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## Minutes of the Special Meeting of the Board of Commissioners of North Beach Water District

These are the minutes of a special meeting of the Board of Commissioners of North Beach Water District held at 12:30 p.m., Tuesday, January 3, 2017 at the office of North Beach Water District, 2122 272<sup>nd</sup> Street, Ocean Park, Washington.

### **I. Call to Order:**

Commissioner Brake called the special meeting to order at 12:30 p.m.

### **II. Roll Call:**

Commissioners Present:

Glenn Ripley, Gwen Brake, Brian Sheldon

Staff present:

William Neal, general manager; Jack McCarty, office manager

Others present:

None.

### **III. Adopt Agenda:**

Commissioner Sheldon moved to adopt the agenda.

Commissioner Ripley seconded the motion.

Commissioner Brake called for a vote.

The motion to adopt the agenda passed unanimously.

### **IV. Approve Pay Request #41**

Commissioner Sheldon Moved to approve check number 2556 for \$66,376.29.

Commissioner Ripley seconded the motion.

Commissioner Brake called for a vote.

The motion to approve the payment passed unanimously.

### **v. Board Member Comments**

Commissioner Sheldon apologized for not attending the December regular meeting and requested that a reminder be sent to all commissioner prior to all meetings.

Commissioner Sheldon stated that he would not be available for the January or February regular meetings as scheduled. After discussion between the board and the general manager, the board requests that the general manager move the January regular meeting from Monday January 23, 2017 at 6:00 pm to Tuesday January 17, 2017 at 11:00 am and the February Regular Meeting from

Monday February 27, 2017 at 6:00 pm to Tuesday February 21, 2017 at 11:00 am

**VI. Future Agenda Items**

None.

**VII. Adjournment**

Commissioner Brake adjourned the meeting at 1:00 p.m.

\_\_\_\_\_  
Brian Sheldon, Commissioner  
Position #1

\_\_\_\_\_  
Gwen Brake, Commissioner  
Position #2

\_\_\_\_\_  
Glenn Ripley, Commissioner  
Position #3

Respectfully submitted for review and approval  
by:

\_\_\_\_\_  
Jack McCarty,  
Office Manager

Bear witness to reference the Commissioner's  
signatures, does hereby approve this set of  
Minutes to become an Official Record of North  
Beach Water District on:

Date: \_\_\_\_\_