

**Regular Meeting of the Board of Commissioners
North Beach Water District
Meeting Location: North Beach Water District Office
2212 272nd Street, Ocean Park, WA**

Monday, November 21, 2016 at 6:00 PM

AGENDA

1. Call to Order
2. Roll Call
3. Adopt Agenda

**Public Hearing
Loomis Lake Water Main Crossing Determination of Nonsignificance**

4. Public Hearing - Determination of Nonsignificance
 - A. Opening Statement - President of the Board -----6:05 pm
 - B. Presentation - General Manager -----6:10 pm
 - C. Public Comment -----6:30 pm
 - D. Board Member Comments -----6:40 pm
5. Close Public Hearing-----6:50 pm

**November 2016
Regular Meeting**

6. Call to Order:-----7:00 pm
7. Public Comment:-----7:10 pm

During the Public Comment, the Board may briefly respond to statements made or questions asked by the public, or ask District staff for clarification, refer the matter to District staff or ask District staff to report back at a future meeting. The Board will not take action on any matter raised during the Public Comment unless the Board first makes the determination to add the matter to the agenda.

8. Consent Calendar:
 - A. Minutes -----Regular Meeting October 17, 2016
 - B. Lien Report ----- October 2016
 - C. Budget to Date -----October (83%) 2016
 - D. Financial Summary -----October 2016
 - E. District Expenses -----October 2016
 - Operations -----\$33,866.97
 - Payroll ----- \$57,204.75
 - Capital Improvements ----- \$190,200.85
 - Total ----- \$281,272.58

All Items under the Consent Calendar are considered to be routine and may be approved by one motion or by a combination of motions. Separate discussion of items on the Consent Calendar may be requested by a member of the Board or staff from the Consent Calendar after a motion to approve the Consent Calendar has been made and seconded.

9. Old Business: (pending issues or tabled resolutions)

A. R-28-2016 "ADOPTING A NEW JOB DESCRIPTION FOR ADMINISTRATIVE ANALYST AND AMENDING EXISTING JOB DESCRIPTIONS FOR OFFICE MANAGER AND BILLING CLERK"

B. R-29-2016 "ESTABLISHING RULES FOR THE CONDUCT OF ITS MEETINGS, PROCEEDINGS, AND BUSINESS"

C. Emond Property Easement -----In GM Report

D. Emergency Response Plan -----In GM Report

10. New Business:

A. R 30-2016 "ADOPTING A DETERMINATION OF NONSIGNIFICANCE FOR THE LOOMIS LAKE WATER MAIN CROSSING"

B. R 31-2016 "AMENDING RESOLUTION 30-2014 "RULES, REGULATIONS, RATES"

C. R 32-2016 "AMENDING RESOLUTION 19-2009 "EMPLOYEE MANUAL" TO INCLUDE "COMPENSATION IN LIEU OF BENEFITS" POLICY"

D. R 33-2016 "ACCEPTING THE COMPLETION OF A PUBLIC WORKS CONTRACT - HELLIGSO CONSTRUCTION CO. FOR THE CONSTRUCTION OF THE NEW OFFICE AND FACILITIES BUILDING."

E. 2017 North Beach Water District 2017 Regular Meeting Schedule

F. Draft 2017 Operating Budget

11. General Manager's Report -----Bill Neal

12. Executive Session: (Per RCW 42.30.110(2) the president of the board will announce the purpose of executive session and the time when the executive session will be concluded prior to excusing the public. The executive session may be extended to a later time by announcement of the president of the board.)

A. None Scheduled

13. Report on Executive Session: (If Needed)

14. Board Member Comments:

15. Future Agenda Items:

16. Adjournment:

POSTED: **Friday, November 18, 2016**

William Neal
General Manager
North Beach Water District

Any qualified person with a disability may request a disability-related accommodation as needed to participate fully in this public meeting. In order to make such a request, please contact Jack McCarty, Office Manager, 360.665.4144, in sufficient time prior to the meeting to make the necessary arrangements.