washington.

I. Call to Order Regular Meeting

Commissioner Brake called the regular meeting to order at 6:00 p.m.

II. Roll Call:

Commissioners Present:

Glenn Ripley, Gwen Brake, Brian Sheldon

Staff present:

William Neal, general manager; Jack McCarty, office manager.

Others present:

None

III. Adopt Agenda:

Commissioner Sheldon moved to adopt the agenda.

Commissioner Ripley seconded the motion.

Commissioner Brake called for a vote.

The motion passed unanimously.

IV. Public Comments

None

v. Consent Calendar

A. 7-18-16 Regular Meeting Minutes

B. 8-8-16 Special Meeting Minutes

C. Lien Report

D. Budget To Date

E. Financial Summary

F. District Expenses

Commissioner Ripley moved to approve the consent calendar items A and C through F.

Commissioner Sheldon seconded the motion.

The motion to approve the consent calendar items A and C through F. passed unanimously.

Commissioner Ripley moved to approve consent calendar item B.

Commissioner Brake seconded the motion.

Commissioner Sheldon – Abstain.

Commissioner Ripley – Yea.

Commissioner Brake – Yea.

The motion to approve consent calendar item B passed by majority vote.

VI. Old Business

A. Board Room Use Policy

The office manager gave a presentation on the research conducted on the board room use policy, to include policies from other local agencies.

There was discussion between the general manager, office manager and the board on the board room use policy.

Commissioner Brake requests a workshop be scheduled to evaluate possible rules to include in the board room use policy after more information is gathered.

No action was taken.

B. Office and Facilities Building Progress Report

The general manager gave a presentation on the current status of completion of the new office and facilities building, to include remaining items that require correction, as well as the current bond financial status.

No action was taken.

C. Emond Property Easement

The general manager gave a report on the Emond property easement including his plan to present a new easement contract to the Emonds.

There was discussion between the general manager and the board on the Emond Property Easement.

No action was taken.

D. General Manager's Performance Evaluation Policy

No discussion.

No action was taken.

E. Emergency Response Plan

No discussion.

No action was taken.

F. B Backflow Assembly Testing Policy

No discussion.

No action was taken.

VII. New Business

A. Resolution 25-2016 Awarding North Well Field Chain Link Fence Bid

The general manager gave a presentation on Resolution 25-2016.

There was discussion between the general manager and the board on Resolution 25-2016.

Commissioner Ripley moved to approve Resolution 25-2016.

Commissioner Sheldon seconded the motion.

The motion to approve Resolution 25-2016 passed unanimously.

B. Resolution 26-2016 Adopting Policy For Conduct Of Meetings

The general manager gave a presentation on Resolution 26-2016.

There was discussion between the general manager and the board on Resolution 26-2016.

Commissioner Ripley moved to table Resolution 26-2016 until further edits can be made.

Commissioner Sheldon seconded the motion.

The motion to table Resolution 26-2016 passed unanimously.

VIII. General Managers Report

The general manager reported on (1) the use, sale, and loss of water, (2) the Drinking Water State Revolving Fund Loan Project progress, and (3) the Bond Construction Project status.

No action was taken.

IX. Board Member Comments

None.

x. Future Agenda Items

None.

XI. Adjournment

Commissioner Brake adjourned the meeting at 8:35 p.m.

Brian Sheldon, Commissioner
Position #1

Respectfully submitted for review
and approval by:

Jack McCarty,
Office Manager

Gwen Brake, Commissioner
Position #2

Bear witness to reference the
Commissioner's signatures, does
hereby approve this set of Minutes
to become an Official Record of
North Beach Water District on:

Date: _____

Glenn Ripley, Commissioner
Position #3